

**GCEA/CONFIDENTIAL/HOURLY**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF GLENDALE PROVIDING FOR THE ESTABLISHMENT OF CLASSIFICATION TITLES AND COMPENSATION FOR EMPLOYEES OF THE CITY OF GLENDALE COVERED BY THE GLENDALE CITY EMPLOYEES' ASSOCIATION MEMORANDUM OF UNDERSTANDING, INCLUDING CONFIDENTIAL AND HOURLY CLASSIFICATIONS**

**WHEREAS**, the City of Glendale (hereinafter referred to as "City") has established a system of classification for all positions within the City service with descriptive occupational titles used to identify and distinguish positions from one another based on job duties, essential functions, knowledge, skills, abilities and minimum requirements; and

**WHEREAS**, it is in the City's best interest to periodically add and delete classification titles to ensure that the City's classification plan and organizational structure is contemporary and best meets the needs of its operating departments; and

**WHEREAS**, the City has established a system of compensation for the classification titles listed herein, based on collective bargaining agreements, resolutions and agreements as approved and adopted by the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENDALE:**

**Section 1.** The classification titles hereinafter designated in this resolution, except insofar as they are

specifically provided for in The Charter of the City of Glendale, are hereby created.

**Section 2.** As to the persons in the various classification titles herein mentioned subsequent to the effective date of this resolution, the increases or decreases in rates of compensation set forth herein shall be effective on the date of the adoption of this resolution.

**Section 3.** The following schedule of compensation rates, attached hereto and incorporated herein as Exhibit "A" and labeled "Salary Range Amounts", shows standard salary range numbers, the salary steps designated by number, and unless otherwise specified, the full-time monthly rates and special rates (in dollars) for all classification titles.

**Section 4.** The salary range number assigned to each classification are set forth alphabetically in Sections 4.1 through 4.3, inclusive, of this resolution.

**SECTION 4.1. General Service**

Salary Range	Classification Title
3000	ACCOUNTANT I
3001	ACCOUNTANT II
2500	ACCOUNTANT III
3002	ACCOUNTING SERVICES SPECIALIST
3003	ACCOUNTING TECHNICIAN
3004	ACCOUNTS PAYABLE TECH I
3005	ACCOUNTS PAYABLE TECH II
3006	ACCOUNTS PAYABLE TECH III
3008	ADMINISTRATIVE ASSISTANT

3010	ADMINISTRATIVE ASSOCIATE
3289	ADMINISTRATIVE SPCLIST I CDD
3290	ADMINISTRATIVE SPCLIST II CDD
3011	ARBORIST CREW SUPERVISOR
3012	ARBORIST TECHNICIAN
3013	ASSOC CODE COMPLIANCE INSP
3014	ASSOC PERMIT SERVICES TECH
3015	ASST CODE COMPLIANCE INSPECTOR
3016	ASST CONSTRUCTION INSPECTOR
3017	ASST ENGINEERING TECHNICIAN
3018	ASST ENVIRONMENTAL TECHNICIAN
3019	ASST IT APPLICATIONS SPEC
3020	ASST PARKING MANAGER
3021	ASST PERMIT SVCS TECHNICIAN
3022	ASST PROGRAMMER ANALYST
3023	ASST PROJECT MANAGER
3025	BENEFITS ASSISTANT
3026	BENEFITS TECHNICIAN
3027	BILLING & COLL SPECIALIST
3028	BILLING & COLL TECHNICIAN
3029	BROADCAST PRODUCTION ASSISTANT
3030	BROADCAST PRODUCTION ASSOCIATE
3031	BUDGET ASSISTANT
3033	BUILDING CODE SPECIALIST I
3034	BUILDING CODE SPECIALIST II
3035	BUILDING CODE SPECIALIST III
3036	BUILDING INSPECTOR
3037	BUILDING REPAIR CREW SUPVR
3038	BUILDING REPAIRER
3039	BUSINESS ACCOUNT REP
3040	BUSINESS TRANSFRM ASSOCIATE
3041	BUYER I
3042	BUYER II
3043	CARPENTER
3044	CASE WORKER I
3045	CEMENT WORKER FINISHER
3046	CIVIL ENGINEER I
3047	CIVIL ENGINEERING ASSISTANT
3048	CIVIL ENGINEERING ASSOCIATE
3049	CODE COMPLIANCE INSPECTOR
3050	COLLECTIONS SPECIALIST
3306	COMMUNITY BEAUTIFICATION COORD.
3051	COMMUNITY OUTREACH ASSISTANT

