



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Adoption of a new Emergency Operations Plan (EOP)

1. Motion to adopt and promulgate the EOP

COUNCIL ACTION

Item Type: Consent Calendar

Approved for July 12, 2022 **calendar**

EXECUTIVE SUMMARY

An Emergency Operations Plan (EOP) is a critical component to the City's response to a significant disaster. It is intended to provide direction on how to respond to an emergency from the onset, through an extended response and into the recovery phase. The proposed EOP provides updates to the emergency management response levels, adjustments to the description of the roles of city departments, the consideration of populations with access and functional needs, at-risk individuals, along with other adjustments. This plan is an updated version of our current EOP and was developed by a consultant utilizing funding from an Emergency Management Performance Grant (EMPG). There is no cost to the City for future EOP updates and adjustments to meet changing conditions, lessons learned, and/or changes in State or Federal guidance.

COUNCIL PRIORITIES

Safe and Healthy Community; The adoption of a new EOP will assist with an efficient response to the needs of the community during a large scale disaster.

RECOMMENDATION

The Glendale Fire Department recommends the adoption and promulgation of the Emergency Operations Plan.

BACKGROUND

This new Emergency Operations Plan establishes an emergency management organization and assigns functions and tasks consistent with California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). Operational concepts reflected in this plan focus on potential large-scale disasters which can generate unique situations requiring unusual emergency responses.

The current Emergency Operations Plan was promulgated in 1996 with several updates having occurred since its adoption. It was determined that a more comprehensive update including changes to language and the process of responding to large-scale disasters was needed. Refined concepts of operations including response goals, priorities, and strategies to implement while responding to a large-scale disaster are explained in this update. This includes addressing the needs of individuals with disabilities or access and functional needs. Similar to the current plan, this new plan provides for the integration and coordination of planning efforts through a whole community approach.

ANALYSIS

Secured under a grant, the cost of the EOP has been covered. Bids related to the development of an EOP have not been pursued. The recommendation of the adoption of this new EOP aligns with current national preparedness goals, incident management systems, and considerations of those within the community who have disabilities or access and functional needs.

STAKEHOLDERS/OUTREACH

The impact to the community will be seen during the response to a disaster. An updated EOP and its incident based management system will allow for an efficient response and transition to the recovery phase of a disaster. An effort to engage stakeholders took place over a series of Disaster Coordinator meetings which included representatives from various city departments and divisions. These division Disaster Coordinators received draft copies of the EOP and provided feedback regarding their department capabilities. These meetings took place from September of 2021 through March of 2022.

FISCAL IMPACT

There is no fiscal impact associated with this report.

ENVIRONMENTAL REVIEW (CEQA/NEPA)

Please consult with your department's attorney to fill out this section.

CAMPAIGN DISCLOSURE

This item is exempt from campaign disclosure requirements.

ALTERNATIVES

1. Adopt and promulgate the new EOP
2. Update our current EOP utilizing city funds.

ADMINISTRATIVE ACTION

Prepared by:

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Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

Exhibit 1: Emergency Operations Plan