

**MINUTES**  
**GLENDAL CITY COUNCIL**  
**COUNCIL CHAMBERS**  
**613 E. Broadway, 2nd Floor Glendale, CA 91206**  
**SEPTEMBER 10, 2024**

**ROLL CALL – All Present**

**1. CLOSED SESSION – 4:50 p.m.**

- a. **Conference with Legal Counsel. Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: Two potential cases**
- b. **Conference with Legal Counsel. Pending Litigation - Claim of Virginian Homeowner's Ass'n, Claim No. 24-0161**
- c. **Conference with Real Property Negotiators: City-designated negotiator: Bradley Calvert. Negotiating Party: Erik Khojoyan. Property: 1401 N. Verdugo Road. Instructions to the negotiator(s) will concern the price and terms of payment for the lease of City-owned property**
- d. **Conference with Real Property Negotiators: City-designated negotiator: Bradley Calvert. Negotiating Party: American Film Society. Property: 116-118 California Street. Instructions to the negotiator(s) will concern the price and terms of payment for the lease of City-owned property**

City Attorney Mike Garcia indicated that action is not anticipated. Council recessed to closed session at 4:52 p.m.

**2. REGULAR BUSINESS AGENDA – 6:06 PM**

**Roll Call – All Present**

- a. **Flag Salute: Mayor Elen Asatryan**
- b. **Invocation: Dr. Suzie Abajian, City Clerk**
- c. **Report of the City Clerk, re: Posting of Agenda. The Agenda for the September 10, 2024, Regular Meeting of the Glendale City Council was Posted on September 5, 2024, on the Bulletin Board Outside City Hall.**

**3. PRESENTATIONS AND APPOINTMENTS**

- a. **Agenda Preview for the Meetings of Tuesday, September 17, 2024**  
Asst. City Manager John Takhtalian provided the preview.

Items 3b, 3c, 3d, and 3e taken off the agenda.

- b. **Reappointment/Appointment to the Boards and Commissions (Brotman, 07/30/24) (Carried over from 08/13/2024 Council meeting)**
  - **Chris Lowery, GWP Commission**
  - **Alejandro Parajon, Audit Committee**
  - **Daniel Paul, Historic Preservation Commission**
  - **Stefan Chraghchian, Planning Commission**
  - **Regina Joy Alcazar, Parks, Recreation & Community Services Commission**
  - **Erasto Ongkeko Jr., Building and Fire Board of Appeals**
- c. **Reappointment/Appointment to the Boards and Commissions (Gharpetian, 07/30/24) (Carried over from 08/13/2024 Council meeting)**
  - **Hrand Avanessian, GWP Commission**

- Andre Ordubegian, Transportation and Parking Commission
- d. **Reappointment to the Boards and Commissions (Brotman, 08/13/24)**
  - Diane Lambillotte, Commission on the Status of Women
  - Arlene Vidor, Arts and Culture Commission
- e. **Reappointment to the Boards and Commissions (Najarian, 08/13/24)**
  - Edwin Belen, Audit Committee
  - Zaven Hanessian, Building and Fire Appeals Board
  - Ronnie Gharibian, Community Development Block Grant Advisory Committee
  - Nina Jazmadarian, Glendale Water and Power Commission
  - Chris Cragnotti, Historical Preservation Commission
  - Talin Shahbazian, Planning Commission
  - Haig Kartounian, Sustainability Commission
  - Zareh Amirian, Transportation and Planning Commission
- f. **Proclamation Designating the month of September 2024, as Suicide Prevention Month and Designating the week of September 8-14, 2024, as Suicide Prevention Week**  
Reg Clarkinia, Operations Manager from NAMI (National Alliance on Mental Illness)
- g. **Proclamation Designating the month of September 2024, as Library Card Sign-up Month**  
Assistant Director of Library, Arts & Culture Lessa Pelayo-Lozada

**4. CONSENT ITEMS** (Including Minutes)

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

Item 4b pulled for separate consideration.

