



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Flooring Installation at Various City Facilities

1. Resolution adopting Specification No. 3943 for flooring installation at various City facilities and directing the City Clerk to advertise for bids.

### COUNCIL ACTION

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**Item Type:** Consent Calendar

**Approved for** April 11, 2023 **calendar**

### EXECUTIVE SUMMARY

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The existing flooring at the Police Department, Fire Station 21 and Energy Management Center facilities has been in service beyond its expected performance period, have lost their aesthetic quality, and are no longer maintainable. The proposed new flooring will be durable, attractive and include manufacture's warranties.

Staff seeks City Council authorization to solicit competitive bids for the installations of new flooring materials at these three facilities.

### COUNCIL PRIORITIES

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Infrastructure: This project will provide responsible upkeep of public facilities and improve the aesthetic and functional qualities of each facility.

### RECOMMENDATION

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That the City Council approve a Resolution to adopt the project Specifications for Flooring Installation at Various City Facilities Project and direct the City Clerk to advertise for bids.

## BACKGROUND/ANALYSIS

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The Public Works Department is responsible for the maintenance and upkeep of all city facilities including floor coverings. As part of the ongoing preventive maintenance plan, Public Works schedules the replacement of worn and outdates portions of floor coverings at various facilities where it's warranted. These replacements occur within the overall city building portfolio of nearly 1.2 million sq. ft.

The Police Department Facility was occupied in 2005, is approximately 160,000 sq. ft., and includes a variety of different types of floor coverings. This project will remove and replace 50,000 sq. ft. of carpet that has been in-service for nearly 20-years. Given the Police Department Facility operates 2/47 and is essentially a "work-boot" operation, the 20-year life of the existing carpet is better than expected. The new carpet to be installed is a carpet tile product that is equally durable with the 20-year carpet it's replacing. With proper maintenance, the new carpet will last the city many years and includes a limited lifetime manufacturer's warranty.

Fire Station 21 was occupied in 1994, is approximately 50,000 sq. ft., and includes a variety of different types of floor coverings. This project will remove 35,000 sq. ft. of carpet that has been in-service for nearly 30-years and replace it with a solid-surface flooring. Given the Fire Station facility is operated 2/47 and is a "work-boot" operation, the 30-year life of the existing carpet is better than expected. The new solid-surface flooring material is rated for heavy-duty applications, will provide ease of maintenance, will last the city many years, and includes a 15 year manufacturer's warranty.

All installations will be coordinated with each facility's operations to minimize impacts. The anticipated duration for this project is 120 calendar days.

## STAKEHOLDERS/OUTREACH

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Public Works department staff will coordinate the new flooring installations with each of the affected departments to minimize disruptions; all work will be phased accordingly.

## FISCAL IMPACT

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The Flooring Installations at Various City Facilities project will cost \$150,000. No new appropriation is being requested at this time. The City Council approved funding is outlined below:

Existing Appropriation		
Amount	Account String	Funding Source
\$185,343	GL: 43110-6070-PWD-0020-P0000 PL: 52195	Building Maintenance Fund
\$163,040	GL: 43110-6070-PWD-0020-P0000 PL: 52194	Building Maintenance Fund

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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This project is Categorically Exempt under the provisions of the California Environmental Quality Act (CEQA) as a Class 1 and exemption pursuant state CEQA Guidelines, Section 15301

## **CAMPAIGN DISCLOSURE**

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Not Applicable.

## **ALTERNATIVES**

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Alternative 1: Approve the Resolution adopting the project Specifications for the Flooring Installations at Various City Facilities and directing the City Clerk to advertise for bids.

Alternative 2: Do not adopt the Resolution adopting the project Specifications for the Flooring Installation at Various City Facilities. Doing so, would require the Public Works Department to continue to commit resources to repair the existing flooring systems.

Alternative 3: Consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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### **Prepared by:**

Kevin Todd, Assistant Director of Public Works

### **Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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None