



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Verdugo Fire Communications Service Agreement Between the Cities of Burbank, Glendale, and Pasadena and the City of San Gabriel

1. Motion authorizing the City Manager, or their designee, to execute the Verdugo Fire Communications Service Agreement Between the Cities of Burbank, Glendale, and Pasadena and the City of San Gabriel.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for March 18, 2025 **calendar**

EXECUTIVE SUMMARY

Since the year 2000, the City of San Gabriel and the San Gabriel Fire Department have utilized the Verdugo Fire Communications Center (VFCC) for emergency fire and medical dispatching services. The City of San Gabriel desires to continue contracting with VFCC effective July 1, 2024, through June 30, 2027. The City of San Gabriel will be invoiced \$84.18 per dispatched incident multiplied by the number of actual incidents from the previous year.

RECOMMENDATION

That the City Council approves and authorizes the City Manager to execute the Verdugo Fire Communications Service Agreement Between the Cities of Burbank, Glendale, and Pasadena and the City of San Gabriel.

ANALYSIS

The VFCC was established in 1979 by the cities of Burbank, Glendale, and Pasadena (owner agencies). It dispatches emergency fire, medical, and rescue responses for 14 agencies, the three (3) owner agencies, and 11 contract agencies including the City of San Gabriel.

VFCC has provided dispatch services of emergency fire and medical response for the City of San Gabriel Fire Department since the year 2000.

San Gabriel Fire Department is part of Fire Mutual Aid Area C and may be called upon to provide and may be the recipient of mutual or automatic aid to and from other cities in the Verdugo system. The San Gabriel Fire Department values the Verdugo system as it

provides automatic assistance without the need of an aid request to fire and medical emergencies within its city.

The City of San Gabriel desires to continue the contract services for 3 years, effective July 1, 2024 continuing to June 30, 2027 with two (2) 3-year automatic extensions. Based upon the Service Agreement, the City of San Gabriel will pay \$84.18 per incident dispatched multiplied by the actual number of calls dispatched during the previous calendar year. The charge is invoices bi-annually and may increase up to 5% per year.

The actual number of calls dispatched during the previous year was 2,742, resulting in a total of \$230,822 to be collected in revenue.

STAKEHOLDERS/OUTREACH

N/A

FISCAL IMPACT

The agreement will provide continued funding for VFCC in the estimated amount of \$230,822 for FY 2024-25.

Revenue Account		
Amount	Account String	Funding Source
\$230,822	34641-5800-GFD-0000-P0000	Fire Communications Fund

ENVIRONMENTAL REVIEW (CEQA/NEPA)

N/A

CAMPAIGN DISCLOSURE

This item is exempt from campaign disclosure requirements.

ALTERNATIVES TO STAFF RECOMMENDATION

Alternative 1. The City Council may elect to authorize the City Manager, or their designee to evaluate and recommend alternative contract options.

ADMINISTRATIVE ACTION

Submitted by:
Jeff Brooks, Interim Fire Chief

Prepared by:
Brian Murphy, Deputy Fire Chief

Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

A. Verdugo Fire Communications Service Agreement Between the Cities of Burbank, Glendale, and Pasadena and the City of San Gabriel.