



## **SPECIAL MEETING MINUTES**

Monday, June 27, 2022 2:30 p.m.

Council Chambers, 613 E. Broadway, 2<sup>nd</sup> Floor, Glendale, CA 91206

### **1. ROLL CALL**

The meeting was called to order at 2:42 p.m.

Present: Commissioners Alcazar, Kalfayan, Meek, and President Sardarbegian

Absent: Commissioner Wolfson

- a. **Report of Recording Clerk, re: Posting of the Agenda.** Ms. Avdalyan reported that the Agenda for the June 27, 2022, special meeting was posted on the bulletin board outside City Hall on or before June 24, 2022.

### **2. UPCOMING COUNCIL AGENDA ITEMS**

Deputy Director of Community Services & Parks Tereza Aleksanian read a list of upcoming City Council agenda items related to the Community Services & Parks Department (CSP).

### **3. COMMISSION/STAFF COMMENTS**

Commissioner Alcazar shared her experience attending an event by international organization Walking Water and extended an invitation to fellow Commissioners and staff to attend their next event in August. She provided the website, [walking-water.org](http://walking-water.org), for more information.

President Sardarbegian said that he reported a broken sprinkler at Fremont Park and that it was fixed very quickly, so he commended staff for a quick response.

### **4. ORAL COMMUNICATIONS**

None.

### **5. CONSENT ITEMS (Including Minutes)**

- a. **Approval of the Minutes of the Commission special meeting held on April 18, 2022.**

A motion was made to approve the minutes of the April 18, 2022, Parks, Recreation and Community Services Commission special meeting as submitted.

Moved: Commissioner Meek

Seconded: President Sardarbegian

A roll call was conducted and Commissioners voted as follows:

Ayes: Commissioners Alcazar, Kalfayan, Meek, and President Sardarbegian

Noes: None  
Absent: Commissioner Wolfson  
Abstain: None

## **6. REPORTS - INFORMATION ONLY**

### **a. Budget Update (Oral Report)**

Ms. Aleksanian provided a presentation covering the following:

- CSP Org Chart
- CSP Budget Overview (FY 2022-2023 Adopted Budget: \$43,863,264)
- Employee Count (Full Time: 107.20; Hourly FTE: 177.95)
- FY 22-23 Measure S Budget
- FY 22-23 CIP Budget
- General Funds (65%) vs Other Funds (35%)

Commissioner Alcazar thanked staff for including funding for the Recreation & Open Space Element update in the budget.

### **b. Human Services Section Activity Report - City of Glendale's 2022 Homeless Point-in-Time Count Results**

Homeless Programs Manager Arsine Isayan provided a presentation covering the following:

- Homeless Count Overview
- Purpose of the Homeless Count
- 2022 Homeless Count
- Glendale Homeless Count Longitudinal Summary
- Key Findings
  - Chronically Homeless
  - Homeless Count Age Demographics
  - Age Demographics Comparison
  - Population/Subpopulation Characteristics
  - Homelessness in Glendale First Time
  - Homeless Count Gender Demographics
  - Glendale Unsheltered Homeless Hotspots
  - Homeless Count Race and Ethnicity Demographics
  - Covid-19 Impact Local Questionnaire
- Next Steps
- Recommendations
- Conclusion

Commissioner Kalfayan suggested partnering with such organizations as the Armenian Relief Society (ARS) to help the Armenian homeless population as well as others. He also asked how those who did not become homeless in Glendale ended up in Glendale. Ms. Isayan said that ARS is already part of the Glendale Homeless Continuum of Care and have been receiving funding for 3 years. Commissioner Kalfayan asked if showers

are available somewhere for homeless persons. Ms. Isayan replied that the City operated the Showers of Hope program for some time during the Covid-19 pandemic and is looking to partner with some agencies to bring some sort of shower program back along with meals.

Commissioner Alcazar said that she works for the mayor of the City of Los Angeles in the Homelessness Initiatives Office. She said she's happy to hear that Measure H funds are coming in for supportive services. She said that she would like to see more permanent supportive housing opportunities in Glendale and was glad to see that as one of the recommendations. She asked if the HHAP 3 action plan is available for public viewing. Ms. Isayan said that it is posted online for public viewing and comment. Commissioner Alcazar asked which commission or committee has oversight of homeless program funding and action plans. Ms. Isayan said that the Glendale Continuum of Care Board makes funding recommendations.

