



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Older Americans Act baseline funding for FY 2021-2022 Elderly Nutrition Program (Amendment Four to the Subaward) from County of Los Angeles Workforce Development, Aging and Community Services and Meals on Wheels America Go Further Fund Building Capacity grant funding in support of Elderly Nutrition Program.

1. Motion accepting grant funds in the amount of \$301,000 in Older Americans Act (OAA) baseline funding from the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) for the FY 2021-2022 Elderly Nutrition Program (ENP); and authorizing the City Manager or a designee to execute Amendment Four to the WDACS Contract ENP Subaward Number ENP202106 Subaward Period July 2020 – June 2022 to accept and implement the WDACS funding.
2. Motion accepting Meals on Wheels Go Further Fund Building Capacity grant from Meals on Wheels America (MOWA) in the amount of \$25,000 for Elderly Nutrition Program services; and authorizing the City Manager, or a designee to execute all agreements, certifications, and documents necessary to accept and implement funding.
3. Resolution of Appropriation to appropriate additional \$10,000 in Older Americans Act baseline funding for defined and contracted services from County of Los Angeles Workforce Development, Aging and Community Services (WDACS) for the Elderly Nutrition Program for the following: (a) C-1 Congregate Meals-\$8,000 (b) C-2 Home Delivered Meals-\$2,000; and Meals on Wheels Go Further Fund Building Capacity grant funding in the amount of \$25,000 from Meals On Wheels America (MOWA) for the Elderly Nutrition Program.
4. Motion authorizing the City Manager or a designee to execute Amendment Seven with Bateman Community Living, LLC dba Trio Community Meals, in the amount of \$35,000 (to add an additional \$10,000 in funding from the Older Americans Act grant and \$25,000 in funding from the Meals on Wheels Go Further Fund Building Capacity grant), to provide additional meals to seniors through the Elderly Nutrition Program, for a total contract price, including past and future increases, not to exceed \$2,049,856.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for July 13, 2021 **calendar**

ADMINISTRATIVE ACTION

Submitted by:

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Prepared by:

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Reviewed by:

Michele Flynn, Director of Finance

Michael J. Garcia, City Attorney

Approved by:

Roubik R. Golanian, P.E., City Manager

RECOMMENDATION

It is respectfully recommended that the City Council approve:

1. Motion accepting grant funds in the amount of \$301,000 in Older Americans Act baseline funding from the County of Los Angeles Workforce Development, Aging, and Community Services for the FY 2021-2022 Elderly Nutrition Program; and authorizing the City Manager or a designee to execute Amendment Four to the WDACS Contract Elderly Nutrition Program to accept and implement the WDACS funding.
2. Motion accepting Meals on Wheels Go Further Fund Building Capacity grant from Meals on Wheels America in the amount of \$25,000 for Elderly Nutrition Program services; and authorizing the City Manager, or a designee to execute all agreements, certifications, and documents necessary to accept and implement funding.
3. Resolution of Appropriation to appropriate additional \$10,000 in Older Americans Act baseline funding for defined and contracted services from County of Los Angeles Workforce Development, Aging and Community Services for the Elderly Nutrition Program for the following: (a) C-1 Congregate Meals-\$8,000 (b) C-2 Home Delivered Meals-\$2,000; and Meals on Wheels Go Further Fund Building Capacity grant funding in the amount of \$25,000 from Meals On Wheels America for the Elderly Nutrition Program.
4. Motion authorizing the City Manager or a designee to execute Amendment Seven with Bateman Community Living, LLC dba Trio Community Meals, in the amount of \$35,000 (to add an additional \$10,000 in funding from the Older Americans Act grant and \$25,000 in funding from the Meals on Wheels Go Further Fund Building Capacity grant), to provide additional meals to seniors through the Elderly Nutrition Program, for a total contract price, including past and future increases, not to exceed \$2,049,856.

