



**CITY OF GLENDALE, CALIFORNIA  
REPORT TO THE SUSTAINABILITY COMMISSION**

**AGENDA ITEM**

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Report: Selection of Student Ex Officio non-voting members

1. Motion approving the selection and appointment of Student Ex Officio non-voting members to the Sustainability Commission.

**COMMISSION/COMMITTEE ACTION**

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**Item Type:** Action Item

**Approved for**           July 7, 2022           **calendar**

**ADMINISTRATIVE ACTION**

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**Submitted by:**

Roubik R. Golanian, City Manager

**Prepared by:**

David Jones, Sustainability Officer

**Reviewed by:**

Gillian van Muyden, Chief Assistant City Attorney

## **RECOMMENDATION**

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Staff recommend the Sustainability Commission select and appoint two Ex Officio members for the next year as recommended by the ad hoc Student Member Selection Committee.

## **BACKGROUND/ANALYSIS**

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On November 3, 2020 the City Council adopted Ordinance No. 5954 amending Title 2 of the Glendale Municipal Code adding Chapter 2.85 establishing the Sustainability Commission.

The Sustainability Commission was established to make advisory recommendations to the City Council on the Greener Glendale Plan, Climate Action Plans, and on issues relating to the environment such as GHGs, air quality, water quality, enhanced biodiversity and ecosystems, programs to increase education and awareness of economic, societal and economic sustainability issues and to encourage input from all sectors of the community. The Ordinance also established procedures to appointment Student Ex officio non-voting Sustainability Commission members.

Glendale Municipal Code Section 2.85.030 requires the Commission to establish the qualifications, term, procedure, standards and rules for the appointment of the two Glendale student ex officio non-voting members to the Commission subject to the limitations of, among other things, GMC Title 2. Section 2.85.040 specifies that the two (2) student ex officio non-voting members are to be a Glendale student at high school level or above.

On March 11, 2021, the Sustainability Commission adopted Resolution No. 21-02 which established a process for selecting the two Ex Officio Student non-voting Sustainability Commission members. Pursuant to that process, the Sustainability Commission selected members to serve as an ad hoc Student Member Selection Committee (“Committee”). The Committee adopted the 2021 screening and application process, which included a requirement that all candidates applying for the Ex Officio positions submit specified information which met the qualification requirements as set out in Resolution No 21-02:

- List specific subjects studied applicable to this position;
- Community Service, Awards, Clubs (attach additional sheet if necessary);
- Submit a 250 to 500-word Statement of Interest and Purpose explaining the candidate’s interest in the Sustainability Commission, their potential contribution to the Commission, and vision for Glendale’s environmental future; and
- Provide two letters of recommendation.

In 2022, the Committee received 14 applications that met the minimum qualifications criteria. The Committee interviewed the candidates during June and July, and the Committee will present their recommendation for appointment of two new student Ex-Officio commission members to the full Commission on July 7, 2022. The selected student Ex-Officio members will be notified after the July 7, 2022 Sustainability Commission meeting and will be sworn in to serve at the August Sustainability Commission meeting.

## **FISCAL IMPACT**

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There is no fiscal impact associated with this report.

## **ALTERNATIVES**

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Alternative 1: The Sustainability Commission may instead direct staff to provide all the candidates' applications to the full Commission and select the student members from the entire pool of candidates.

Alternative 2: The Sustainability Commission may direct the Committee to select alternate candidates.

Alternative 3: The Sustainability Commission may consider any other alternative not proposed by staff.

## **EXHIBITS**

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Exhibit 1: Applications