**a. City Clerk, re: Minutes of the Special City Council Meeting of August 22 and Regular City Council Meetings of August 20 and August 27, 2024**

Moved: Brotman

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**b. Community Development, re: City of Glendale Open Street Event May 31st, 2025 (Moved from August 27, 2024)**

Public Comments:

Mike Mohill

Herbert Molano

Cathy Jones

1. Motion authorizing the City Manager to execute Funding Agreements to receive grant funding for Be Street Smart Glendale Ave Open Street event ("Be Street Smart Event") from the Los Angeles County Metropolitan Transportation Authority (LA Metro)

Seconded: Kassakhian

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Absent: None

2. Motion authorizing the City Manager to execute a Professional Services Agreement with Community Art Resources (CARS) for the implementation and management of the Be Street Smart event on May 31, 2025

Seconded: Najarian

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Absent: None

Abstain: None

1. Motion to approve the Homeless Housing, Assistance, and Prevention (HHAP) Program Round 4 proposed Sub-recipient funding awards, as recommended by the Continuum of Care (CoC) Board; and authorize the City Manager or a designee to execute all agreements, certifications, and documents necessary to accept and implement the funding

Seconded: Kassakhian

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Absent: None

Abstain: None

1. Resolution 24-143 recognizing the Glendale Fire Department's level of compliance with California Health and Safety Code Sections 13146.2 and 13146.3

Seconeded: Kassakhian

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Absent: None

Abstain: None

1. Motion authorizing the City Manager, or his designee, to execute Amendment No.2 to the Professional Services Agreement (PSA) with Citygate Associates LLC (Contract

8002167) for developing and providing a Strategic Plan, increasing the contract amount by \$49,905 to the new total not-to-exceed amount of \$273,382

Moved: Brotman

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**f. Glendale Water and Power, re: Revised Specifications for Vault Dewatering, Hazardous Waste Disposal and Emergency Response Clean-Up**

1. Resolution 24-144 adopting revised Specification No. 3982R to furnish materials, equipment and labor for vault dewatering, hazardous waste disposal and emergency response clean-up for Glendale Water & Power (GWP) and directing the City Clerk to advertise for bids

Moved: Brotman

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**g. Police Department, re: 2024-25 Grant from the State of California Office of Traffic Safety, Selective Traffic Enforcement Program, for distracted driving, Vehicle Code, bicycle, pedestrian, and driving under the influence violations**

1. Motion to authorize the City Manager, or his designee, to accept grant funds in the amount of \$364,000 from the California Office of Traffic Safety, Selective Traffic Enforcement Program

Moved: Brotman

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

2. Resolution 24-145 of Appropriation

Moved: Brotman

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**h. Police Department, re: 2024-25 Grant from the State of California Office of Traffic Safety, for the Motorcycle Safety Education and Training Program**

1. Motion to authorize the City Manager, or his designee, to accept grant funds in the amount of \$40,000 from the State of California Office of Traffic Safety, Motorcycle Safety Education and Training Program

Seconded: Kassakhian

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Absent: None

Abstain:      None

Moved: Brotman

Seconded: Kassakhian

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Absent: None

Abstain:      None

1. Motion Authorizing the City Attorney to Execute Conflict of Interest Waiver

Moved: Brotman

Seconded: Kassakhian

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

Councilmember Gharpetian commended Police Chief Manny Cid for a successful community event held last week where staff discussed safety and security in the community. He stated that meetings like this bring the community together. Gharpetian reminded City Clerk Dr. Abajian to invite people of faith to do the invocations every other council meeting. Abajian indicated that staff has reached out to religious groups but were not available to attend the past few meetings. However, several other invocators including herself were able to provide invocations.

Councilmember Kassakhian reminded everyone that tomorrow marks the 23<sup>rd</sup> year Anniversary of the 9/11 terrorist attack and invited the public to attend the commemoration event in front of the Glendale Police Station at 7:15 a.m. Kassakhian asked staff to look into funding to bring back Drivers Education to high schools.

Councilmember Najarian, along with Mayor Asatryan and City Manager Roubik Golanian, attended the California Contract Cities Association Seminar on Educational Sessions, Collaboration, and Advocacy at Oceanside, CA last weekend. Councilmember Brotman commended Armen and Mary Karaoghlanian for organizing the Armenian Film Festival, which celebrates Armenian stories. Brotman acknowledged and apologized to the Glendale residents who suffered numerous power outages during the heat wave. City Manager Roubik Golanian provided his comments and gave kudos to the GWP crew who worked tirelessly to restore power. Asst. General Manager Scott Mellon provided a quick update on the power outages that happened.

