



**CITY OF GLENDALE  
SUSTAINABILITY COMMISSION  
Minutes of Regular Meeting  
November 4, 2021 AT 5:30 PM**

**1. ROLL CALL – 5:35 PM**

- The meeting was called to order on November 4, 2021 at 5:30pm
- Present: Chairperson Bartrosouf, Vice Chairperson Werner, Commissioners Kartounian, Khanjian and Pinkerton. Student Ex-Officio Members: Henri Gang and Andrea Prado
- Absent: None
- The Agenda for the November 4, 2021 meeting of the Sustainability Commission was posted October 26, 2021 on the Bulletin Board Outside City Hall

**2. APPROVAL OF MINUTES**

**a. Approval of the Minutes of the Commission regular meeting held October 7, 2021.**

Motion to approve minutes from the October 7, 2021 Sustainability Commission Meeting.

First: Vice Chairperson Werner

Second: Commissioner Kartounian

Ayes: Chairperson Bartrosouf, Vice Chairperson Werner, Commissioners Kartounian, Khanjian, and Pinkerton.

Noes: None

Absent: None

Abstain: None

### **3. BOARD MEMBER/STAFF COMMENTS**

Upcoming November 30, 2021, Council Meeting for The Scholl Biogas Renewable Generation Project appeal. The Planning Commission decision of October 30, 2021, included denying the certification of the final Environmental Impact Report (EIR), denying the application of conditional use permit, and denying the application for special recreational view. The project will be going to City Council on November 30, 2021.

- 4. ORAL COMMUNICATIONS:** Discussion is limited to items within the jurisdiction of the Sustainability Commission. Each Speaker is allowed 5 minutes. Sustainability Commission members may question or respond to the speaker, but there will be no debate or decision. The matter may be referred to staff for investigation and report.

NONE

### **5. ACTION ITEMS**

- a. Developing Building Electrification, Photovoltaic Infrastructure and EV Charging Reach Codes for the City of Glendale**

Presentation by Sustainability Officer, David Jones, asking for the Sustainability Commission to make a recommendation for City Council.

- Background- Previous Council/ Commission Action
- Reach Code- Definition
- Trends
- Review- New Construction Approaches
- Review
- Intent
- Requirements
- Consultant Scope of Work
- Recommendation
- Alternatives

Callers: 2

-Bert Culver: Support for the electrification to take place throughout the city but unsure if a consultant is needed.

-Kate Unger: Very excited for the progression of this project. Sharing the concerns of burning gas for indoor use.

Commissioner Comments:

- Disclaimer: A study referenced in the agenda was funded by SoCal Edison but there is no contractual relationship between Glendale and SoCal Edison.
- Why do we need a consultant? Is there no capacity in the city that can do this task in a timely matter
- How long will it take to create an RFP for a consultant, to find a consultant, as well as any other processes?
- US Green Building Council hosts workshops and presentations.
- Upfront cost may not be affordable for everyone and can lead to a divide in the city (those who can afford the upgrades and those who can't.)
- Concern of reliance on one energy type and being “stuck if something goes wrong”
- If this energy is not derived from clean sources, is this really helping Glendale gain anything?
- Approximately 95% of residential structures were build prior to CalGreen being enacted in 2009. Focus on low-income homeowners first in order to improve older buildings.
- Fossil fuels are the problem and Glendale needs to find a new energy source as soon as possible.
- LEED codes focus on the Constuction of the building but not the daily operations
- Dual Fuel equipment is utilized in most appliances at home. If there is no electricity, then the item may not be used at all!
- If a building is required to be all electric, then there is a projected monetary savings which makes this requirement appealing and justifies the project.
- Staff report used language that mentioned “low-rise residential” in the first option and in the second option “low-rise residential” includes “single-family residential”. Do both options include “single-family residential”?
- By waiting for the 2022 code update, the project is pushed too far out.

- Can the scope be adjusted under the \$50,000 threshold?
- Recommended discussions, both internal and external, can be removed from the scope of work and occur internally.
- What is the purpose of the external outreach?
- Cost is essential. Costs include more than what is on bills, such as fossil fuel impact on human health.
- Cool roof reflective coating
- Urgency of the project
- Supporting the hiring of a consultant with experience in this specific project in order to expedite the process
- Staff was significantly reduced years ago, supporting the hiring of a consultant
- Requesting the study of bird safe materials on buildings

Caller: 1

-Cathy: What is the connection between the Green Power Project at Grayson Power Plant?

