



## **CITY OF GLENDALE, CALIFORNIA REPORT TO THE SPECIAL CITY COUNCIL**

### **AGENDA ITEM**

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Report: Contract Amendment with Buro Happold Consulting Engineers, Inc. in the amount of \$300,000 to include Vision Zero Action Plan Development

1. Motion to authorize the City Manager to execute a contract amendment with Buro Happold Consulting Engineers, Inc. to add \$300,000, for new not-to-exceed amount of \$550,000 and include Vision Zero Action Plan Development within their Scope of Work.

### **COUNCIL ACTION**

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**Item Type:** Consent Item

**Approved for** June 6, 2023 **calendar**

### **EXECUTIVE SUMMARY**

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Council directed staff to begin work on developing a Vision Zero policy for the City. Vision Zero seeks to eliminate traffic related fatalities across all modes by 2030. Vision Zero also seeks to enhance coordination across the various disciplines associated with planning, designing, implementing, and enforcing transportation systems. The policy relies on collecting data that allows for responses that are targeted and focused, while creating synergy amongst a City's many plans and implementation strategies. Council's motion to amend this contract will move this project to the next phase of the Action Plan.

## **COUNCIL PRIORITIES**

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- Mobility/Connectivity/Safety – Developing a plan that will create cohesive strategies to improve transportation safety.
- Infrastructure – Enhance strategies to improve the safety of the public right-of way for all modes of transportation.
- Environmental Stewardship – Assist in creating a safe active transportation network that will encourage the use of alternative transportation systems.

## **RECOMMENDATION**

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Authorize the amendment to the existing Buro Happold contract for Updating the Citywide Bicycle Transportation Plan to add funds and also include the development of the Citywide Vision Zero Action Plan.

## **BACKGROUND**

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### **Vision Zero Action Plan**

At the July 12, 2022 and October 18, 2022 City Council meetings, the Council provided staff direction on the creation of a Vision Zero Action Plan. The goal of Vision Zero Action Plan is to achieve zero pedestrian deaths in the City of Glendale by 2030. Vision Zero challenges the traditional approach to traffic safety by recognizing that traffic collisions aren't random and unavoidable. With the right approach, they are predictable and preventable. The City's Vision Zero Plan will describe a systemic approach that will make streets safer through proactive, low-cost measures, preventing fatal collisions on the road. The Vision Zero Action Plan will include detailed recommendations on how to implement strategies to create safer streets for all road users.

The City has begun developing Vision Zero policy guidelines with much of the underlying framework being derived from existing infrastructure, enforcement, and plans, such as the Citywide Pedestrian Plan, Citywide Safety Plan, and Bicycle Transportation Plan. The City has also taken steps to reduce collisions with pedestrians and cyclists by creating events for public engagement, public education, and awareness of City policies and plans.

Utilizing a comprehensive and coherent approach that encompasses aspects of Engineering, Education and Enforcement will serve as the primary drivers for Glendale's Vision Zero Action Plan. This will be achieved through an initial implementation following the completion of the plan and yearly audits to evaluate the impacts of the engineering, education, and enforcement.

## **ANALYSIS**

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A \$250,000 contract with Buro Happold was authorized February 15, 2022 to update the Citywide Bicycle Transportation Plan. As the Bicycle Transportation Plan and Vision Zero Action Plan are intimately intertwined, staff sees an opportunity for efficiency and cohesion to continue work with the consultant who has already developed a comprehensive knowledge of the City's goals, infrastructure, and established stakeholder involvement.

Buro Happold was the top finalist for the Request for Proposals that was completed for the Bicycle Transportation Plan update. Their strong qualifications which were presented at the time of that award of contract remain true: Buro Happold Consulting Engineers, Inc. is a global, integrated, multidisciplinary consulting engineering firm that offers a complete range of services for the built environment, from individual buildings to campuses, and from neighborhoods to regional plans. Buro Happold is engaged in both the built and natural environments, tackling complex design and implementation issues relating to buildings, neighborhoods, cities, and institutions. The firm's portfolio included developing plans for performance and design guidelines, project design, development and management, research, analyses, strategies, frameworks, plans and designs, visualizations, workshops and facilitation in regions across the country, including New York, Los Angeles, San Jose, Glendale, Colma, Cupertino, and Halfmoon Bay.

The Buro Happold Consulting Engineers, Inc. team is enhanced by Toole Design, which is the nation's leading planning, engineering, Katherine Padilla & Associates (KPA), Inc., a full-service communications firm specializing in strategic community outreach and public information campaigns and MIG, Inc., specializing in compliance and documentation pursuant to California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA), a multi-disciplinary firm that provides planning, design, and communications and technology services to public and private agencies throughout California and the United States.

Staff developed the Draft Scope of Work for the Citywide Vision Zero Action Plan (Exhibit 1).

## **STAKEHOLDERS/OUTREACH**

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The revised scope of work will include extensive stakeholder outreach as part of developing the Vision Zero Action Plan.

## **FISCAL IMPACT**

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During the December 13, 2022 City Council meeting, TDA grant funds had been requested in the amount of \$125,000 to conduct a Citywide Pedestrian and Bicycle Count. Those funds are being repurposed to be included in this contract amendment. As similar information will be derived from the consultant's research in the development of the Action Plan, the funding was determined by staff and Metro to be best utilized for this purpose. Should another count be deemed necessary in the future, TDA funds will once again be requested.

Funding for this contract amendment is within the FY 22-23 budget. No additional appropriation is requested at this time. The funding for FY 22-23 is outlined below:

<b>Existing Appropriation</b>		
<b>Amount</b>	<b>Account String</b>	<b>Funding Source</b>
<b>\$125,000</b>	51000-4090-CDD-0020-P0000 PL: CDD00943AG	TDA Funds
<b>\$100,000</b>	GL: 43110-2220-PWD-0020-P0000 PL: PWD00843AN	Measure M Funds
<b>\$75,000</b>	GL: 43110-2220-PWD-0020-P0000 PL: 52103	Measure M Funds

### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

The authorization to enter into a contract amendment to increase the contract amount and add additional scope of work to develop the Citywide Vision Zero Action Plan (Project) is exempt from any further CEQA review pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations (CEQA Guidelines), (the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA). In addition, the Project is exempt pursuant to Sections 15060(c)(3) and 15378(b)(4), as it is not a project under the Guidelines because it constitutes a governmental fiscal activity that does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. Future environmental review will be conducted on the Citywide Vision Zero Action Plan once the Plan is developed and before the plan is adopted and/or carried out.

### **CAMPAIGN DISCLOSURE**

In accordance with the City Campaign Finance Ordinance, Exhibit 2 shows the names and business addresses of the members of the board of directors, the chairperson, CEO, COO, CFO, Subcontractors and any person or entity with 10% interest or more in the company proposed for contract in this Agenda Item Report.

### **ALTERNATIVES**

Alternative 1: Adopt a Motion authorizing a \$300,000 contract amendment with Buro Happold Consulting Engineers, Inc. to increase their contract maximum from \$250,000 to \$550,000 to develop the Vision Zero Action Plan.

Alternative 2: Do not adopt the motion to authorize amending the contract. This will result in the loss of \$125,000 in TDA grant funds and a delay in the initiation of the

Vision Zero Action Plan.

Alternative 3: Consider any other alternative not proposed by staff.

### **ADMINISTRATIVE ACTION**

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Tamar Sadd, Principal Administrative Officer

**Approved by:**

Roubik R. Golanian, P.E., City Manager

### **EXHIBITS/ATTACHMENTS**

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1. DRAFT Scope of Work: Citywide Vision Zero Action Plan
2. Campaign Disclosure Form