



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

---

Report: Award of American Rescue Plan Act of 2021 (ARPA-R) funding through the Los Angeles County Emergency Food and Shelter Program for the City's Elderly Nutrition Program administered by United Way of Greater Los Angeles.

1. Motion accepting \$85,000 in ARPA-R funding in FY2022-2023 through the Los Angeles County Emergency Food and Shelter Program (EFSP) administered by the United Way of Greater Los Angeles for the City's Elderly Nutrition Program from November 1, 2021 through April 30, 2023, and authorizing the City Manager, or a designee, to execute all agreements, amendments, certifications, and documents necessary to accept and implement the funding.
2. Resolution of Appropriation to appropriate \$85,000 in ARPA-R funding for Elderly Nutrition Program home delivered meals program.

### COUNCIL ACTION

---

**Item Type:** Consent Calendar

**Approved for** October 18, 2022 **calendar**

### EXECUTIVE SUMMARY

---

The Community Services & Parks Department was awarded \$85,000 in American Rescue Plan Act of 2021 (ARPA-R) grant funding through the Los Angeles County Emergency Food and Shelter Program (EFSP) administered by the United Way of Greater Los Angeles to enable the City to provide home delivered meals program services from November 1, 2021 through April 30, 2023.

Staff is requesting to appropriate the \$85,000 towards contractual services for meal, staffing, and general supplies costs associated with the program.

## **RECOMMENDATION**

---

1. Accept ARPA-R funding in FY2022-2023 in the amount of \$85,000 through the Los Angeles County Emergency Food and Shelter Program (EFSP) administered by the United Way of Greater Los Angeles for the City's Elderly Nutrition Program from November 1, 2021 through April 30, 2023, and authorize the City Manager, or a designee, to execute all agreements, amendments, certifications, and documents necessary to accept and implement the funding.
2. Appropriate \$85,000 in ARPA-R funding for Elderly Nutrition Program home delivered meals program.

## **BACKGROUND**

---

Since 1979, the Community Services & Parks (CSP) Department has been providing meal service to seniors 60 years and older in the Greater Glendale area with grant funding administered from County of Los Angeles Aging and Disabilities Department (AD) through the federal Older Americans Act. The Elderly Nutrition Program (ENP) provides an important opportunity for social contact and is the only meal many seniors receive in a day.

ENP is currently funded by LA County AD through the federal Older Americans Act through a noncompetitive process where the City entered into a subaward agreement for a one-year term, commencing July 1, 2020 through June 30, 2021, with three additional options to renew annually for an anticipated total subaward term of four years. The program is currently in year three of the four year subaward term for FY2022-2023. The ENP program is also allocated with additional funding from Federal American Rescue Plan Act (ARPA) available for FY2022-2023 from July 1, 2022 through June 30, 2023.

In May 2022, the City applied for and was successful in being awarded supplemental funding for the ENP program through the Emergency Food and Shelter Program (EFSP) administered by United Way of Greater Los Angeles for pandemic mass feeding. EFSP was created in 1983 to supplement and expand the work of local social service agencies, to help people with economic emergencies. The ARPA-R funds are used to provide economic assistance in the long term, even if the current circumstances may have been impacted by an earlier disaster occurrence. The ARPA-R funding is open to all organizations helping hungry and homeless people, and are used to supplement feeding, sheltering (including transitional sheltering) and rent/mortgage and utility assistance efforts.

The City's ENP program is operated through the Senior Services Unit which provides comprehensive, long-term services that include: Congregate Meals (C-1), Home Delivered Meals (C-2), Emergency Meals, Telephone Reassurance and Supportive Services. The primary goal of these services is to assist the elderly in maintaining their independence and live in their own home.

Currently, the Home Delivered Meals program clients participate in the program due to physical and/or medical reasons which make them homebound, and their status is substantiated by a doctor's order before beginning program services. Program services include a weekly delivery of seven frozen meals that include bread, fruit, milk and dessert. The Emergency Meals Program is part of the Home Delivered Meals program and provides three days' worth of shelf stable meals to all unduplicated clients enrolled in the program. Telephone Reassurance Program is also a part of the Home Delivered Meals program, which ensures seniors who are shut-in receive a weekly well-being phone call to check on their well-being.

