

MOTION

Moved by Sustainability Commission Member _____,
seconded by Sustainability Commission Member _____, that the
Sustainability Commission of the City of Glendale, California, hereby designates a
Sustainability Officer, or his or her designee as the official responsible for the custody and
safe keeping of official records in compliance with the Ralph M. Brown Act related to the
preparation and posting, and distribution of agendas, minutes, and supporting materials, as
appropriate; and filing officer duties pursuant to the Political Reform Act of 1974, as outlined
in the March 11, 2021 staff report from the City's Sustainability Officer, and subject to any
Commission member comments thereon.

Vote as follows:

Ayes:

Noes:

Absent:

Abstain: