



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Amendment Ten for FY 2023-24 Los Angeles County Aging and Disabilities Department (AD) baseline funding allocation of \$431,000 for Elderly Nutrition Program (ENP) services.

1. Motion authorizing acceptance of grant funds from County of Los Angeles Aging and Disabilities Department in the amount of \$431,000 for the Elderly Nutrition Program for FY2023-2024 and authorizing the City Manager or a designee to execute Amendment Ten to the County of Los Angeles Aging and Disabilities Department Contract Subaward Number ENP202106 Subaward period July 2020 – June 2024 to accept and implement Los Angeles County AD funding.

### COUNCIL ACTION

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**Item Type:** Consent Calendar

**Approved for** June 27, 2023 **calendar**

### EXECUTIVE SUMMARY

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The Community Services & Parks Department was awarded \$431,000 in baseline funding from County of Los Angeles County Aging and Disabilities Department for the Elderly Nutrition Program to provide congregate and home delivered meal to over 500 unduplicated seniors 60 years and older.

Amendment Ten represents year four of a four-year subaward agreement commencing on July 1, 2023, through June 30, 2024.

Staff estimated an award of \$436,000 and budgeted that amount during the 2023 budget process, however since the actual award is \$431,000, staff will reduce the budget appropriation for the grant award by \$5,000, \$1,000 from the congregate meals program and \$4,000 from the home delivered meals program.

### COUNCIL PRIORITIES

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N/A

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## **RECOMMENDATION**

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That the City Council authorize the acceptance of grant funds from County of Los Angeles Aging and Disabilities Department in the amount of \$431,000 for the Elderly Nutrition Program for FY2023-2024 and, authorize the City Manager to execute Amendment Ten to the County of Los Angeles Aging and Disabilities Department Contract Subaward Number ENP202106 Subaward period July 2020 – June 2024 to accept and implement Los Angeles County AD funding.

## **BACKGROUND**

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Community Services & Parks (CSP) has been providing meal service to seniors 60 years and older in the Greater Glendale area since 1979 with grant funding administered from County of Los Angeles Aging and Disabilities Department (LA County AD) through the federal Older Americans Act. The Elderly Nutrition Program (ENP) provides an important opportunity for social contact and is the only meal many seniors receive in a day.

The ENP program is operated through the Senior Services Unit which provides comprehensive, long-term services that include: Congregate Meals (C-1), Home Delivered Meals (C-2), Emergency Meals, Telephone Reassurance and Supportive Services. The primary goal of these services is to assist the elderly in maintaining their independence and live in their own home.

From May 2022, the Congregate Meal program has been operating on a hybrid plan where clients may attend one of the three community center meal sites or opt for a Grab and Go lunch. Home Delivered Meals clients participate in the program due to physical and/or medical reasons which make them homebound, and their status is substantiated by a doctor's order before beginning program services. Program services include a weekly delivery of seven frozen meals that include bread, fruit, milk, and dessert. The Emergency Meals Program is part of the Home Delivered Meals program and provides three days' worth of shelf stable meals to all unduplicated clients enrolled in the program. Telephone Reassurance Program is also a part of the Home Delivered Meals program, which ensures seniors who are shut-in receive a weekly well-being phone call to check on their status.

Traditionally, the City's ENP program operates three congregate meal sites (dining rooms) serving lunch seven days per week at the Adult Recreation Center, five days per week at Sparr Heights Community Center, and 3 days per week at Pacific Community Center. Currently, an average of 4,800-5,000 meals are served each month in the congregate meal program and 1,800-2,000 meals are delivered each month in the home delivered meals program.

Since May 16, 2022 as part of the LA County Reopening Plan, the ENP congregate meal program has operated on a hybrid plan, where clients are able to return to in-person dining at a meal site or pick up a Grab and Go lunch.

In July 2023, the ENP program will revert back to the traditional in-person dining schedule and Grab and Go option will no longer be available.

An approximate 500 unduplicated seniors are enrolled in the ENP program's C1 and C2 programs. Post pandemic home delivered meal requests continue to increase from historically serving 11,000 meals annually to over 20,000 meal delivery requests annually.

