



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Supportive Services Program Grant Funds from County of Los Angeles Aging and Disabilities Department

1. Motion authorizing acceptance of grant funds from County of Los Angeles Aging and Disabilities Department in the amount of \$45,087 for the Supportive Services Program for FY 2023-2024, and authorizing the City Manager or a designee to execute all agreements certifications, and documents necessary to accept and implement funding.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for June 27, 2023 **calendar**

EXECUTIVE SUMMARY

The Community Services & Parks Department was awarded \$45,087 in baseline funding from the County of Los Angeles County Aging and Disabilities Department (Los Angeles County AD) for the Supportive Services Program (SSP) to provide senior case management to 80 unduplicated seniors in FY2023-2024. The grant award is a non-competitive process where the City will enter into a subaward agreement for a one-year term, commencing on July 1, 2023, through June 30, 2024, with three additional options to renew annually for an anticipated total subaward term of four years.

COUNCIL PRIORITIES

N/A

RECOMMENDATION

Authorize acceptance of grant funds from County of Los Angeles Aging and Disabilities Department in the amount of \$45,087 for the Supportive Services Program for FY 23-24, and authorize the City Manager to execute all agreements certifications, and documents necessary to accept and implement funding.

BACKGROUND

Community Services & Parks has been providing the SSP program, better known as senior case management since 1992. Supportive Services Program (SSP) provides comprehensive, long-term services to seniors 60 years and older, that utilize a case manager's professional skills and competence to serve senior clients and link them to a full range of appropriate services including service coordination, care planning, purchase of services, benefits enrollment, and referral services. The primary goal is to assist the elderly in maintaining their independence and living in their own home. The SSP program is operated through the Senior Services Unit which also provides long term services that include the Elderly Nutrition Program and Caring Caller Program.

CSP has been awarded an SSP grant from Los Angeles County AD through a noncompetitive process where the City enters into a subaward agreement for a one-year term, commencing July 1, 2023 through June 30, 2024 with three additional options to renew annually for an anticipated total subaward term of four years. FY 23-24 is year one of the four-year subaward term.

The SSP helps to pay a portion for one full time equivalent (FTE) administrative support staff to assist with the daily operations of the program including planning, monitoring, contract compliance, invoicing, purchase of service, and data tracking and direct assistance to seniors for case management services. Examples of direct assistance include: payment of a utility bill, purchase of small appliances, home cleaning, clothing, medical equipment/supplies, etc.

Each fiscal year, the SSP assists up to 80 unduplicated seniors sixty years of age and older in the following senior case management services: Intake screening, in-home assessment, care planning, service authorization, case monitoring and interagency coordination. Program service areas include the greater Glendale area, La Crescenta, Montrose, and Verdugo City.

ANALYSIS

CSP has been awarded \$45,087 in noncompetitive grant funds from SSP baseline funding through LA County AD for FY 23-2024. The grant award is for one year, with a 3-year option to renew, commencing July 1, 2023 through June 30, 2024, and requires a 15% cash match. The SSP grant is a reimbursable grant. The reimbursement rate for

SSP is \$50 per hour for service delivery for FY 2023-2024.

\$50,000 was approved and appropriated by Council for the FY 2023-2024 SSP Program as part of the 2023-2024 budget process. However, on May 19, 2023, Los Angeles County AD notified the City of the final SSP allocation of \$45,087, which is \$4,913 less than the original budget appropriation. Staff will administratively adjust the budget to the grant award amount.

STAKEHOLDERS/OUTREACH

The Supportive Services Program is part of the Senior Services Unit which operates out of the Adult Recreation Center. Program services are advertised quarterly in the CSP Leisure Guide, periodically in the CSP Newsletter, on the department website and outreach is conducted with other community agencies to ensure the public is aware of the available services.

FISCAL IMPACT

The grant funds were estimated and budgeted as part of the FY 2023-2024 budget process in the amount of \$50,000.

The funding is outlined below:

Existing Appropriation		
Budgeted Amount	Account String	Funding Source
\$49,528	41300-2700-CSP-0020-P0000 G65010	Nutritional Meals Grant Fund
\$472	45350-2700-CSP-0020-P0000 G65010	Nutritional Meals Grant Fund

Since there is a reduction in grant funding from LA County AD from the estimated SSP grant appropriation of \$50,000 to actual award of \$45,087, staff will administratively reduce the budget.

ENVIRONMENTAL REVIEW (CEQA/NEPA)

Because no possibility exists that the activity in question (accepting grant funding for senior case management) may have a significant effect on the environment, the activity is not subject to CEQA review under the commonsense exemption set forth in 14 Cal. Code Regs. § 15061(b)(3).

CAMPAIGN DISCLOSURE

This item is exempt from campaign disclosure requirements.

ALTERNATIVES

Alternative 1: Accept \$45,087 in grant funding from County of Los Angeles AD for the SSP program for FY23-24; and authorize the City Manager to execute all agreements, certifications, and documents necessary to accept and implement funding.

Alternative 2: Consider any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Prepared by:

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Tereza Aleksanian, Deputy Director of Community Services & Parks

Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

None