

# **VERDUGO WORKFORCE DEVELOPMENT BOARD**

## **FULL BOARD MEETING MINUTES**

**7/6/2022**

**8:30 a.m. to 9:00 a.m.**

**MEMBERS PRESENT:** Ara Aslanian, Onnig Bulanikian, Lee Casady, Nick Hacobian, Mary Hamzoian, Steve Kaplan, Pamela Marcello, Stephanie O’Keefe, Michael Ritterbrown, Teresa Sánchez, Terry Walker

**MEMBERS ABSENT:** Greg Astorian, Debbie Kukta, Nancy Osipo Peera, Veronica Romero, Julio Ruiz, Soua Vang

**COMMUNITY &  
OTHER AGENCY  
REPRESENTATIVES:** None

**STAFF PRESENT:** Judith Velasco, Diana Montecino, MaryAnn Pranke, Melissa Younesian

**CALL TO ORDER:** 8:35 am by Chair Ara Aslanian via WebEx

### **I. Introductions**

A. VWDB Chair Ara Aslanian welcomed the VWDB.

### **II. Minutes of April 13, 2022**

A. VWDB Administration called the roll to confirm attendance. Quorum confirmed.

B. Minutes presented and reviewed. **MOTION:** Lee Casady 2<sup>nd</sup>: Steve Kaplan  
Action: APPROVED

### **III. Action Items**

A. **Approval of the recommendation for Alexis Carter to be appointed to the Verdugo Workforce Development Board, in compliance with State and Federal requirements under the Workforce Innovation and Opportunity Act of 2014**

B. **Approval of the Verdugo Workforce Development Board Preliminary Budget for Fiscal Year 2022-2023**

C. **Approval to accept funds from Glendale Community College for Fiscal Year 2022-2023 in the amount of \$500,000 to implement the California Adult Education Program and to enter into contract with Glendale Youth Alliance, Emma Sanchez, Armenian Relief Society, Foundation for California Community Colleges, Copy&Design, RxResearch, PARS Equality Center, Glendale Library Arts & Culture and Professional Development Trainers**

D. **Approval to accept funds from the California Department of Rehabilitation for Fiscal Years 2022-2023, 2023-2024, and 2024-2025 in the amount of \$450,000 each fiscal year in Student Training and Employment Program funds, and to enter into contract with Glendale Youth Alliance in an amount not to exceed of \$216,618 for each fiscal year and to enter into contract with Glendale Community College’s Professional Development Center in an amount not to exceed \$13,600 for each fiscal year**

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- E. Approval to accept funds from the Los Angeles County Department of Workforce Development, Aging, and Community Services for Fiscal Year 2022-2023 in the amount of \$99,000 in Measure H funds and to enter into contract with Foundation for California Community Colleges in an amount not to exceed \$49,000 to administer the paid work experience for clients**
- F. Approval to accept funds from the Los Angeles County Department of Workforce Development, Aging, and Community Services for Fiscal Year 2022-2023 in the amount of \$268,800 for Youth Employment Services and to enter into contract with Glendale Youth Alliance, in an amount not to exceed \$244,608 to provide Youth Services**
- G. Approval to designate Glendale Youth Alliance as the board's Youth Provider and to enter into contract with Glendale Youth Alliance for Fiscal Year 2022-2023 in an amount not to exceed \$605,631 in Workforce Innovation and Opportunity Act funding for Youth Services**
- H. Approval to enter into contract with Glendale Youth Alliance for Fiscal Year 2022-2023 in an amount not to exceed \$50,000 in Workforce Innovation and Opportunity Act funding for One-Stop Operator services**
- I. Approval to enter into contract with Foundation for California Community Colleges for Fiscal Year 2022-2023 in an amount not to exceed \$114,000 to support paid work experience for Measure H, WIOA Adult and Dislocated Worker Formula and California Adult Education Programs**
- J. Approval to enter into contract with Copy & Design for Fiscal Year 2022-2023 in an amount not to exceed \$100,000 to provide outreach and communications strategies in grant programs**

**MOTION FOR CONSENT ITEM A-J:**

**Motion: Nick Hacopian**

**2<sup>nd</sup>: Lee Casady**

**APPROVED**

**IV. Public Comments:** None

**V. Adjournment:** 8:45 am