



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Consulting Services to Provide Edible Food Recovery Services

1. Motion awarding a professional services agreement to ReCREATE Waste Collaborative, LLC to provide commercial edible food recovery services to support State organics diversion requirements established in Senate Bill 1383, Short-Lived Climate Pollutants, for two years at \$148,470 with the option to extend the agreement for two additional years at \$138,065.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for October 26, 2021 **calendar**

EXECUTIVE SUMMARY

State law and the Glendale Municipal Code require compliance with the Short-Lived Climate Pollutant Reduction Strategy, SB 1383, which establishes methane reduction targets, including recovery of edible food for human consumption by January 1, 2025. All California jurisdictions are required to increase commercial edible food recovery to build a strong food-recovery infrastructure. Senate Bill 1383 requires a reduction of 2014 organic waste disposal tonnage by 50% by January 1, 2020 and by 75% by January 1, 2025. At least 20% of currently disposed edible food must be used for human consumption by 2025 (food recovery).

A concerted effort is needed to implement a successful commercial food recovery program. This effort requires direct stakeholder interaction, education and detailed tracking for annual reporting to CalRecycle. Due to the complexities and details of these tasks and activities, the Public Works Department released a Request for Proposals (RFP) for qualified consultants to provide commercial edible food recovery services that includes identification of and direct interaction with subject businesses, identification of and assistance to food recovery organizations, tracking individual business compliance, and verifiable tracking of rescued food (by weight and material). The recommended initial two-year contract with ReCREATE Waste Collaborative, would be for \$148,470, with an optional two-year extension at \$138,065 for a 4-year potential maximum cost of \$286,535.

COUNCIL PRIORITIES

Sustainability: Outreach services to provide edible food recovery services and decrease organics waste disposal to comply with GMC and CalRecycle regulations increases diversion and reduces climate pollutants.

Informed & Engaged Community: Outreach services informs the community of regulations that apply to specific commercial properties.

RECOMMENDATION

That the City Council authorize the City Manager or his designee to execute a two-year professional services agreement with ReCREATE Waste Collaborative, LLC to provide commercial edible food recovery services to support State organics diversion requirements established in Senate Bill 1383 for two years at \$148,470 with the option to extend the agreement for two additional years at \$138,065 for a 4-year potential maximum cost of \$286,535.

BACKGROUND

The City of Glendale is required to implement State regulations for diversion which include curbside recycling and organic waste diversion programs. During the past year, the City Council amended Chapter 8.58 to incorporate AB 341, Mandatory Commercial Recycling; AB 1826, Mandatory Organics Recycling and SB 1383, Short Lived Climate Pollution Reduction requirements. Senate Bill 1383 requires compliance of specific deadlines established by the legislature. The regulations of Senate Bill 1383 become effective on January 1, 2022. Senate Bill 1383 requires food recovery from Tier 1 commercial generators starting January 1, 2022 and Tier 2 commercial generators starting January 1, 2024.

In State law and Glendale Municipal Code (GMC) 8.44.010, a “Tier 1 Commercial Edible Food Generator” is defined as a 1) Supermarket; 2) Grocery Store with a total facility size equal to or greater than 10,000 square feet; 3) Food Service Provider; 4) Food Distributor; or 5) Wholesale Food Vendor. A “Tier 2 Commercial Edible Food Generator is defined as 1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet, b) hotel with an on-site Food Facility and 200 or more rooms, 3) Health facility with an on-site Food Facility and 100 or more beds, 4) Large Venue, 5) Large Event, 6) A State agency with cafeteria with 250 or more seats or total cafeteria size equal to or greater than 5,000 square feet, or 7) A Local Education Agency facility with on-site Food Facility.

The Public Works Department released a Request for Proposals (RFP) for Edible Food Recovery Program on July 26, 2021 with a due date of August 31, 2021. One proposal was received from a qualified consultant. The proposal was reviewed and rated by a City selection committee based on the following criteria: proposed implementation and workflow, measurable experience with trackable results, knowledge of recycling and waste reduction laws, and cost and budget control.