3052	COMMUNITY OUTREACH ASSOCIATE
3053	COMMUNITY SERVICE OFFICER
3054	COMMUNITY SERVICES COORDINATOR
3055	COMMUNITY SERVICES SPECIALIST
3056	CONSTRUCTION INSPECTOR
3313	CRIMINALIST TECHNICIAN
3314	CRIMINALIST I
3315	CRIMINALIST II
3057	CUSTODIAL WORKER
3058	CUSTOMER SVC ASSISTANT
3059	CUSTOMER SVC FIELD TECHNICIAN
3060	CUSTOMER SVC LIBRARY REP
3061	CUSTOMER SVC REP
3062	CUSTOMER SVC UTILITY REP
3064	DEPARTMENTAL BUDGET SPECIALIST
3065	DNA SPECIALIST
3066	DUPLICATING MACHINE OPERATOR
3067	DUPLICATING SHOP OPERATOR
3309	ECONOMIC DEVELOPMENT ADMIN ASSOC
3068	ECONOMIC DEVELOPMENT ADMN ASST
3069	ELECTRICAL ENGINEER I
3070	ELECTRICAL ENGINEERING ASSOC
3071	ELECTRICAL ENGINEERING ASST
3072	ELECTRICAL INSPECTOR
3075	ELECTRICAL SERVICE PLANNER
3076	ELECTRICIAN
3078	ENGINEERING AIDE
3079	ENGINEERING PROJECT SPECIALIST
3080	ENGINEERING TECHNICIAN
3081	ENVIRONMENTAL INSPECTOR
3082	ENVIRONMENTAL TECHNICIAN
3083	EQUIPMENT MECHANIC HELPER
3084	EQUIPMENT MECHANIC I
3085	EQUIPMENT MECHANIC II
3086	EQUIPMENT OPERATOR I
3087	EQUIPMENT OPERATOR II
3088	EQUIPMENT PAINTER/BODY REPAIR
3089	EQUIPMENT SERVICE WORKER
3090	EQUIPMENT WELDER
3318	EXHIBITION COORDINATOR
3091	EXECUTIVE SECRETARY
3093	EXECUTIVE SECRETARY (STENO)
3310	FINANCIAL APPLICATIONS SPECIALIST

3094		FIRE COMM OPERATOR 40 HR
3095		FIRE COMM OPERATOR 42 HR
3096		FIRE COMM SHIFT SUPERVISOR
3098		FIRE PREVENTION INSPECTOR
3099		FIRE PROTECTION ENGINEER I
3100		FIRE PROTECTION ENGRG ASSOC
3101		FIRE PROTECTION ENGRG ASST
3102		FIRE PROTECTION SPECIALIST I
3097		FIRE/ENVIRONMENTAL SAFETY SPEC
3103		FORENSIC SPECIALIST
3104		GARDENER
3105		GRAPHICS ILLUSTRATOR
3106		GRUNDSKEEPER I
3107		GRUNDSKEEPER II
3108		HAZARDOUS MATERIALS SPECIALIST
3109		HELICOPTER MECHANIC
3110		HOUSING ADVISOR
3111		HOUSING ASSISTANT
3112		HOUSING ASSOCIATE
3113		HOUSING PROGRAM ASSISTANT
3114		HOUSING PROGRAM SPECIALIST
3115		HOUSING TECHNICIAN
3118		HUMAN RESOURCES CERT SPEC
3119		HUMAN RESOURCES TECHNICIAN
3120		HVAC CONTROL TECHNICIAN
3121		HVAC INSPECTOR
3122		HVAC MECHANIC
3123		INFO SERVICES ASSOCIATE
3124		INSPECTOR I
3125		INSPECTOR II
3126		INSURANCE SERVICES TECHNICIAN
3127		INTEGRATED WASTE TRUCK OPER
3128		INTEGRATED WASTE WORKER
3129		INTERNAL AUDIT ASSOCIATE
3291		IRRIGATION TECHNICIAN
3130		IT APPLICATIONS SPECIALIST
3131		LABORER
3132		LEGAL EXECUTIVE SECRETARY
3133		LEGAL SECRETARY
3134		LEGAL SYSTEMS ASSOCIATE
3135		LIBRARIAN
3136		LIBRARIAN SPECIALIST
3137		LIBRARY ASSISTANT