Motion to recommend City Council approve the hiring of a consultant to assist the city with the preparation of a reach code(s) , building electrification, photovoltaic systems, EV charging, battery storage, and cool roofing requirements with the caveat of the consultant contact is under \$50,000.

First: Chairperson Bartrosouf

Second: Commissioner Kartounian

Ayes: Chairperson Bartrosouf, Vice Chairperson Werner, Commissioners Kartounian, Khanjian, and Pinkerton.

Noes: None

Absent: None

Abstain: None

**b. Earth Day 2022 Action Plan**

Focusing on a digital-based event where attendees can engage in collection drives, tree planting, and other programs. Community engagement such as movie day, bike week or day can be planned. This program will actively engage people and create an opportunity for the community to participate in a 'day of action'. Possibly creating a series of events spread out along a few days. Possible collaboration with Monterey Road Community Gardens and Walk Bike Glendale

Callers: 2

-Arlene Vidor: Arts and Culture Commission giving an update on their Earth Day programs. "Impending Storms" March 4-May 1, 2022. "As the Earth Weins" May 3- June 28, 2022.

-Monica Campagna: liked the idea about giving away native Milkweed plants. Suggesting a fix-it clinic and combining it with the swap event. Is there a place for people to visit to see the electric appliances in use to encourage people to purchase electric appliances?

Commissioner Comments:

- Appreciates the active-centered events
- Is there a budget?
- Trivia with prizes would be a nice event
- Prizes with the Office of Sustainability logo
- Eco-friendly prizes
- Item swapping events have been successful in the past
- Monarch Butterfly Group may be a possible contact
- Electric appliance demo for residents on Earth Day would be beneficial
- Microplastics in clothing creates an issue when purchasing tee-shirts and other merchandise.
- Giveaway items will be higher cost items and will effectively contribute to individual efforts toward sustainability. Not all attendants will receive giveaway items
- Will the ad hoc committee continue to meet?

Motion to recommend staff to look into the options outlined by the ad hoc committee and report back on the feasibility of each item.

First: Chairperson Bartrosouf

Second: Chairperson Werner

Ayes: Chairperson Bartrosouf, Vice Chairperson Werner,  
Commissioners Kartounian, Khanjian, and Pinkerton.

Noes: None

Absent: None

Abstain: None

## **6. REPORTS/INFORMATION**

NONE

## **7. SUSTAINABILITY OFFICE UPDATES**

### **a. Climate Action and Adaptation Plan Update**

Climate Action Plan Request for Proposal (RFP) is being finalized. The language of “Equity” is heavily used throughout the plan. Asking consultants to work on establishing 2030 interim targets and 2050 net-zero target to meet the Paris Agreement Accord. Within the plan, asking consultants to develop not only mitigation but adaptation strategies for Glendale, helping the city adapt to climate change as Glendale moves forward. Asking for a sector-based greenhouse gas inventory as well as a consumption-based inventory. With that information, Glendale can develop far-reaching mitigation and adaptation plans. Few Cities have asked for interim based inventories, putting Glendale ‘ahead of the curve’. Also requesting climate change and vulnerability assessment within the plans in order to form adaptation strategies. Asking consultant to develop short, medium, and long-term planning for funding. Language is currently being finalized. Expecting the Climate Action Plan to be CEQA certified.

#### Commissioner Comments:

-2030 goals and short, medium, long-term funding. The Climate Action Plan should include benchmarks and goals before 2030.

-Does a consumption-based inventory have to do with what the city and residents purchase, in terms of goods and services?

-Environmental Preferable Purchasing Plan (EPP) should be in place.

-Are there additional departments, Other than Planning, that we haven't heard from.

**b. Sustainability Commission Work Plan Update**

Reminding the Commission to develop a work plan and submit to the City Council.

Commissioner Comments:

-Are there additional departments, other than Planning, that The Sustainability Commission hasn't heard from?

**8. ADJOURNMENT: 7:11pm**

Moved By: Chairperson Bartrosuf

Second: Commissioner Pinkerton