



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

---

Report: Amendment to Glendale Municipal Code to Remove Commercial Parking Permits and to Update Parking Permit Fees for Large Vehicles, Boats, and Personal Watercraft

1. Introduction of Ordinance deleting Section 10.36.100 and amending Section 10.36.140 of the Glendale Municipal Code, 1995, to remove parking permits for commercial vehicles and to update parking permit fees for large vehicles, boats, and personal watercraft

### **COUNCIL ACTION**

---

**Item Type:** Ordinance

**Approved for** February 28, 2023 **calendar**

### **EXECUTIVE SUMMARY**

---

Glendale Municipal Code Sections 10.36.100 and 10.36.140 were adopted over 60 years ago, creating permits and establishing fees for the parking of commercial vehicles and large vehicles, respectively. Permits for parking of commercial vehicles have not been issued in modern memory. Permits for large vehicles, which now also include boats and personal watercraft, are still necessary but have obsolete fee amounts contained in the code itself. The proposed ordinance would address both issues.

## **COUNCIL PRIORITIES**

---

N/A

## **RECOMMENDATION**

---

That the Council adopt the proposed ordinance to clean up the described obsolescence and fee discrepancy.

## **BACKGROUND**

---

Over 60 years ago, the City introduced parking limitations for commercial vehicles and for large vehicles in residential districts. They also included permit processes and set fees for situations where such parking might be necessary. In 2002, boats and personal watercraft were included into the prohibitions and permitting for large vehicles.

The permit fee, according to the code, is \$10. However, at some point a fee was added to the Citywide Fee Schedule for the same permit which currently stands at \$50. Since the discrepancy has recently been noted by applicants, the Traffic Bureau of the Glendale Police Department ("GPD") has reverted to issuing permits for \$10 as per code, but desire to fix the discrepancy and modernize the fee, including an update to the current practice of referring to fees as set by resolution of the Council in the Fee Schedule.

Furthermore, upon reviewing the related code provisions in this chapter, it was noted that permits for parking of commercial vehicles have not been issued in current staff's memory. Nor does staff see any value in resuming the obsolete practice, and therefore recommends removal of the permit from the code.

## **ANALYSIS**

---

GPD's Traffic Bureau enforces portions of GMC Chapter 10.36 with regard to parking of commercial vehicles and parking of "large" vehicles in residential zones. ("Large" vehicles are defined as "any motor vehicle, house car, recreational vehicle, or trailer, which exceeds eight feet in width or eight feet in height or twenty-three feet in length," and the same permits and prohibitions extend to all boats and personal watercraft, whether on or off a trailer, as well.) The Bureau regularly cites for violations of GMC 10.36.090 (parking of commercial vehicles for over five hours without obvious service necessity) and GMC 10.36.130 (parking of large vehicles over two hours unless being used to complete a service or parking of boats or personal watercraft over two hours unless being loaded or unloaded).

In the late 1950s and early 1960s, the City adopted permit provisions alongside both of those prohibitions to allow for more extended parking at the discretion of the Chief of Police, with GPD being the permit issuing authority in both cases. At some point between then and now, the details or use of those permitting provisions fell out of the notice of staff. Additionally, while the use of permits for parking of commercial vehicles has fallen out of use entirely, permits for parking of large vehicles, boats, and personal watercraft in residential zones have continued--though at some point the permit fee was added to the Citywide Fee Schedule without amending the corresponding code provision and currently stands at \$50 in the Fee Schedule. In the last three years, the Traffic Bureau has issued

between three and six such permits annually, mainly to accommodate the parking of RVs.

Upon recognition of these issues, staff has determined that there exists no modern need to keep or update the commercial parking permit. Staff also recognizes a continued modern need to issue large vehicle/boat/watercraft permits for residential zones. However, noting the discrepancy between the Fee Schedule and the Municipal Code, staff recommends amending the code in favor of keeping the fee in the Schedule. This would represent a modern rate, more appropriately designed to compensate for corresponding administrative costs for permit issuance and enforcement. It would also make the permit fee more easily updateable by resolution of City Council--rather than the more onerous requirements of an ordinance such as this.

Together, the recommended changes would bring the code in line with current practice.

### **STAKEHOLDERS/OUTREACH**

---

N/A

### **FISCAL IMPACT**

---

Permit fees are intended to be fee-neutral, designed to accurately reflect the administrative costs for permit issuance and enforcement. Failure to adopt the proposed ordinance will compel the Traffic Bureau to issue large vehicle/boat/watercraft permits at the code-mandated cost of \$10, which is well below the estimated costs associated, therefore creating an extremely small fiscal impact based on the number of permits issued annually. Adoption of the ordinance will return the permit fees to neutrality, negating any such impact.

### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

---

The proposed changes have no potential to result in any significant environmental impacts and are therefore exempt from environmental review. (CEQA Guidelines Section 15061(b)(3))

### **CAMPAIGN DISCLOSURE**

---

This item is exempt from campaign disclosure requirements.

### **ALTERNATIVES**

---

Alternative 1: Introduce and adopt the Ordinance. This would update the Glendale Municipal Code to match current practice--removing parking permits for commercial vehicles and relegating fees for large vehicle/boat/watercraft parking permits to the Citywide Fee Schedule at a fee-neutral rate.

Alternative 2: Decline to Adopt the Ordinance. Both permits would remain in their current state in the Glendale Municipal Code and the GPD Traffic Bureau would necessarily issue large vehicle/boat/watercraft parking permits at the insufficient, code-mandated rate.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

---

**ADMINISTRATIVE ACTION**

---

**Prepared by:**

David Ligtenberg, Assistant City Attorney

**Approved by:**

Roubik R. Golanian, P.E., City Manager

**EXHIBITS/ATTACHMENTS**

---