The City has a contract with TRIO Community Living, LLC to provide congregate and home delivered meal services for the ENP program. The contract is from December 1, 2022 through November 30, 2026.

## **ANALYSIS**

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CSP was originally awarded an ENP grant award from LA County AD through the federal Older Americans Act in FY 20-21 through a noncompetitive process where the City entered into a subaward agreement for a one-year term, commencing July 1, 2020, through June 30, 2021, with three additional options to renew annually for an anticipated total subaward term of four years. Amendment Ten with LA County AD is part of year four of the four-year subaward term for FY2023-2024. Baseline funds require a 15% match.

During the 2023 budget process, staff anticipated \$436,000 in baseline funding from LA County AD. On May 18, 2023, LA County AD informed the City that baseline funding in the amount of \$431,000 is allocated in FY2023-2024 for C1, C2, and Telephone Reassurance programs, which is lower than staff estimated by \$5,000.

The reimbursement rate from LA County AD for ENP funding for meal service for FY 2023-2024 is as follows:

<b><u>Meal Type</u></b>	<b><u>Funding Source</u></b>	<b><u>Reimbursement Rate Per Meal</u></b>
Congregate Meals	Baseline	\$7.08
Home Delivered Meals	Baseline	\$7.39

Staff will reduce the ENP budget by \$5,000 for FY 2023-2024. The reduction will be from general supplies and hourly wages and will not impact the number of meals served.

## **STAKEHOLDERS/OUTREACH**

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The Elderly Nutrition Program is part of the Senior Services Unit which operates out of the Adult Recreation Center and has two (2) additional meal sites at Sparr Heights Community Center and Pacific Community Center. Program services are advertised quarterly in the CSP Leisure Guide, periodically in the CSP Newsletter, on the department website and outreach is conducted with other community agencies to ensure the public is aware of the available services.

## **FISCAL IMPACT**

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The ENP grant award from LA County AD for FY 2023-24 was budgeted at an estimated \$436,000 as part of the budget process.

The funds are appropriated in the following accounts:

<b>Existing Appropriation</b>		
<b>ENP C1 Expense</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
\$80,720	41100-2700-CSP-0020-P0000 G65009	Nutritional Meals Grant Fund
\$257,184	43110-2700-CSP-0020-P0000 G65009	Nutritional Meals Grant Fund
\$15,596	46008-2700-CSP-0020-P0000 G65009	Nutritional Meals Grant Fund
\$500	44800-2700-CSP-0020-P0000 G65009	Nutritional Meals Grant Fund
\$1,000	45350-2700-CSP-0020-P0000 G65009	Nutritional Meals Grant Fund
<b>ENP C2 Expense</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
\$10,000	41300-2700-CSP-0020-P0000 G65011	Nutritional Meals Grant Fund
\$67,000	43110-2700-CSP-0020-P0000 G65011	Nutritional Meals Grant Fund
\$3,000	45682-2700-CSP-0020-P0000 G65011	Nutritional Meals Grant Fund
<b>ENP Telephone Reassurance Expense</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
\$936	41100-2700-CSP-0020-P0000 G65012	Nutritional Meals Grant Fund
\$64	45350-2700-CSP-0020-P0000 G65012	Nutritional Meals Grant Fund

The actual grant award is \$431,000; thus staff will reduce the budget by \$5,000.

### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

Because no possibility exists that the activity in question (accepting grant funding and providing meals to seniors) may have a significant effect on the environment, the activity is not subject to CEQA review under the commonsense exemption set forth in 14 Cal. Code Regs. § 15061(b)(3).

## **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES**

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Alternative 1: Approve a motion to accept grant funds from County of Los Angeles Aging and Disabilities Department in the amount of \$431,000 for the Elderly Nutrition Program FY 2023-24; and authorize the City Manager to execute Amendment Ten to the LA County AD Contract Subaward Number ENP202106 Subaward period July 2020 – June 2024 to accept and implement AD funding.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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### **Prepared by:**

Aylin Isayan, Community Services Supervisor  
Maggie Kavarian, Community Services Manager  
Tereza Aleksanian, Deputy Director of Community Services & Parks

### **Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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N/A