Commissioner Meek asked if the meetings in which state funding will be discussed have been scheduled. Ms. Isayan said that the meetings have not been scheduled, but now that the draft application has been submitted, staff will work on a timeline. Commissioner Meek also asked if a citywide map showing where homeless persons are located is available. Ms. Isayan said that staff can pull one from the HMIS system at any given time.

President Sardarbegian asked how many of the currently homeless population is originally from Glendale. Ms. Isayan said that just under 56% became homeless in Glendale.

Commissioner Meek asked if any of the unsheltered persons encountered during the count have accepted services. Ms. Isayan said that at least 4 of them have received some sort of service, but that she will follow up to see if anyone has gotten placed in housing.

Commissioner Alcazar asked if any housing assistance programs due to Covid-19 loss of employment are still available. Director of Community Services & Parks Onnig Bulanikian mentioned the various housing assistance programs available.

President Sardarbegian left the meeting at 3:35 p.m. Commissioner Meek served as President pro tem for the remainder of the meeting.

**c. Human Services Section Activity Report - Community Development Block Grant Program Update**

Community Services Manager Maggie Kavarian provided a presentation covering the following:

- CDBG Overview
- FY 2022-23 Annual Action Plan Total HUD Entitlement Funds
- FY 2022-23 Annual Action Plan CDBG Timeline

- FY 2022-23 CDBG Allocation Funding Plan
- FY 2022-23 CDBG Public Social Services Funding Recommendations
- CDBG Public Social Services Programs
- FY 2022-23 CDBG Capital Improvement Funding Recommendations
- CDBG Capital Improvement Projects

Commissioner Alcazar mentioned that she participated in the community meeting to receive input on the annual action plan. She said that she would like to see permanent supportive housing, particularly for families, continue to be part of future efforts.

President pro tem Meek thanked staff and the CDBG Advisory Committee for their work.

**d. Recreation & Community Services Section Monthly Activity Report for April and May 2022**

Community Services Manager Sevag Garabetian provided a presentation covering the following:

- Summer Day Camps
- Summer Day Camps Covid-19
- Virtual Presentations for Seniors
- Senior Nutritional Meals
- Trails & Open Space Programs
- Youth & Family Services – STAR
- Youth & Family Services – Teen Night Out
- Maple All Inclusive Play Day
- Therapeutic Recreation
- Upcoming Events
  - GUSD Seamless Summer Lunch Program
  - Senior Exercise Classes Return to ARC
  - Summer Concerts in the Park
  - Glendale Cruise Night
  - Summer Concerts at City Hall's Parcher Plaza
  - National Night Out
- July is Parks Make Life Better Month

**e. Park Services Section Monthly Activity Report for April and May 2022**

Mr. Panossian reported on the work orders completed in the months of March and April 2022. He gave a presentation highlighting the following projects:

- Central Library
- North Verdugo Park Benches
- Playground Safety Surfacing – Fibar

Mr. Panossian mentioned that the bidding process for the Pelanconi and Glenoaks playground projects will begin in July. He also said that staff is ready to start the process of assigning the plots at Maryland Avenue Park Community Garden.

President pro tem Meek made the observation that many new trees are being planted and asked for confirmation if both Park Services and Public Work share those duties. Mr. Panossian clarified that typically, Park Services identifies the location and species to be planted, while Public Works does the actual planting, but that there are times when Park Services does the actual planting as part of special projects. President pro tem Meek asked for an update on the automatic mower program. Mr. Panossian said that the mowers are being used at the Sports Complex and Scholl Ballfields as part of the pilot program, and that more information might be available in the next couple of months as to the next steps and if both parties want to expand the program. President pro tem Meek also asked for an update on the Fremont Park project. Mr. Panossian said that the project is ready to move forward with the bidding process in July, pending Council decision on the type of turf to be used for the soccer field. He added that it is unlikely that construction will begin by the end of this calendar year, as the bidding process typically takes about 6 months. President pro tem Meek asked for clarification on the process for assigning plots at the community gardens, which Mr. Panossian explained in detail.

Commissioner Alcazar asked if the community gardens are private to those who have been assigned a plot. Mr. Panossian replied affirmatively, stating that the gardens are gated and not available for the general public to walk through. Commissioner Alcazar said she would like for there to be an opportunity for the general public to walk through at specified times, with supervision. Mr. Panossian said that the point is well taken and that he can coordinate a private tour for Commissioners and perhaps open it up to the community to help with the clean-up efforts at the garden.

## **7. ADJOURNMENT**

The meeting was adjourned at 4:28 p.m.