



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Acceptance and Appropriation of Bureau of Justice Assistance (BJA) 2022 DNA Capacity Enhancement and Backlog Reduction Grant

1. Motion authorizing acceptance of the BJA 2022 DNA Enhancement and Backlog Reduction Grant and authorizing the City Manager, or a designee, to execute the necessary agreements, certification, and other documents required to accept the Grant.
2. Resolution to appropriate \$347,033 in BJA 2022 DNA Capacity Enhancement and Backlog Reduction Grant funds.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for November 1, 2022 **calendar**

EXECUTIVE SUMMARY

The Glendale Police Department requests acceptance of \$347,033 in grant funds from the Bureau of Justice Assistance (BJA) for the grant period of October 1, 2022 to September 30, 2024 to be used for salaries and benefits for one full time employee, to purchase equipment and maintenance contracts, and to provide training for the Verdugo Regional Crime Laboratory (VRCL).

COUNCIL PRIORITIES

N/A

RECOMMENDATION

Accept the BJA FY22 DNA Capacity Enhancement and Backlog Reduction Program Grant Funds in the amount of \$347,033, authorize the City Manager or designee to execute the necessary agreements, certification, and other documents required to implement the grant, and adopt a resolution of appropriations in the amount of \$347,033 for salaries and benefits for one full-time employee, equipment, contract services, and training.

BACKGROUND

The DNA Capacity Enhancement and Backlog Reduction program was established to assist accredited crime laboratories with the procurement of equipment and logistical supplies for purposes of enhancing DNA processing turnaround time. In past years, similar grant funds have been utilized by the Police Department to procure additional equipment and to reimburse the City for the salaries and benefits of part-time Forensic Biology staff.

ANALYSIS

In applying for the grant, the Verdugo Regional Crime Laboratory conducted a needs assessment and identified the equipment and materials required to fulfill the grant objectives to positively impact the laboratory's ability to reduce turnaround time and increase sample capacity.

The assessment identified the need for increased staffing to perform DNA testing and analysis. The Forensic Biology Unit of the Verdugo Regional Crime Laboratory has hired an additional Criminalist I to assist in these functions. The 2022 DNA Capacity Enhancement and Backlog Reduction program funds will be used to pay for the salaries and benefits of the Criminalist I position assigned to the Forensic Biology Unit, equipment, maintenance contracts and training. The grant award period is from October 1, 2022 to September 30, 2024.

STAKEHOLDERS/OUTREACH

Grant funds will be used to improve the quality and timeliness of forensic testing services provided to customer agencies and the public.

FISCAL IMPACT

The FY2022 DNA CEFR Program grant will cost \$347,033, which was not included as part of the FY2022-23 approved budget. The grant does not require matching funds. Therefore, staff is requesting for an appropriation of \$347,033 from grant revenue. The appropriation request is outlined on the following page:

Requesting Appropriation			
Amount	From (Account String)	To (Account String)	Funding Source
\$347,033	GL: 31240-2610-GPD-0020-P0000 PL: GPD00933AG		Police Fund – Federal Grant
\$267,553		GL:41100-2610-GPD-0020-P0000 PL: GPD00933AG	Police Fund – Labor
\$37,208		GL:43110-2610-GPD-0020-P0000 PL: GPD00933AG	Police Fund – Contractual Services
\$14,272		GL: 44650-2610-GPD-0020-P0000 PL: GPD00933AG	Police Fund – Training
\$28,000		GL:45150-2610-GPD-0020-P0000- PL: GPD00933AG	Police Fund – Equipment

ENVIRONMENTAL REVIEW (CEQA/NEPA)

This item is considered a ministerial activity and therefore, not subjected to CEQA/NEPA review. There is no possibility that the acceptance of this award may have a significant effect on the environment. (14 Cal. Code Regs. § 15061(b)(3)).

CAMPAIGN DISCLOSURE

N/A

ALTERNATIVES

Alternative 1: Approve as requested by the Police Department.

Alternative 2: Deny the Police Department's request. Salaries and benefits for the full time Criminalist I and expenses for equipment, contract services, and training would have to be absorbed by the Police Department budget.

Alternative 3. The City Council may consider any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Prepared by:

Catherine Nguyen, Lab Director

Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

None.