

City of Glendale
Internal Audit
FY 2024 Proposed Work Plan

Ref.#	Audit Subject Area	Department	Audit Type
Carried-Over Project from FY 2023 to FY 2024			
1	Business Registration Certificate Audit	CDD	Performance
New Projects Planned for FY 2024			
1	Beeline Contract Audit	PWD	Contract Compliance
2	Record Management System (FileNet)	ITD	System
3	Workers' Compensation Disability Settlement Process Audit	HRD	Contract Compliance
4	Take Home and City Assigned Vehicle Usage Audit	MSD	Performance
5	Security Assessment Follow-Up Audit	ITD	Performance
6	Basic Life Support (BLS) Program Analysis	GFD	Performance
7	Fuel Purchase Contract Audit	PWD	Performance
8	PCI Compliance Audit 1	CTD	Compliance
9	PCI Compliance Audit 2	CTD	Compliance
10	PCI Compliance Audit 3	CTD	Compliance
Continuous and On-Going Advisory Projects			
CA1	User Access Control (AD)	ITD	Periodic
CA2	Duplicate Payments	FIN	Periodic
CA3	Procurement Cards	FIN	Periodic
CA4	Double Dipping between Procurement Cards and Employee Expense Claims	FIN	Periodic
CA5	Procurement Card Charges by Vendors with Existing POs or Contracts	FIN	Periodic
CA6	Physical Access Control	PWD	Periodic
CA7	User Access Control (APP)	ANY	As Needed
CR1	Risk Assessment - Vendor Risk Assessment	ALL	Periodic
CR2	Risk Assessment - Overtime	ALL	Periodic
T1	Energy Risk Management Committee	GWP	Advisory
T2	Investment Policy Advisory Committee	CTD	Advisory
T3	PCI Compliance Team	CTD	Advisory
Total Planned Projects for FY 2024: 23			
Other Potential Projects:			
O1	Public Benefits Program Audit	GWP	Performance
O2	Disaster Recovery Plan Audit	ITD	Compliance
O3	Facilities Management Operations - Building Access/Security Audit	GPD	System
O4	Revenue Collection Audit	FIN	Performance
O5	Vendor Access Control Audit	ITD	Performance