BACKGROUND/ANALYSIS

The Community Services & Parks Department (CSP) has been providing meal service to seniors 60 years and older in the Greater Glendale area since 1979 with grant funding administered from WDACS through the federal Older Americans Act. The ENP provides an important opportunity for social contact and is the only meal many seniors receive in a day.

CSP was originally awarded an ENP grant award with WDACS through the federal Older Americans Act in FY 2020-2021 through a noncompetitive process where the City entered into a subaward agreement for a one-year term, commencing July 1, 2020 through June 30, 2021, with three additional options to renew annually for an anticipated total subaward term of four years. FY 2021-2022 is year two of the four year subaward term. The first year contract with WDACS had three Amendments adding

additional funds, thus the second year term of the contract is Amendment Four with WDACS.

The ENP program is operated through the Senior Services Unit which provides comprehensive, long term services that include: Congregate Meals (C-1), Home Delivered Meals (C-2), Emergency Meals, Telephone Reassurance and Supportive Services. The primary goal of these services is to assist the elderly in maintaining their independence and live in their own home.

Currently, Congregate Meal clients are COVID-19 enrollees who would otherwise attend one of the three community center meal sites if the facilities were open, while the Home Delivered Meals clients are homebound due to physical and medical reasons unrelated to COVID-19. The Emergency Meals Program is part of the Home Delivered Meals program and provides 3 days' worth of shelf stable meals to all unduplicated clients enrolled in the program. Telephone Reassurance Program is also a part of the Home Delivered Meals program, which ensures seniors who are shut-in receive a weekly well-being phone call to check.

Traditionally, the City of Glendale's ENP program operates three congregated meal sites (dining rooms) serving lunch seven days per week at the Adult Recreation Center, five days per week at Sparr Heights Community Center, and three days per week at Pacific Community Center. Historically, an average of 3,600 lunches are served in the congregated and home delivered meals programs prior to COVID-19 pandemic.

However, on March 13, 2020, all three ENP congregated meal site dining rooms closed and CSP staff moved all congregated meal participants to a home delivery frozen meal system or staggered brown bag lunch system as a WDACS directive in response to the COVID-19 pandemic.

The ENP program continues to operate under COVID-19 guidelines and WDACS has not formally initiated a plan for the City's ENP program to return to in-person (congregated meals) for FY 2021-2022. Meal service during COVID-19 has averaged 12,000 meals per month, with some months serving close to 14,000 meals, which is four times the amount of traditional service delivery pre-COVID. Currently, over 600 unduplicated seniors are enrolled in the ENP program with staff anticipating continued requests for meals due to the uncertainty of returning to regular operations for the Congregated Meals program.

\$291,000 was approved and appropriated by Council for the FY 2021-2022 ENP Program as part of the FY 2021-2022 budget process. However, on June 2, 2021, WDACS notified the City of the final ENP allocation, which is actually \$301,000, \$10,000 more than the original budget appropriation, which was based on prior year

estimates. Therefore, staff is requesting Council approval to appropriate the additional \$10,000.

FY 2021-2022 ENP funding from WDACS totaling \$301,000 will be allocated as follows:

- \$247,000 to C1 Congregate Meals to provide 44,909 meals
- \$53,000 to C2 Home Delivered Meals to provide
 - 9,272 C2 meals
 - 269 Emergency Meals
- \$1,000 to the Telephone Reassurance Program to call 1,470 seniors.

Meals on Wheels America

CSP's Senior Services Unit is a member of Meals on Wheels America (MOWA) and in good standing. On April 6, 2021, the City was notified of the MOWA Go Further Fund Building Capacity grant opportunity designed to strengthen the ability to meet the increased need brought on by the pandemic, expand comprehensive services and drive innovation in the areas of nutrition and socialization.

CSP applied for the MOWA Go Further Fund Building Capacity in April 2021 and was awarded \$25,000 to be expended by October, 25, 2021. The requested funding will allow the ENP program to continue modified meal service operations and keep up with increased service demand.

CSP was successful in securing previous MOWA grant funding and received awards in rounds one, two, and three from Meals on Wheels COVID-Response Fund grant totaling \$125,000 which allowed the program to serve 24,000 additional meals and purchase supplies and equipment during FY 2020-2021.

FISCAL IMPACT

CSP was awarded noncompetitive grant funds from the Older Americans Act baseline funding through LA County WDACS in FY 2020- 2021. The total grant award is for one year, with a 3-year option to renew. Amendment Four with WDACS is the contract for year two of the four-year term, commencing July 1, 2021 through June 30, 2022, and requires a 15% cash match.

\$291,000 was approved and appropriated by Council for the FY 2021-2022 ENP Program as part of the FY 2021-2022 budget process. However, on June 2, 2021, WDACS notified the City of the final ENP allocation, which is actually \$301,000, \$10,000 more than the original budget appropriation, which was based on prior year estimates. Therefore, staff is requesting Council approval to appropriate the additional \$10,000 in FY 2021-2022 as follows:

C-1 Congregate Meals

Revenue:

GL-31240-2700-CSP-0020-P0000-T0000-F0000-0000-0000-
PL-G65009-FEDERAL-000-2700 \$8,000

Expense:

GL-43110-2700-CSP-0020-P0000-T0000-F0000-0000-0000-
PL-G65009- CNTRCTSVCS -000-2700 \$8,000

C-2 Home Delivered Meals

Revenue:

GL-31240-2700-CSP-0020-P0000-T0000-F0000-0000-0000-
PL-G65011-FEDERAL-0000-2700 \$2,000

Expense:

GL-43110-2700-CSP-0020-P0000-T0000-F0000-0000-0000-
PL-G65011- CNTRCTSVCS -0000-2700 \$2,000

Meals on Wheels America Go Further Fund Building Capacity Grant

Community Services & Parks Department (CSP) was awarded additional grant funding for the Elderly Nutrition Program from Meals on Wheels America (MOWA) from their Go Further Fund Building Capacity grant in the amount of \$25,000 to be expended by October 25, 2021. Staff is requesting approval to appropriate the grant funds in the following accounts:

Revenue:

GL-34301-2160-CSP-0020-P0000-T0000-F0000-0000-0000-
PL- CSP00661AG -LOCAL-0000-2160 \$25,000

Expense:

GL-43110-2160-CSP-0020-P0000-T0000-F0000-0000-0000-
PL-CSP00661AG- CNTRCTSVCS -0000-2160 \$25,000

MOWA funding does not require a cash match.

Staff is also requesting approval to increase the contract with BATEMAN COMMUNITY LIVING, LLC. dba TRIO COMMUNITY MEALS by \$35,000, for a total contract amount not to exceed \$2,049,856.

ALTERNATIVES

Alternative 1: The City Council may adopt:

- 1) A Motion to accept \$301,000 in OAA baseline funds for the Elderly Nutrition Program (ENP) for FY 2021-2022 and authorize the City Manager or a designee to execute Amendment Four with WDACS;
- 2) A Motion to accept Meals on Wheels Go Further Fund Building Capacity grant in the amount of \$25,000, and authorize the City Manager or a designee to execute all agreements, certifications, and documents necessary to accept and implement funding;
- 3) A Resolution of Appropriation to appropriate additional \$10,000 in OAA baseline funds for the ENP Program; and \$25,000 in Meals on Wheels Go Further Fund Building Capacity grant; and
- 4) A Motion to authorize the City Manager or a designee to execute Amendment Seven to the existing Agreement (C106343B) with Bateman Community Living, LLC dba Trio Community Meals to increase the contract by \$35,000 to provide additional meals through the Elderly Nutrition Program for, a total not to exceed \$2,049,856.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

CAMPAIGN DISCLOSURE

This report does not require Campaign Finance Disclosure.

EXHIBITS

N/A