3138	LIBRARY TECHNICIAN
3139	LICENSE INVESTIGATOR
3140	LITERACY SERVICES COORDINATOR
3141	MACHINIST
3142	MAIL SERVICES SPECIALIST
3143	MAINTENANCE WORKER
3144	MECHANICAL ENGINEER I
3145	MECHANICAL ENGINEERING ASSOC
3146	MECHANICAL ENGINEERING ASST
3147	METER READER
3148	MOTION GRAPHICS DESIGNER
3149	MOTOR SWEEPER OPERATOR
3150	NEIGHBORHOOD SVCS FIELD REP
3151	NEIGHBORHOOD SVCS FIELD TECH
3152	NEIGHBORHOOD SVCS INSPECTOR
3153	NETWORK SPECIALIST
3154	NETWORK SPECIALIST ASSISTANT
3155	OFFICE OPERATIONS SUPERVISOR
3156	OFFICE SERVICES SECRETARY
3157	OFFICE SERVICES SECRETARY STNO
3158	OFFICE SERVICES SPECIALIST I
3159	OFFICE SERVICES SPECIALIST II
3160	OFFICE SPECIALIST I
3161	OFFICE SPECIALIST II
3162	PAINTER
3163	PARK MAINTENANCE SUPERVISOR
3292	PARK OPERATIONS SUPERVISOR
3164	PARKING ASSISTANT
3165	PARKING METER COLLECTOR/REPAIR
3293	PARKING SERVICES SUPERVISOR
3166	PAYROLL SPECIALIST I
3169	PC SPECIALIST
3170	PC SPECIALIST ASSISTANT
3171	PERMIT SERVICES TECHNICIAN
3172	PERMIT SPECIALIST/FILMING
3173	PESTICIDE APPLICATOR
3174	PLAN CHECK SUPERVISOR
3175	PLAN CHECKER
3176	PLANNING ASSISTANT
3177	PLANNING ASSOCIATE
3178	PLUMBER
3179	PLUMBING INSPECTOR
3180	POLICE BUDGET & PROPERTY SUPVR

3181	POLICE COMM OPERATOR
3312	POLICE CHIEF'S ADJUTANT ASSISTANT
3305	POLICE COMM OPERATOR TRAINEE
3182	POLICE COMM SHIFT SUPERVISOR
3183	POLICE CUSTODY OFFICER
3184	POLICE CUSTODY SHIFT SUPVR
3185	POLICE PRKG ENFORCEMENT SUPVR
3304	POLICE PROPERTY SUPERVISOR
3186	POLICE RECORDS SHIFT SUPVR
3187	POLICE RECORDS SPECIALIST
3188	POLICE SERVICES ASSISTANT
3295	POLICE SERVICES OFFICER
3294	POLICE SERVICES SUP PRKG ENFRC
3296	POLICE SUPPORT SERVICES SPCLST
3190	POWER SCHEDULER
3191	POWER SYSTEMS ASSOCIATE
3192	PRINCIPAL ACCOUNTING TECHNICAL
3193	PRINCIPAL ENGINEERING TECH
3303	PRODUCTION ARTIST
3194	PROGRAM COORDINATOR
3195	PROGRAM SPECIALIST
3196	PROGRAMMER ANALYST
3197	PUBLIC EDUCATION COORDINATOR
3198	PUBLIC SAFETY BUSINESS ASST I
3199	PUBLIC SAFETY BUSINESS ASST II
3311	PUBLIC SAFETY BUSINESS ASST III
3287	PUBLIC WORKS ASSISTANT
3288	PUBLIC WORKS ASSOCIATE
3316	PUBLIC WORKS CUSTOMER SERVICE REP
3200	REAL PROPERTY AGENT
3201	REC & CMNTY SRVCS COORDINATOR
3202	RESOURCE EFFICIENCY ADVISOR
3204	REVENUE PROTECTION COORDINATOR
3205	SAFETY TECHNICIAN
3206	SECRETARY TO CITY CLERK
3207	SIGN PAINTER
3208	SR ACCOUNTING SVCS SPECIALIST
3209	SR ACCOUNTING TECHNICIAN
3297	SR ADMINISTRATIVE SPCLST CDD
3308	SR BENEFITS SPECIALIST
3211	SR BILLING & COLL SPECIALIST
3212	SR BUILDING INSPECTOR
3213	SR BUILDING REPAIRER

