



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### **AGENDA ITEM**

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Report: Appointment to Fill Vacancy on the Burbank-Glendale-Pasadena Airport Authority Commission

1. Motion appointing an individual to serve as a Glendale representative on the Airport Authority Commission for the remainder of the unexpired term through May 31, 2025.
2. Motion directing staff on other options for recruitment and selection of an Airport Authority Commissioner.

### **COUNCIL ACTION**

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**Item Type:** Action Item

**Approved for** September 20, 2022 **calendar**

### **EXECUTIVE SUMMARY**

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City Council is being asked to consider appointing one individual to the unexpired term (through May 31, 2025) to serve as a member representing the City of Glendale on the Burbank-Glendale-Pasadena Airport Authority Commission. Council can immediately appoint any elected or non-elected official to fill the vacancy, or direct staff to establish a recruitment and selection process to assess individuals for appointment.

## COUNCIL PRIORITIES

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N/A

## RECOMMENDATION

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Staff respectfully recommends that Council consider appointing an individual to the unexpired term (through May 31, 2025) to serve as a member representing the City of Glendale on the Burbank-Glendale-Pasadena Airport Authority Commission.

## BACKGROUND

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The Hollywood Burbank Airport is owned and operated by the Burbank-Glendale-Pasadena Airport Authority (BGPAA), a government agency created and governed by a joint powers agreement (JPA) between the cities of Burbank, Glendale, and Pasadena. The BGPAA is governed by nine Commissioners, three appointed from each city. The Commissioners serve four year terms.

Under the JPA, no qualifications are established for appointment of commissioners by any of the cities (Paragraph 2.2, Commission of the Authority). Each city appoints commissioners based upon their own policies and criteria.

Currently, Councilmember Paula Devine and Councilmember Ara Najarian serve as Glendale's members on the BGPAA Commission. Former Councilmember Vrej Agajanian was also a member, but at the conclusion of his term on City Council on July 12, 2022, he ceased to be a member of the Commission, as Section 2.2 of the JPA specifies the following:

*Any member [of the Commission] who also serves as a member of the governing body [City Council] of any Party shall automatically forfeit such member's membership on the Commission if such member ceases to be a member of the governing body, but after such forfeiture, such member may be appointed or reappointed to the Commission. In case of a vacancy in membership on the Commission, the same shall be promptly filled by the governing body of the Party which appointed the vacating member.*

That same section of the JPA also states:

*In case of a vacancy in membership on the Commission, the same shall be promptly filled by the governing body of the Party which appointed the vacating member. An appointment to fill a vacancy during an unexpired term shall be for a period of the unexpired term.*

Regularly scheduled meetings take place the first and third Mondays of each month at 9:00 am, with various committee meetings taking place right before or after the regularly scheduled meetings.

## **ANALYSIS**

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At this time, Council can immediately appoint any elected or non-elected official to fill the vacancy for the term expiring on May 31, 2025; or Council can direct staff to establish a recruitment and selection process to assess individuals for appointment.

In the event that Council appoints a Council Member to serve on the BGPPA Commission, staff will update and post FPPC Form 806 pertaining to additional compensation/stipend that is paid to members of BGPAA.

## **STAKEHOLDERS/OUTREACH**

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N/A

## **FISCAL IMPACT**

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There is no fiscal impact associated with this report.

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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The appointment of a member to the BGPAA is exempt from environmental review because it can be seen with certainty that the act of selecting a representative member would not have any effect on the environment, pursuant to CEQA Guidelines Section 15061(b)(3).

## **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES**

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Alternative 1: Appoint an individual to the Burbank-Glendale-Pasadena Airport Authority to serve as Commissioner for the remainder of the vacant unexpired term through May 31, 2025.

Alternative 2: Direct staff on other options for recruitment and selection of a Commissioner.

Alternative 3: Council may consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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### **Prepared by:**

Christine Powers, Senior Executive Analyst

### **Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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None