



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Acceptance of Grant Funds for eBooks For All

1. Motion accepting \$40,000 in Library Services and Technology Act (LSTA) grant program funds from the California State Library's eBooks for All program; and authorizing the City Manager or a designee to execute all agreements, amendments, certifications, and documents necessary to accept and implement the funding.
2. Resolution appropriating \$40,000 from the California State Library's Library Services and Technology Act (LSTA) eBooks for All grant program as well as shifting \$10,000 from the Library Fund for the 25% local match requirement.

### COUNCIL ACTION

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**Item Type:** Consent Calendar

**Approved for** March 7, 2023 **calendar**

### EXECUTIVE SUMMARY

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The eBooks for All grant will expand access to eBooks in Glendale, particularly eBooks that are of high interest to the community, unavailable in other library platforms, and/or written in languages used in Glendale Unified School District's language immersion programs.

## **COUNCIL PRIORITIES**

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Not Applicable.

## **RECOMMENDATION**

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That the City Council approve the Motion accepting \$40,000 in Library Services and Technology Act grant funds from the California State Library to support eBooks for All and a Resolution appropriating the funds.

## **BACKGROUND**

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Glendale is a unique community of immigrants, making multilingual collections critical. 52.4% of Glendale residents were born outside the United States, with 78.2% from Asia (primarily immigrants from the Armenian diaspora and Korea) and 14.2% from Latin America. 67.3% of the population in Glendale speak a language other than English, and 32.8% speak English less than “very well.” (American Community Survey, 2020).

Primary languages spoken in Glendale include Armenian, Spanish, Korean, and Tagalog. In addition to collecting materials in these primary languages, Glendale Library Arts & Culture G(LAC) also collects materials in Farsi, Russian, Vietnamese, French, German, Italian, and Japanese to serve our multilingual community and provide support to Glendale Unified School District (GUSD) students. GUSD has a robust Dual Language Immersion program with Armenian, French, German, Italian, Japanese, Korean, and Spanish. The eBooks for All grant will utilize a large inventory of eBooks in Spanish, French, German, Italian and Japanese which will help meet these needs.

GLAC’s circulation of eBooks is significant. In FY21-22, 782,662 uses of eBooks and other eCollections accounted for 51.4% of all library collections use. By continuing to invest in eCollections, LAC can better support community needs.

## **ANALYSIS**

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The eBooks for All in Glendale project will expand access to eBooks in Glendale and support statewide access. Through this grant, GLAC staff estimates it will be able to purchase 1,100 titles in the Palace Marketplace.

GLAC plans to focus collection development for the eBooks for All in Glendale project on a variety of existing needs including:

- High-interest materials that are likely to circulate with our community.
- Global Language collections, including:
  - o Materials for adults in Spanish to better serve our community.
  - o Materials for children and teens in the languages offered in Glendale Unified School District (GUSD) Dual Language Immersion programs and offered in the Palace Marketplace, including French, German, Italian, and Spanish.
- Titles that are written by diverse authors.
- Titles that patrons have checked out in other formats and platforms, and on

related topics.

- High-interest Amazon Publishing titles that patrons have not had access to through the library before.

GLAC will promote use of the Palace app, which is the platform for the eBooks for All grant program, as the best way to access the largest selection of the library's collection of eBooks in one place. The Palace app can aggregate collections from multiple existing eBook sources (CloudLibrary, etc.). We plan to promote the Palace App through a marketing campaign that will include staff training and targeted outreach and promotion to GUSD staff, teachers, students and families, as well as current and likely eBook readers.

## **STAKEHOLDERS/OUTREACH**

We will use circulation statistics to guide our collection development, as well as buy titles that will garner new eBook users. GLAC's partnership with GUSD and the need to support youth in their dual-language immersion programs also informs this project. We plan to involve GUSD in marketing the Palace App as the best way to access the largest selection of the library's collection of eBooks.

## **FISCAL IMPACT**

The eBooks for All grant is for \$40,000 with a 25% match of \$10,000, for a total cost of \$50,000. The Grant award of \$40,000 was not included as a part of the FY 2022-23 budget whereas the \$10,000 in matching funding is available in the Library Fund. Therefore, staff is requesting for an appropriation of \$40,000 from Federal Grant Revenue and a shift of \$10,000 from the Library Fund. The appropriation requests are outlined below.

<b>Requesting Appropriation</b>			
<b>Amount</b>	<b>From (Account String)</b>	<b>To (Account String)</b>	<b>Funding Source</b>
\$40,000	GL: 31240-2750-LAC-0020 -P0000 PL: LAC00955AG	GL: 45101-2750-LAC-0020 -P0000 PL: LAC00955AG	Federal Grant Revenue
\$10,000	GL: 43110-2750-LAC-0020 -P0000 PL: G51796	GL: 45101-2750-LAC-0020 -P0000 PL: LAC00955BG	Library Fund - State Grant Revenue

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

Because no possibility exists that the activity in question (eBooks for All grant) may have a significant effect on the environment, the activity is not subject to CEQA review under the common sense exemption set forth in 14 Cal. Code Regs. § 15061(b)(3).

## **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES**

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Alternative 1: Adopt a Motion accepting \$40,000 in California State Library funding; and authorizing the City Manager to execute all agreements, amendments, certifications, and documents necessary to accept and implement the funding, and a Resolution appropriating the funds as well as shifting \$10,000 from the Library Fund for the 25% local match requirement.

Alternative 2: Decline to adopt a Motion and Resolution of Appropriation and, thus, forfeit the grant funding.

Alternative 3: Consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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### **Prepared by:**

Kristina Gerber, Library, Arts & Culture Administrative Manager

### **Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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None.