ANALYSIS

Upon review of the proposal, staff determined ReCREATE Waste Collaborative, LLC, with their sub-consultants FoodCycle and Alyson Schill, to be a qualified proposer. Since the program is currently limited to the commercial sector, the contract cost will be passed on to the City's franchised haulers as part of the Edible Food Recovery Program Fee they must pay to the City on an annual basis. The initial two-year agreement cost will be \$148,470 with the option to extend for two years at \$138,065. The total 4-year commercial sector costs of \$286,535 would be divided proportionally and charged to the City's four franchise haulers over the course of full agreement, at a total potential cost of approximately \$71,634 per hauler over the course of the four years.

| | |
|---|--|
| Project Description: | To establish an edible food recovery program which focuses on confirming Tier I and Tier II commercial generators, identifying and assisting with food recovery efforts, and tracking the amount of recovered food as required by SB 1383. |
| RFP Approved: | June 29, 2021 |
| Advertisement Method: | City website and email |
| RFP Issued: | July 26, 2021 |
| RFP Due Date: | August 31, 2021 |
| Company Name(s) and Proposal Amount(s): | ReCREATE Waste Collaborative, LLC with sub-consultants FoodCycle and Alyson Schill \$148,470 |
| Selection Criteria (If SS, list applicable Provision): | Proposed implementation and workflow, measurable experience with trackable results, knowledge of recycling and waste reduction laws, and cost and budget control |
| Recommended Consultant(s): | ReCREATE Waste Collaborative, LLC with sub-consultants FoodCycle and Alyson Schill |
| New / Existing Consultant(s): | New |
| Procurement Method (RFP / SS): | RFP |
| Contract Term: | 2 years with an optional 2-year extension |
| Project Begins: | 1/1/22 |
| Project Ends: | 12/31/2023 (extension 12/31/2025) |

STAKEHOLDERS/OUTREACH

Recreate Waste Collaborative, LLC will be responsible for an extensive edible food recovery campaign and tracking program to support State organics diversion requirements established in Senate Bill 1383, Short-Lived Climate Pollutants.

FISCAL IMPACT

The commercial edible food recovery program with ReCREATE Waste Collaborative, LLC will cost \$148,470 for the first 2 years and the optional 2-year extension will cost

\$138,065. Adequate funds for this service was approved as part of the FY 2021-22 budget. No new appropriation is being requested at this time. The City Council approved funding is outlined below:

Amount: \$149,000

Funding Source: Refuse Disposal Fund

Account String GL & PL Ledger (if applicable):

GL: 43110-5300-PWD-7523-P0000-T0000-F0000-0000-0000

Adequate funding for this contract in future years will be requested during the annual budget process.

The franchise agreements for Business and Multi-Family Solid Waste Collection Services require the City's four franchised haulers to pay an Edible Food Recovery Program Fee which covers their portion of the development and implementation of the City's Edible Food Recovery Program. Based on the proposal submitted by ReCREATE Waste Collaborative, LLC, staff projects that the full cost of this professional services agreement will be offset by the City's franchised haulers via the Edible Food Recovery Program Fee. This fee will be deposited into the City's Refuse Disposal Fund.

ENVIRONMENTAL REVIEW

This item is considered a ministerial activity and therefore, not subject to CEQA review.

CAMPAIGN DISCLOSURE

The names and business addresses of the members of the board of directors, the chairperson, CEO, COO, CFO, Subcontractors and any person or entity with more than 10% interest in the company proposed for contract in this Agenda Item Report are attached in Exhibit 1, in accordance with the City Campaign Finance Ordinance No. 5744.

ALTERNATIVES

Alternative 1: Authorize the City Manager, or his designee to enter into an agreement to provide public outreach and regulatory compliance with ReCREATE Waste Collaborative, LLC as recommended herein. This would ensure compliance with State requirements for commercial edible food recovery program.

Alternative 2: Don't authorize the award of the agreement as recommended herein. This would result in minimal edible food recovery programs in the commercial sector, and likely non-compliance with State regulations.

Alternative 3: City Council may consider another any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Submitted by:

Yazdan T. Emrani, P.E., Director of Public Works

Prepared by:

Regina Wheeler, Recycling Coordinator

Reviewed by:

Michele Flynn, Director of Finance

Michael J. Garcia, City Attorney

Etienne Ozorak, Integrated Waste Superintendent

Daniel Hardgrove, Assistant Director of Public Works

Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS / ATTACHMENTS

Exhibit 1. Disclosure - Campaign Finance Ordinance - Contractors and Subcontractors