



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Amendment Three to the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) Contract for the FY 2020-2021 Supportive Services Program to accept additional California Department of Aging (CDA) Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding for senior case management.

1. Motion accepting an additional \$7,000 in CARES Act funding from the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) for the FY 2020-2021 Supportive Services Program (SSP); and authorizing the Interim City Manager or a designee to execute Amendment Three to the WDACS Contract Supportive Services Program (SSP) Subaward Number SSP192004 Subaward Period July 2019 - June 2021 to accept and implement WDACS funding.
2. Resolution of Appropriation to appropriate CARES Act funding in the amount of \$7,000 for additional defined and contracted services from County of Los Angeles WDACS for the Supportive Services Program.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for November 17, 2020 **calendar**

ADMINISTRATIVE ACTION

Submitted by:

Onnig Bulanikian, Director of Community Services & Parks

Prepared by:

Tereza Aleksanian, Deputy Director of Community Services & Parks

Maggie Kavarian, Senior Community Services Supervisor

Aylin Isayan, Community Services Supervisor

Reviewed by:

Michele Flynn, Director of Finance

Michael J. Garcia, City Attorney

Approved by:

Roubik R. Golanian, P.E., Interim City Manager

RECOMMENDATION

It is respectfully recommended that the City Council approve a Motion accepting an additional \$7,000 in CARES Act funding from the WDACS for the FY 2020-2021 SSP; and authorizing the Interim City Manager or a designee to execute Amendment Three to the WDACS Contract SSP Subaward Number ENP192004 for period July 2019 - June 2021 to accept and implement the WDACS funding, and Resolution of Appropriation to appropriate CARES Act funding in the amount of \$7,000 for additional defined and contracted services from WDACS for the Supportive Services Program.

BACKGROUND/ANALYSIS

The Community Services & Parks Department (CSP) has been providing the Supportive Services Program (SSP), better known as senior case management since 1992. SSP provides comprehensive, long term services to seniors 60 years and older, that utilize a case manager's professional skills and competence to serve senior clients and link them to a full range of appropriate services including service coordination, care planning, purchase of services, benefits enrollment, and referral services. The primary goal is to assist the elderly in maintaining their independence and living in their own home.

Annually, the SSP program assists up to 80 unduplicated seniors 60 years of age and older in the following senior case management services: Intake screening, in-home assessment (pre-COVID-19), care planning, service authorization, case monitoring and interagency coordination. Program service areas include the greater Glendale area, La Crescenta, Montrose, and Verdugo City.

In FY 2019-2020, CSP received a grant award for the City's SSP from County of Los Angeles Workforce Development, Aging, and Community Services (WDACS), and entered into a contract, for a one-year period, with an option to renew for three additional years through a noncompetitive grant process. This year, for FY 2020-2021, CSP was awarded \$49,000 from WDACS for the second-year term of the contract. On October 28, 2020, WDACS sent an SSP CARES Act Funding Allocation Letter notifying the City of an additional award in the amount of \$7,000 in California Department of Aging (CDA) CARES Act funding for FY 2020-2021 in order to assist with additional needs in the SSP program related to COVID-19 pandemic.

Current funding in the SSP program is allocated to one full time equivalent (FTE) case management administrative support staff to assist with the daily operations of the program including planning, monitoring, contract compliance, invoicing, purchase of service, and data tracking.

Staff is requesting authorization to accept the additional CDA grant funds, execute contract Amendment Three with WDACS and appropriate the CARES Act grant award in

the amount of \$7,000 to provide monthly hygiene bags to seniors in the SSP program. Monthly hygiene bags would include items such as toilet paper, paper towels, soap, dental supplies, grooming supplies, shampoo/conditioner, and hand sanitizer to assist seniors as they continue to follow Los Angeles County Department of Health protocols while staying safer at home.

FISCAL IMPACT

CSP was awarded grant funds from LA County WDACS in the amount of \$49,000 for FY 20-21 from July 1, 2020 to June 30, 2021 for SSP Program. The original grant award was made in FY 19-20 for a one-year period, with a 3-year option to renew, and required a 15% cash match. The FY 20-21 grant award was the first of the 3-year option.

CSP has been awarded additional CARES Act grant funding for the SSP Program from California Department of Aging CARES Act in the amount of \$7,000 from July 1, 2020 to June 30, 2021 to be appropriated as follows:

Revenue

GL- 31240-2700-CSP-0020-P0000-T0000-F0000-0000-0000	\$7,000
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PL- CSP00516AG-FEDERAL-0000-2700

Expense

GL- 45350-2700-CSP-0020-P0000-T0000-F0000-0000-0000	\$7,000
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PL- CSP00516AG-SUPPLIES-0000-2700

A 15% cash match is not required for CDA CARES Act. This is a reimbursable grant.

ALTERNATIVES

Alternative 1: The City Council may authorize the Interim City Manager or a designee to execute Amendment Three with WDACS to accept additional CDA CARES Act grant funds for the SSP program in the amount of \$7,000 for FY2020-2021; and approve a Resolution of Appropriation to appropriate the \$7,000 to the SSP program.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

CAMPAIGN DISCLOSURE

This report does not require any Campaign Finance Disclosure.

EXHIBITS

None