



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: 2022 League of California Cities Annual Conference

1. Motion to Designate Mayor Kassakhian as the Voting Delegate and Councilmember Asatryan as the Voting Alternate for the League of California Cities Annual Conference to be held September 7-9, 2022, in Long Beach

### COUNCIL ACTION

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**Item Type:** Action Item

**Approved for** August 23, 2022 **calendar**

### EXECUTIVE SUMMARY

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Each year, the League of California Cities, of which the City of Glendale is a member, organizes a conference. This conference includes an Annual Business Meeting during which the League's membership considers and takes action on resolutions that establish League Policy, as well as bylaw amendments. This year's conference will be held in Long Beach from September 7 - 9, 2022. Each member city has a right to cast one vote on matters pertaining to League policy during the General Assembly, and is asked to designate a voting delegate and alternate(s). Mayor Kassakhian may serve as the voting delegate, and Councilmember Asatryan may serve as the voting alternate during the General Assembly.

## **COUNCIL PRIORITIES**

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N/A

## **RECOMMENDATION**

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Staff respectfully recommends City Council's designation of Mayor Kassakhian as the voting delegate and Councilmember Asatryan as the voting alternate to represent the City of Glendale during the 2022 League of California Cities Annual Conference, which will be held in Long Beach from September 7-9, 2022.

## **BACKGROUND**

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The League of California Cities is an association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities. Each year, the League organizes a conference which includes an Annual Business Meeting. During this meeting, the League's membership considers and takes action on resolutions that establish League Policy, as well as bylaw amendments. This year's conference will be held in Long Beach from September 7 - 9, 2022. The Annual Business meeting will be held on the last day of the conference during the General Assembly on Friday, September 9, at 11:30 am. Each member city has a right to cast one vote on matters pertaining to League policy during the General Assembly.

## **ANALYSIS**

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In order for cities to cast a vote during this Business Meeting, each city's respective Council must designate a voting delegate. In the instance that the selected voting delegate is unable to serve in that capacity, the Organization's bylaws allow each city the opportunity to appoint up to two alternate voting delegates.

For this selection process to be binding, the appointment of the voting delegate and alternates must be through an official action of the City Council. Furthermore, the voting delegate and alternates must be registered to attend the conference, and at least one must be present at the Business Meeting in order to cast a vote. Eligible individuals who may be selected as the City's voting delegate include the Mayor, all City Council Members, as well as any other city official selected by the City Council to serve in this capacity.

As of August 15, 2022, two elected officials are confirmed to attend the 2022 League of California Cities Annual Conference: Mayor Ardy Kassakhian and Councilmember Elen Asatryan. It is recommended that City Council select a voting delegate, along with a voting alternate. Given that two officials are confirmed to attend, a second voting alternate does not need to be selected. Customarily, if the Mayor is attending a meeting during which a vote will be cast, then he/she is selected as the voting delegate. That being said, Council may appoint its delegate and alternate as desired.

No resolutions were submitted to the League for consideration during this year's Business Meeting. There are, however, a number of bylaw amendments that voting delegates will be asked to consider at this meeting. These proposed bylaws were

brought forth by the League's Governance Committee in an effort to enhance the League's governance. Last month, the Board voted to present these proposed bylaws amendments to the General Assembly at the 2022 Annual Conference.

Specifically, the proposed bylaws amendments, which are included as Exhibit 1 of this report, would accomplish the following:

1. Formalize oversight of the Resolutions Committee by establishing the Second Vice President as the chair of the committee, while retaining the President's authority to appoint the vice chair of the committee.
2. To ensure a more inclusive Nominating Committee, add one committee member appointed from among the Caucus Directors and one additional committee member appointed from among the At-Large Directors for a total of 13 committee members.
3. Clarify that, unless the Board establishes otherwise, the League of California Cities President appoints the chair of Board-established committees.
4. To avoid confusion and clarify organizational responsibilities, remove "Treasurer" from the title of the Second Vice President.
5. To promote consistency, replace the term "Board member(s)" with "Director(s)."

At least two-thirds of those voting at the General Assembly must vote in favor of the proposed bylaws amendments in order for them to take effect.

## **STAKEHOLDERS/OUTREACH**

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N/A

## **FISCAL IMPACT**

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There is no fiscal impact associated with this report.

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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The selection of a voting delegate and alternate for the League of California Cities' Annual Conference is exempt from environmental review because it can be seen with certainty that the act of participating in a local conference would not have any effect on the environment, pursuant to CEQA Guidelines Section 15061(b)(3).

## **CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

## **ALTERNATIVES**

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Alternative 1: City Council may select Mayor Kassakhian as the voting delegate, and Councilmember Asatryan as the voting alternate for the 2022 League of California Cities Annual Conference.

Alternative 2: City Council may select Councilmember Asatryan as the voting delegate, and Mayor Kassakhian as the voting alternate for the 2022 League of California Cities Annual Conference.

Alternative 3: In addition to selecting the voting delegate and alternate, City Council may provide direction to the voting member as to how to vote for the proposed bylaws amendments during the Business Meeting on September 9.

Alternative 4: City Council may consider any other alternative not proposed by staff.

#### **ADMINISTRATIVE ACTION**

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**Prepared by:**

Christine Powers, Senior Executive Analyst

**Approved by:**

Roubik R. Golanian, P.E., City Manager

#### **EXHIBITS/ATTACHMENTS**

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Exhibit 1: League of California Cities 2022 Annual Conference and Expo Proposed Bylaws Amendments