Traditionally, the City of Glendale's ENP C-2 program enrolls 60 unduplicated clients annually. However, due to the pandemic, the program has seen a rise in home delivered meals program requests by 25%, therefore the EFSP funding will help to support the additional meal requests in FY2022-2023, meal driver, and supplies costs associated with the program.

The City is in a current contract with TRIO COMMUNITY MEALS, LLC (f.k.a. Bateman Community Living, LLC) to provide congregate and home delivered meal services for the ENP program. The contract is from December 1, 2016 through November 30, 2022.

## **ANALYSIS**

---

The ARPA-R grant award of \$85,000 is supplemental funding and will be allocated towards additional meal service, staffing an additional home delivered meals driver, and supplies costs.

The EFSP distributes grant payments in two installments. The first payment of \$42,500 was received on September 7, 2022 and the second payment will be received following a final report from the City by way of entering Meal Log data of services from November 1, 2021 through April 30, 2023 into the EFSP website.

The additional \$85,000 will enable the City to serve an additional 9,390 meals in FY2022-2023.

CSP has a current contract with TRIO COMMUNITY MEALS, LLC (f.k.a. Bateman Community Living, LLC) from December 1, 2016 through November 30, 2022. Since the contract is expiring end of November, the City has issued a Request for Proposals and will be selecting a vendor for the new contract period, effective December 1, 2022. Once a new vendor is selected, \$40,000 in ARPA-R funding will be appropriated to the new contract for the additional meals from December 1, 2022 through April 30, 2023, which is when the grant funds expire.

## **STAKEHOLDERS/OUTREACH**

---

The Elderly Nutrition Program is part of the Senior Services Unit which operates out of the Adult Recreation Center and has two (2) additional meal sites at Sparr Heights Community Center and Pacific Community Center. Program services are advertised quarterly in the CSP Leisure Guide, periodically in the CSP Newsletter, on the department

website, and outreach is conducted with other community agencies to ensure the public is aware of the available services.

## **FISCAL IMPACT**

The ARPA-R grant award through Los Angeles County Emergency Food and Shelter Program (EFSP) administered by the United Way of Greater Los Angeles for the Elderly Nutrition Program was not included as a part of the FY 2022-2023 budget. Therefore, staff is requesting an appropriation of \$85,000 from grant revenue.

The appropriation request is outlined below:

<b>Requesting Appropriation</b>			
<b>Amount</b>	<b>From (Account String)</b>	<b>To (Account String)</b>	<b>Funding Source</b>
\$40,000	31240-2160-CSP-0020-P0000 CSP00931AG	43110-2160-CSP-0020-P0000 CSP00931AG	Grant Fund
\$25,000	31240-2160-CSP-0020-P0000 CSP00931AG	41300-2160-CSP-0020-P0000 CSP00931AG	Grant Fund
\$20,000	31240-2160-CSP-0020-P0000 CSP00931AG	45350-2160-CSP-0020-P0000 CSP00931AG	Grant Fund

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

Because no possibility exists that the activity in question (accepting grant funding and providing additional meals to seniors) may have a significant effect on the environment, the activity is not subject to CEQA review under the common sense exemption set forth in 14 Cal. Code Regs. § 15061(b)(3).

## **CAMPAIGN DISCLOSURE**

This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES**

Alternative 1: Adopt:

- A Motion accepting \$85,000 in ARPA-R grant funds in FY 2022-2023, and authorizing the City Manager, or a designee, to execute all agreements, amendments, certifications, and documents necessary to accept and implement the funding; and
- A Resolution of Appropriation.

Alternative 2: Decline accepting and appropriating the funds as recommended. This action would preclude additional home delivered meals program services from being provided under the ARPA-R funding.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

---

**Prepared by:**

Maggie Kavarian, Community Services Manager

Tereza Aleksanian, Deputy Director of Community Services & Parks

**Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

---

N/A