3214		SR CONSTRUCTION INSPECTOR
3215		SR CUSTODIAL WORKER
3216		SR CUSTOMER SVC FIELD TECH
3217		SR CUSTOMER SVC LIBRARY REP
3218		SR CUSTOMER SVC REPRESENTATIVE
3219		SR CUSTOMER SVC UTILITY REP
3252		SR DATA ENTRY OPERATOR
3220		SR DNA SPECIALIST
3221		SR ELECTRICAL SERVICE PLANNER
3222		SR ENGINEERING TECHNICIAN
3223		SR ENVIRONMENTAL TECHNICIAN
3224		SR EQUIPMENT MECHANIC
3225		SR FIRE COMM OPERATOR
3226		SR FIRE ENVIRONMENTAL SPEC
3227		SR FIRE PREVENTION INSPECTOR
3228		SR FORENSIC SPECIALIST
3253		SR GARDENER
3229		SR GROUNDSKEEPER
3230		SR HOUSING PROGRAM SPECIALIST
3231		SR HUMAN RESOURCES CERT SPEC
3232		SR HUMAN RESOURCES TECHNICIAN
3233		SR INFORMATION SVC ASSOCIATE
3298		SR IRRIGATION TECHNICIAN
3307		SR INTEGRATED WASTE TRUCK OPERATOR
3234		SR IT APPLICATIONS SPECIALIST
3235		SR NEIGHBORHOOD SERVICES INSP
3236		SR NETWORK SPECIALIST
3237		SR OFFICE SERVICES SPECIALIST
3238		SR OFFICE SPECIALIST
3239		SR PC SPECIALIST
3240		SR PERMIT SERVICES TECHNICIAN
3241		SR PRKG METER COLLECTOR/REPAIR
3317		SR PUBLIC WORKS CUSTOMER SERV REP
3242		SR STOREKEEPER
3243		SR SURVEY TECHNICIAN
3244		SR TELECOMMUNICATIONS TECH
3245		SR TRAFFIC PAINTER
3246		SR TREE TRIMMER
3247		SR UTILITY LOCATOR
3248		SR WASTEWATER MAINT WORKER
3249		SR WASTEWATER TECHNICIAN
3250		SR WIRELESS SYSTEM TECHNICIAN
3251		SR WORKERS COMP TECHNICIAN

3254	STOREKEEPER
3255	STORES CLERK
3256	STREET CREW SUPERVISOR
3257	STREET MAINTENANCE WORKER
3258	SURVEY PARTY CHIEF
3259	SURVEY PARTY CHIEF (LICENSED)
3260	SURVEY TECHNICIAN
3261	SYSTEMS SPECIALIST
3262	TECHNICAL STAFF ASSISTANT
3263	TECHNICAL STAFF ASSOCIATE
3264	TELECOMMUNICATIONS TECHNICIAN
3265	TRAFFIC ENGINEER I
3266	TRAFFIC ENGINEERING ASSISTANT
3267	TRAFFIC ENGINEERING ASSOCIATE
3268	TRAFFIC PAINTER
3269	TRANSIT ASSISTANT
3270	TRANSIT ASSOCIATE
3271	TRANSIT FIELD INSPECTOR
3272	TREAS & INVESTMT SVCS OPS SPEC
3273	TREAS & INVESTMT SVCS OPS TECH
3274	TREASURY SERVICES TECH I
3275	TREASURY SERVICES TECH II
3276	TREE TRIMMER
3277	UTILITY CONSTRUCTION INSPECTOR
3278	UTILITY LOCATOR
3279	WASTEWATER MAINT CREW SUPVR
3280	WASTEWATER MAINT TRAINEE
3281	WASTEWATER MAINT WORKER
3282	WIRELESS SYSTEMS TECHNICIAN
3283	WIRELESS SYSTEMS TECHNOLOGIST
3284	WORKERS COMP ADJUSTOR I
3285	WORKERS COMP TECHNICIAN
3286	YARD ATTENDANT
3299	YOUTH SERVICES COORDINATOR
3300	YOUTH SERVICES FIELD COORD
3301	YOUTH SERVICES FINANCIAL COORD
3302	YOUTH SERVICES SPECIALIST

