

RESOLUTION NO. ____

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
APPROVING THE DESTRUCTION OF CERTAIN CITY RECORDS
IN THE GLENDALE FIRE DEPARTMENT**

WHEREAS, Government Code section 34090 provides for and authorizes, except as specifically therein exempted, the destruction of certain city records, documents, instruments, books or papers after the same is no longer required, with the written consent of the City Attorney and the approval of the City Council; and

WHEREAS, Tim Ernst, Fire Chief, has determined that the following described recordings, documents, instruments, books or papers in the Glendale Fire Department are no longer required; and

WHEREAS, the City Attorney has given his written consent to the destruction thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT Council approval be, and hereby is, granted to the Fire Chief to destroy the recordings, documents, instruments, books and papers as set forth below:

- Patient Care Reports 1999-2000, 2010-2014
- Collection Reports and Billing 2002-2010
- Subpoenas 2012-2019
- EMS Staff Meeting Minutes 2008-2013
- Copies of Checks 2014-2018
- Invoice Copies and Receipts 2006-2014
- Billing Records- 2018
- Zoll Logs- 2010-2018
- Narc Logs 2010-2018
- EMS Surveys 2004-2012
- EMS Continuing Education Records 2008-2014
- Command Staff Meeting Minutes 2019

Adopted by the City Council of the City of Glendale on this ____ day of _____, 2023.

Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA)

COUNTY OF LOS ANGELES) SS

CITY OF GLENDALE)

I, DR. SUZIE ABAJIAN, City Clerk of the City of Glendale, certify that the foregoing Resolution No. _____ was adopted by the City Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2023, and that same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

City Clerk