



**CITY OF GLENDALE, CALIFORNIA  
REPORT TO THE CITY COUNCIL**

**AGENDA ITEM**

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Report: Regarding award of 2020-21 Federal Workforce Innovation and Opportunity Act (WIOA) funds to the Glendale Youth Alliance (GYA) and the City of Burbank as approved and recommended by the Verdugo Workforce Development Board (VWDB).

Motion:

- a. Authorizing the acceptance of 2020-21 Federal Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$597,890 to enable the Verdugo Workforce Development Board to distribute those funds to the Glendale Youth Alliance (GYA) and the City of Burbank.
- b. Awarding Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$472,390 to the GYA; as recommended and approved by the Verdugo Workforce Development Board; and
- c. Awarding Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$125,500 to the City of Burbank; as recommended and approved by the Verdugo Workforce Development Board; and
- d. Authorizing the interim City Manager, or a designee, to execute all agreements, certifications, and documents necessary to accept and implement the funding.

**COUNCIL ACTION**

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**Item Type:** Consent Calendar

**Approved for** February 2, 2021 **calendar**

**ADMINISTRATIVE ACTION**

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**Submitted by:**

Onnig Bulanikian, Director of Community Services & Parks

**Prepared by:**

Judith Velasco, Workforce Development Administrator

**Reviewed by:**

Michele Flynn, Director of Finance  
Michael J. Garcia, City Attorney

**Approved by:**

Roubik R. Golanian, P.E., Interim City Manager

## **RECOMMENDATION**

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It is respectfully recommended that the City Council approve

Motion:

- a. Authorizing the acceptance of 2020-21 Federal Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$597,890 to enable the Verdugo Workforce Development Board to distribute those funds to the Glendale Youth Alliance (GYA) and the City of Burbank.
- b. Awarding Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$472,390 to the GYA; as recommended and approved by the Verdugo Workforce Development Board; and
- c. Awarding Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$125,500 to the City of Burbank; as recommended and approved by the Verdugo Workforce Development Board; and
- d. Authorizing the interim City Manager, or a designee, to execute all agreements, certifications, and documents necessary to accept and implement the funding.

## **BACKGROUND/ANALYSIS**

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The Verdugo Consortium is a Joint Powers Agreement (JPA) comprised of the Cities of Glendale, Burbank, and La Cañada Flintridge. The Verdugo Workforce Development Board (VWDB) is the planning and policy body for the Consortium. Its purpose is to provide employment and training programs within the three cities and to allocate and award all WIOA funds toward its goals. Through the JPA, the City of Glendale (City) is given responsibility for the administration of all Consortium activities, including acting as the recipient of all Workforce Innovation and Opportunity Act funds (WIOA). As the administrative entity for the Verdugo Consortium, the City and the Glendale City Council must give final approval of all funding awards recommended by the VWDB.

The City of Burbank is a partner in the Verdugo Consortium. Although the Verdugo Jobs Center is the only comprehensive one-stop center in the Verdugo Consortium, in order to provide services more conveniently to the job seekers and employers of Burbank, the City of Burbank operates an Annex of the Verdugo Jobs Center. This Annex provides basic services for job seekers and employers in Burbank. The VWDB has recommended awarding the City of Burbank \$125,500 for the 2020-21 Program Year. These funds will be used to provide core workforce services to at least 80 new clients per month, and Rapid Response assistance to local businesses that are experiencing major layoffs. The Burbank Annex has been in operation since 2000. They have a proven track record of successfully serving Burbank job seekers and employers.

The Glendale Youth Alliance has been operating year-round youth employment programs and summer employment programs since 1994. They have been operating WIOA youth employment programs since 2000. They have a proven track record of successfully

serving youth. For the 2020-21 program year, the VWDB has recommended awarding \$472,390 in workforce funds to provide services to youth in the Verdugo region as listed below:

<b>Program Name</b>	<b>Minimum Number of Youth</b>	<b>Approximate Hours of Work Experience</b>
In-School Youth	21	180
Out-of-School Youth	53	200

**FISCAL IMPACT**

All of this funding is grant funding, and there is no local match required. The funding allocations recommended by the VWDB for GYA and the City of Burbank are within the City’s FY 2020-21 Federal WIOA formula allocation and consistent with the proposed FY 2020-21 Workforce Development budget.

Funding will be available in the account strings as follows:

GYA Contract:

<b>Cost Category</b>	<b>Account</b>	<b>TOTAL</b>
<b>REVENUE</b>		
WIOA Youth	G/L: 31240-2060-CSP-0020-P0000-T0000-F0000-0000-0000  P/L: CSP00455AG -FEDERAL-0000-2060	\$472,390
<b>EXPENSES</b>		
Direct Assistance-GYA Contract In-School Youth	G/L: 43112-2060-CSP-0020-P0000-T0000-F0000-0000-0000  P/L: CSP00455AG -DirectAsst-0000-2060	\$ 118,098
Direct Assistance-GYA Contract Out of School Youth	G/L: 43112-2060-CSP-0020-P0000-T0000-F0000-0000-0000  P/L: CSP00455AG -DirectAsst-0000-2060	\$354,292

Burbank Workforce Connection Contract:

<b>Cost Category</b>	<b>Account</b>	<b>TOTAL</b>
<b>REVENUE</b>		
WIOA Adult, Dislocated Worker, Rapid Response	G/L: 31240-2060-CSP-0020-P0000-T0000-F0000-0000-0000  P/L: CSP00444AG-FEDERAL-0000-2060  P/L: CSP00456AG-FEDERAL-0000-2060  P/L: CSP00473AG-FEDERAL-0000-2060	\$125,500
<b>EXPENSES</b>		
Direct Assistance-Burbank Workforce Connection-Adult	G/L: 43112-2060-CSP-0020-P0000-T0000-F0000-0000-0000  P/L: CSP00444AG -DirectAsst-0000-2060	\$ 39,000
Direct Assistance-Burbank Workforce Connection-Dislocated Worker	G/L: 43112-2060-CSP-0020-P0000-T0000-F0000-0000-0000  P/L: CSP00456AG -DirectAsst-0000-2060	\$39,000
Direct Assistance-Burbank Workforce Connection-Rapid Response	G/L: 43112-2060-CSP-0020-P0000-T0000-F0000-0000-0000  P/L: CSP00473AG -DirectAsst-0000-2060	\$47,500

**ALTERNATIVES**

Alternative 1: City Council may choose to authorize the acceptance of 2020-21 Federal Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$597,890 to enable the Verdugo Workforce Development Board to distribute \$ 472,390 to the Glendale Youth Alliance (GYA) and \$125,500 to the City of Burbank as recommended and approved by the Verdugo Workforce Development Board; and authorize the interim City Manager, or a designee, to execute all agreements, certifications, and documents necessary to accept and implement the funding.

Alternative 2: City Council may consider any other alternative not proposed by staff.

Alternative 3: There are no other alternatives because the funding to GYA was competitively procured and the funds cannot be distributed to any other recipient.

**CAMPAIGN DISCLOSURE**

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N/A

**EXHIBITS**

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Exhibit 1: Verdugo Workforce Development Board Full Board Meeting Minutes.