**SECTION 4.2. Employee Relations/Confidential**

Salary Range	Classification Title
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3009		ADMINISTRATIVE ASSISTANT/HR
3007		ADMINISTRATIVE ASSOC/HR/CONF
3024		ASST TO CITY COUNCIL
3032		BUDGET ASSOCIATE
3116		HUMAN RESOURCES ASSISTANT
3117		HUMAN RESOURCES ASSOCIATE
3167		PAYROLL SPECIALIST II
3168		PAYROLL SPECIALIST III
3203		REVENUE ASSOCIATE
3210		SR ASSISTANT TO CITY COUNCIL

### SECTION 4.3 Hourly

Salary Range		Classification Title
8000	*	ADMINISTRATIVE INTERN
8001		AMBULANCE OPERATOR
8002	*	ASST POOL MANAGER
8003		CITY RESOURCE SPECIALIST
8004		CIVIC AUD EVENT ATTENDANT
8005		CIVIC AUD EVENT FACILITATOR
8006		FACILITY ATTENDANT I
8007		FACILITY ATTENDANT II
8008		FIRE CADET
8009		HOURLY CITY WORKER
8039		HOURLY CITY WORKER 2
8012		LIBRARY MONITOR
8013		LIBRARY PAGE
8014	*	LIFEGUARD I
8015	*	LIFEGUARD II
8016	*	LIFEGUARD III
8017		MEAL COORDINATOR
8018		POLICE CADET
8019	*	POOL MANAGER
8021	*	RECREATION LEADER I
8022	*	RECREATION LEADER II
8023	*	RECREATION LEADER III
8024		RECREATION PROGRAM SPECIALIST
8026		RESERVE POLICE OFFICER
8027		SEASONAL LABORER
8028		SKATE PARK ATTENDANT I

8029		SKATE PARK ATTENDANT II
8031		YOUTH EMPLOYMENT APPRENTICE
8033		YOUTH EMPLOYMENT TEAM SUPVR

*\* Exempt from Fair Labor Standards Act*

**Section 5.** The base salaries stated herein include the employees' portion of the contributions made to the PERS retirement system and a portion of the employer's portion of the contributions made to the PERS retirement system. The City does not reimburse employees for their PERS contributions, therefore their effective salaries are reduced by this amount from the amounts stated in this resolution.

**Section 6.** The provisions of this resolution so far as they are substantially the same as the provisions of previous classification/compensation resolutions and/or ordinances, and any amendment thereto, must be construed as continuations thereof and not as original enactments.

**Section 7.** It is hereby declared to be the intention of the Council that the sections, paragraphs, lines, sentences, clauses and phrases of this resolution are severable, and if any phrase, clause, sentence, line, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, lines, paragraphs and sections of this resolution.

**Section 8. Effective Date.** This Resolution shall take effect and be in force effective the pay period commencing December 18, 2022.

(a) Effective the commencement of the first pay period that includes July 1, 2023, all classifications listed in Sections 4.1 through 4.3, inclusive, shall be eligible to receive an additional one and one-half percent (1.50%) wage increase to the wages previously in effect.

(b) The City is authorized to adjust the salary ranges of classifications and related occupational series contained within Sections 4.1 through 4.3, inclusive, which are affected by legislative action by any governmental entity that increases the minimum wage of jurisdictions within the City of Glendale.

Adopted this 13<sup>th</sup> day of December 2022.

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Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA     )  
  ) ss:  
COUNTY OF LOS ANGELES    )

I, Suzie Abajian, City Clerk of the City of Glendale, certify that the foregoing resolution was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 13<sup>th</sup> day of December 2022, and that the same was passed by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk