

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA,
DISPENSING WITH COMPETITIVE BIDDING; AND
AUTHORIZING THE CITY MANAGER OR A DESIGNEE TO EXECUTE
A 4-YEAR AGREEMENT, WITH ONE 2-YEAR RENEWAL, WITH
TRIO COMMUNITY MEALS, LLC
TO PROVIDE CONGREGATE MEALS AND HOME-DELIVERED MEALS
FOR THE CITY'S ELDERLY NUTRITION PROGRAM**

WHEREAS, since 1979, as part of the City's Elderly Nutrition Program (ENP), the City has offered meals to seniors in the greater Glendale area;

WHEREAS, through a third-party meals provider operating on the City's behalf, over 72,000 hot meals are prepared annually for the three City-operated meal sites—the Adult Recreation Center (ARC), Sparr Heights Community Center, and Pacific Park Community Center—and over 24,000 home-delivered meals are delivered annually to homebound seniors;

WHEREAS, the contract with the City's current ENP meals provider, TRIO Community Meals, LLC, expires on November 30, 2022;

WHEREAS, procurement of an ENP meals provider does not readily lend itself to a formal competitive bidding process and a contract award to the lowest responsible bidder, as required by the City's Charter and the Glendale Municipal Code, because of the distinctive nature of the ENP—which requires consideration of additional factors, such as quality of the food (presentation/taste), in the evaluation of meal catering proposals;

WHEREAS, the food's quality cannot be considered if the traditional competitive bidding/lowest responsible bidder procurement process were used in selecting an ENP caterer. Issuance of a Request for Proposal (RFP) is better suited for obtaining ENP services because it allows for an evaluation of proposals based not exclusively on the lowest price per meal, but on equally important additional criteria;

WHEREAS, on August 29, 2022, the Community Services & Parks Department issued an RFP, inviting caterers pre-approved by Los Angeles County to submit a proposal to provide up to 96,000 regularly scheduled and emergency congregate meals and home-delivered meals annually to seniors 60 years and older;

WHEREAS, of the 6 vendors who attended the RFP's Mandatory Proposer's Conference and who expressed interest in submitting a proposal, only one firm, TRIO Community Meals, LLC, submitted a proposal on September 30, 2022;

WHEREAS, TRIO Community Meals, LLC has the experience, personnel, resources, and desire to provide congregate meals and home-delivered meals for the City's ENP;

WHEREAS, TRIO Community Meals, LLC has a proven track record with the City for the past 4 years, having demonstrated to the City's satisfaction that it possesses the ability to reliably accomplish the City's need for ENP meal services;

WHEREAS, the Council finds that sufficient budgetary funds exist to authorize the City Manager to execute a four-year agreement (initial term), with one 2-year renewal at the City's option, with TRIO Community Meals, LLC for regularly scheduled and emergency ENP meal services;

WHEREAS, Glendale City Charter, Article VI, Sec. 9 provides an exemption to competitive bidding when the Council determines it is in the best interest of the City to dispense with competitive bidding; and

WHEREAS, given the need to continue providing regularly scheduled and emergency congregate meals and home-delivered meals to seniors in the City, it appears that adequate justification exists and it is in the City's best interest— upon recommendation of the Director of Community Services & Parks— to dispense with competitive bidding and the requirement that the Council award a contract for labor to the lowest responsible bidder, and to authorize the City Manager or a designee to execute a four-year contract, with one 2-year renewal at the City's option, with TRIO Community Meals, LLC to provide ENP meal services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENDALE:

1. The foregoing facts are deemed to be true and correct, and are a basis for dispensing with competitive bidding and authorizing the execution of an agreement with a single source.

2. The Council hereby:

- A. Dispenses with competitive bidding;
- B. Accepts and approves the proposal submitted by TRIO Community Meals, LLC in response to the Request for Proposals issued by the Community Services & Parks Department— to provide regularly scheduled and emergency congregate meals and home-delivered meals ("services") for the City's Elderly Nutrition Program; and
- C. Authorizes the City Manager or a designee to enter into and execute a 4-year agreement, from December 1, 2022 to November 30, 2026 (initial term)— subject to approval by the City Attorney— with TRIO Community Meals, LLC to provide the services in an amount not to

exceed \$2,000,000, with the City's having a one-time option to renew for two additional years (renewal term) in an amount not to exceed \$1,100,000, for a total allocated amount not to exceed \$3,100,000 for the combined initial and renewal terms.

Adopted this _____ day of _____, 2022.

Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA)
) SS
COUNTY OF LOS ANGELES)

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, certify that the foregoing Resolution No. _____ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the day ____ of _____, 2022, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

City Clerk