



**CITY OF GLENDALE, CALIFORNIA
REPORT TO THE MEETING: GLENDALE CITY COUNCIL**

AGENDA ITEM

Report: Verdugo Workforce Development Board's Application Submission Request for Approval for local area subsequent designation and local board recertification

1. Motion to approve submission of the Verdugo Workforce Development Board's FY 2021-2022 and FY 2022-2023 application for local area subsequent designation and local board recertification to the Governor, State Workforce Development Board and Employment Development Department; and authorize the Mayor, City Manager, or a designee to execute all relevant agreements, amendments, certifications, and documents with contractors, vendors, the State of California and the U.S. Department of Labor necessary for VWDB's local area subsequent designation and local board recertification, and VWDB's implementation of Career Services to residents and businesses in the Verdugo Workforce Development Area.

COUNCIL ACTION

Item Type: Consent

Approved for March 30, 2021 **calendar**

ADMINISTRATIVE ACTION

Submitted by:

Onnig Bulanikian, Director, Community Services & Parks

Prepared by:

Judith Velasco, Workforce Development Administrator, Community Services & Parks

Reviewed by:

Michele Flynn, Director of Finance

Michael J. Garcia, City Attorney

Approved by:

Roubik R. Golanian, P.E., City Manager

RECOMMENDATION

It is recommended that the City Council adopt the Motion to approve submission of the Verdugo Workforce Development Board's FY 2021-2022 and FY 2022-2023 application for local area subsequent designation and local board recertification to the Governor, State Workforce Development Board and Employment Development Department; and authorize the Mayor, City Manager, or a designee to execute all relevant agreements, amendments, certifications, and documents with contractors, vendors, the State of California and the U.S. Department of Labor necessary for VWDB's local area subsequent designation and local board recertification, and VWDB's implementation of Career Services to residents and businesses in the Verdugo Workforce Development Area.

BACKGROUND/ANALYSIS

The Verdugo Consortium is a Joint Powers Agreement (JPA) comprised of the Cities of Glendale, Burbank, and La Cañada Flintridge. The Verdugo Workforce Development Board (VWDB) is the planning and policy body for the Consortium. Its purpose is to provide employment and training programs within the three cities and to allocate and award all Workforce Innovation and Opportunity Act (WIOA) funds toward its goals. Through the JPA, the City of Glendale (City) is given responsibility for the administration of all Consortium activities, including approving federal WIOA requirements such as the submission of the Local Area Subsequent Designation and Local Board Recertification application which allows the VWDB to continue to provide Career Services to residents and businesses in the Verdugo Workforce Development Area (VWDA) consisting of the Cities of Glendale, Burbank and La Cañada Flintridge.

WIOA Section 107 provides criteria for the recertification of Local Boards. Specifically, it requires the Governor to certify one Local Board for each Local Area in the state once every two years. It states that, in order to be recertified, the Local Board must have met WIOA membership requirements, met or exceeded performance accountability measures, and achieved sustained fiscal integrity as well as participation in Regional Planning activities. In accordance with WIOA Section 107(c)(2), the State Board will recommend recertification of a Local Board if these requirements are met.

The VWBD has successfully been certified as a local area and local board since July 1, 2015. The most recent certification is set to expire on June 30, 2021. This application will allow the VWDB to continue to operate as a board over the local VWDA from July 1, 2021-June 30, 2023.

The State Board, in coordination with Employment Development Department (EDD), will verify the information provided in the application and determine whether to recommend approval or denial of the application.

Submission of an application is a mandatory requirement of the state and the federal government for the Verdugo region (Glendale, Burbank, and La Cañada Flintridge) to remain a certified board. Non-approval of the submission of this application would result in the revocation of the VWDB board structure and certification.

FISCAL IMPACT

Approval of the submission of the VWDB request for approval for local area subsequent recertification and local board recertification is a policy-related issue. Approval of the application will enable the VWDB and the City to continue to receive WIOA funds and to operate as a certified workforce board. Approval of the request will also enable the VWDB to continue providing Career Services to residents and businesses in the VWDA consisting of the Cities of Glendale, Burbank and La Cañada Flintridge.

ALTERNATIVES

Alternative 1: The City Council may choose to adopt the Motion to approve submission of the Verdugo Workforce Development Board's FY 2021-2022 and FY 2022-2023 application for local area subsequent designation and local board recertification to the Governor, State Workforce Development Board and Employment Development Department; and authorize the Mayor, City Manager, or a designee to execute all relevant agreements, amendments, certifications, and documents with contractors, vendors, the State of California and the U.S. Department of Labor necessary for VWDB's local area subsequent designation and local board recertification, and VWDB's implementation of Career Services to residents and businesses in the Verdugo Workforce Development Area.

Alternative 2: The Council may consider any other alternative not proposed by staff.

CAMPAIGN DISCLOSURE

N/A.

EXHIBITS

1. Verdugo Workforce Development Board Meeting Minutes, March 10, 2021
2. Verdugo Board's Application for Local Area Subsequent Designation and Local Board Recertification