



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Motion awarding contracts for Fire-Life-Safety and Building Security Systems services.

1. Motion awarding a contract to Glendale Fire Systems, Inc. in the not-to-exceed amount of \$948,000 for 5-years for Fire-Life-Safety Systems Maintenance and Support for the City of Glendale, and directing the Interim City Manager to execute the contract.
2. Motion awarding a contract to Monarch Information Systems, LLC, in the not-to-exceed amount of \$568,885 for 5-years for Building Security Systems Maintenance and Support for the City of Glendale, and directing the Interim City Manager to execute the contract.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for November 17, 2020 **calendar**

ADMINISTRATIVE ACTION

Submitted by:

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Prepared by:

Kevin C. Todd , Assistant Director of Public Works

Reviewed by:

Michele Flynn, Director of Finance

Michael J. Garcia, City Attorney

Stephen M. Zurn, General Manager GWP

Carl Povilaitis, Police Chief

Approved by:

Roubik R. Golanian, P.E., Interim City Manager

RECOMMENDATION

It is respectfully recommended that the City Council approve the Motions approving a contract for Glendale Fire Systems, Inc. for Fire-Life-Safety Systems Maintenance and Support and for Monarch Information Systems, LLC for Building Security Systems Maintenance and Support.

BACKGROUND/ANALYSIS

Fire-Life-Safety Systems – The Public Works Department is responsible for the maintenance and operation of fire-life-safety systems at 47 City-owned and operated facilities. These systems include fire alarm panels, smoke detection, fire suppression systems, and emergency exit lighting. In order to ensure the safety of tenants, visitors, City property and structures, these systems must be tested and maintained on a regular basis as defined by the National Fire Protection Agency (NFPA). In addition, these systems are monitored by a 24/7 call center that can immediately report system alarms to the Fire Department and building manager(s).

On July 21, 2020, City Council approved a Resolution adopting Specification No. 3854. The Specification was advertised by the City Clerk on July 27 and July 30, and the Public Works Department directly invited thirteen known vendors to participate.

On September 9, 2020 six Fire-Life-Safety vendors attended the mandatory pre-bid meeting and on September 30, one vendor submitted a bid as follows:

Glendale Fire Systems, Inc.	\$698,000
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Glendale Fire Systems, Inc. has submitted a responsive bid and they are a responsible bidder. The bid submitted from the vendor is solely for base monitoring and testing services, and does not include as-needed repairs.

Therefore, staff is requesting an additional contract amount of \$250,000 for 5-years for as-needed repairs to address system deficiencies in a timely manner. These as-needed services are based on a historical need of \$50,000 per year for repairs which were always included in the previous incumbent vendor's contracts. The as-needed services will be invoiced at the competitive and prevailing wage rates that were submitted in the bid.

The total not-to-exceed contract with Glendale Fire Systems, Inc. including base monitoring and testing for \$698,000 and as-needed repairs for \$250,000 totals \$948,000 for 5-years. The Engineer's Estimate for all of these services was \$780,000 based on the historical costs of these combined services, as performed by the previous incumbent vendor.

Staff was informed by the incumbent vendor that they were not going to submit a bid on this project due to the bonding requirements imposed by State law.

Building Security Systems – Since the events of September 11, 2001, the City has dedicated significant resources towards improved security measures including the installation of integrated security video systems, security gate controls, and intercom systems. These systems are located at Beeline Transit Facility, Civic Center Buildings, Fire Stations, Fleet Shops, Integrated Waste, Libraries, Maintenance Yards, Park Facilities, Parking Garages, Police Station, Water and Power Facilities, various other sites, and at temporary locations as needed. These systems operate on digital and analog fiber optic, coaxial, and wireless networks. Due to the complexity of equipment and software, these systems are installed and maintained by vendors specializing in fiber optic and low voltage networks, and security video systems.

On July 21, 2020, City Council approved a Resolution adopting Specification No. 3855. The Specification was advertised by the City Clerk on July 27 and July 30, and the Public Works Department directly invited three known vendors to participate.

On September 30, 2020, three vendors submitted bids as follows:

Monarch Information Systems, LLC	\$568,885
Wilsys	\$891,500
First Fire Systems	\$1,037,500

Monarch Information Systems, LLC (Monarch) has submitted a responsive bid and they are a responsible bidder. The Engineer's estimate for these services was \$880,000 based upon the historical costs for these services. Staff has reviewed the costs provided by Monarch and they are acceptable and lower than expected from a new vendor assuming the City's services.

FISCAL IMPACT

Even though the low bid for Fire-Life-Safety System came in over the Engineer's Estimate, the fiscal impact was offset by the low bid for Security System services coming in well below the estimate. Therefore, no additional funding in FY 2020-21 is needed for these contracts. Funding for the first year of the Fire-Life-Safety System and Security System services is available within the Public Works Department, Police Department and Glendale Water and Power accounts. The GWP and Police Department accounts are for projected new building security system features only and will not be used for the monitoring and maintenance of any existing systems.

Account Description	Account Number	FY 2020-21- Amount
Building Maintenance Fund	43110-6070-PWD-7508-P0000-T0000-F0000-0000-0000-	\$225,000
Glendale Water & Power (GWP)	43110-5820-GWP-4550-P0000-T0000-F0000-0000-0000-	\$27,300
Glendale Water and Power (GWP)	43110-5920-GWP-4550-P0000-T0000-F0000-0000-0000-	\$7,700

Police Department	43110-1010-GPD-0010-P6204-T0000-F0000-0000-0000-	\$12,500
Police Department	45150-1010-GPD-0010-P6204-T0000-F0000-0000-0000-	\$22,500
Transit Utility Fund	43110-2580-PWD-7533-P0000-T8488-F0000-0000-0000-	\$10,000
Transit Utility Fund	43110-2580-PWD-7533-P0000-T8496-F0000-0000-0000-	\$2,000
Total:		\$307,000

ALTERNATIVES

Alternative 1: The City Council may approve the Motions approving a contract for Glendale Fire Systems, Inc. for Fire-Life-Safety Systems Maintenance and Support for 5-years and not-to-exceed \$948,000; and for Monarch Information Systems, LLC for Building Security Systems Maintenance and Support for 5-years and not-to-exceed \$568,885.

Alternative 2: The City Council may reject the low bids and direct staff to rebid the contracts.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

EXHIBITS

None.