CITY OF GLENDALE, CALIFORNIA
REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Approval of the Final Engineer's Report and Ordering the Levy and Collection of Annual Assessments for the North San Fernando Road Corridor Landscape Maintenance District for Fiscal Year 2021-22.

1. Resolution Approving the Engineer's Annual Levy Report for the City of Glendale's North San Fernando Road Corridor Landscape Maintenance District for Fiscal Year 2021-22.
2. Resolution Ordering the Levy and Collection of the City of Glendale's North San Fernando Road Corridor Landscape Maintenance District for Fiscal Year 2021-22.

COUNCIL ACTION

Item Type: Public Hearing

Approved for July 13, 2021 **calendar**

ADMINISTRATIVE ACTION

Submitted by:
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Reviewed by:
Daniel Hardgrove, Assistant Director of Public Works
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Michael J. Garcia, City Attorney

Approved by:
Roubik R. Golanian, P.E., City Manager

RECOMMENDATION

Staff respectfully recommends that the Glendale City Council approves and adopts the resolutions approving the Final Engineer's Report and ordering the levy and collection of annual assessments for the North San Fernando Road Corridor Landscape Maintenance District for Fiscal Year 2021-22.

BACKGROUND/ANALYSIS

The North San Fernando Road Corridor Landscape Maintenance District ("District") was formed on January 9, 2007 pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15, of the California Streets and Highway Code. The District includes the parcels of land bounded by Linden Avenue to the North, San Fernando Road to the East (including properties on the east side of San Fernando Road), Fairmont Avenue and State Route 134 to the South and Interstate 5 to the West.

There are five Zones within the boundaries of the District and they receive differing degrees of benefit from the improvements and services to be provided. Under the 1972 Act, the District is authorized to fund, service and/or maintain the following improvements:

- Lawn/ground cover, shrub, and tree care including weeding, pruning and feeding;
- Hardscape maintenance including sweeping/cleaning and debris collection;
- Water costs including water usage and irrigation maintenance and repair; and
- Maintenance costs for site amenities that may include but are not limited to benches, trash receptacles and lighting.

On June 15, 2021, the City Council adopted resolutions that initiated proceedings, preliminarily approved the Fiscal Year 2021-22 Engineer's Report, declared its intention to levy and collect assessments and charges, and appointed a time and place to hear objections to the North San Fernando Road Corridor Landscape Maintenance District for Fiscal Year 2021-22.

The Engineer's Report defines the boundaries of the District, describes the benefits, identifies the costs associated with these improvements, and lists the parcels and owner of record with the amount of the assessment. It also provides an annual update of the District including proposed expenses and revenues, including the proposed assessments to be levied on the Los Angeles County tax roll for Fiscal Year 2021-22. In addition, the Engineer's Report contains a budget for which all parcels within the District will be assessed based on their geographical proximity to the various improvement projects planned for the area. The five Zones within the District were created to account for varying levels of landscape improvements; including amount, type, and frequency of maintenance. For example, Zone 1 (east and west side of San Fernando Road) has different amounts and types of public landscaping than Zone 4 which includes the GC3 campus.

To establish the annual assessment amount for each parcel within each of the five Zones, the assessment rate for each Zone is calculated by dividing the net cost budgeted for that zone ("Balance to Levy") by the Total EBU (assessed acreage) for all benefitting properties within each respective Zone. This Assessment Rate is then applied back to each parcel's assigned

EBU (individual acreage) to determine the parcel's proportionate benefit and assessment obligation for the improvements.

The following formulas are used to calculate each parcel's Levy Amount (proportional assessment obligation) for each Zone.

Total Balance to Levy (Zone Budget)/Total EBU (Acres) = Assessment Rate per EBU

Assessment Rate per EBU x Parcel's EBU = Parcel Assessment

The Engineer's Report includes Fiscal Year 2021-22 assessments as well as an estimate for the assessment at full build-out. The established rates are for the following Zones for Fiscal Year 2021-22:

Fiscal Year 2021-22 Levy/EBU

- Zone 1: $930.10
- Zone 2: $60.97
- Zone 3: $61.19
- Zone 4: $103.02
- Zone 5: $239.82

FISCAL IMPACT

The North San Fernando Road Corridor Landscape Maintenance District is an assessment district. The proportional assessment calculated for each parcel will be applied to the County Tax Rolls for Fiscal Year 2021-22. The total assessment for Fiscal Year 2021-22 is $69,799.09, which represents a $89.28 decrease from the Fiscal Year 2020-21 assessment. The funds collected from property owners will be used mainly for landscaping, debris collection, irrigation and maintenance of zones in the San Fernando Road Corridor Project Area. The funds are deposited in the San Fernando Landscape District Fund 2530.

ALTERNATIVES

Alternative 1: Approve the attached resolutions continuing the North San Fernando Road Corridor Landscape Maintenance District levy into Fiscal Year 2021-22.

Alternative 2: Deny the attached resolutions terminating the North San Fernando Road Corridor Landscape Maintenance District levy.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

EXHIBITS

Exhibit 1: City of Glendale Annual Engineer's Report: North San Fernando Road Corridor Landscape Maintenance District – 2021/2022 Engineer's Annual Levy Report.