**6. COMMUNITY EVENT ANNOUNCEMENTS (3-Minutes; 5-Speaker Limit)**

Per Mayor Policy, This Item Also Permits Speakers Wishing to Speak Under General Oral Communications, Subject to the Three Minute Time Limit. Discussion is Limited to Matters Not on the Agenda.

Mike Mohill  
Kenneth Senstad  
Herbert Molano

**7. ADOPTION OF ORDINANCES**

**8. ACTION ITEMS**

**a. Community Development, re: AI Fresco On-Site Dining in Private Parking Areas**

Staff Comment:  
Roubik Golanian, City Manager

Presenting:  
Bradley Calvert, Director of Community Development

Public Comment:  
Shane Lee

1. Motion to provide direction regarding the AI Fresco program – Alternative 1

Moved: Brotman Seconded: Gharpetian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**b. Police Department, re: Dispense with Competitive Bidding and issue Purchase Orders with The Genesis Group**

1. Resolution 24-147 to dispense with competitive bidding and authorize the Deputy Director of Finance to issue a purchase order with The Genesis Group for a software solution for the radio system redundancy project in an amount not-to-exceed \$102,197

Moved: Kassakhian Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: Brotman

Abstain: None

2. Resolution 24-148 to dispense with competitive bidding and authorize the Deputy Director of finance to issue a purchase order with The Genesis Group for on-going software maintenance for the life of the product with the FY24-25 amount not to exceed \$25,000

Seconded: Gharpetian

## Vote as Follows

Ayes: Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: Brotman

Abstain:     None

Items 8c and 8d read together.

c. **Police Department, re: Dispense with Competitive Bidding and Issue a Purchase Order Contract for Police Helicopter Parts with Helicopter Engine Repair Overhaul Services (H.E.R.O.S.)**

Staff Comment:

Manny Cid, Police Chief

1. Resolution 24-149 to dispense with competitive bidding and authorize the Deputy Director of Finance to issue a purchase order contract with Helicopter Engine Repair Overhaul Services (H.E.R.O.S). for a term of 3 years in an amount not-to-exceed \$1,200,000

Moved: Kassakhian

Seconded: Gharpetian

## Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain:     None

**d. Police Department, re: Dispensing with Competitive Bidding and issuing a Purchase Order Contract for Police Helicopter Parts with Heli-Mart, Inc.**

1. Resolution 24-150 to dispense with competitive bidding and authorize the Deputy Director of Finance to issue a purchase order contract with Heli-Mart Inc. for a term of 3 years in an amount not-to-exceed \$500,000

Moved: Kassakhian

Seconded: Gharpetian

### Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

The council recessed at 7:40 p.m. and reconvened thereafter.

**e. Community Development, re: Verdugo Wash Master Plan**

Staff Comments:

Mike Garcia, City Attorney

Roubik Golanian, City Manager

1. Motion authorizing the City Manager or his designee to execute a Professional Service Agreement with Michael Van Valkenburgh Associates, Inc. in the amount of \$5,762,370, using grant funds, for the preparation of the Verdugo Wash Master Plan

Motion to continue the item at a later date without further notice.

Moved: Gharpetian

Seconded: Najarian

Vote as Follows

Ayes: Gharpetian, Kassakhian, Najarian, Asatryan

Noes: Brotman

Absent: None

Abstain: None

## **9. HEARINGS**

## **10. REPORTS - INFORMATION**

## **11. WRITTEN COMMUNICATIONS**

## **12. DISCUSSION OF COUNCILMEMBER FUTURE AGENDA REQUESTS**

### **a. Mayor Asatryan's Request for a Report on a Partnership with the International Kids Festival for Two Events**

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

Staff Comment:

Roubik Golanian, City Manager

## **13. ORAL COMMUNICATIONS**

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

Corey Decola

Allan Durham

Bebe Rose

## **14. NEW BUSINESS**

## **15. ADJOURNMENT – 8:45 p.m.**

Moved: Brotman

Seconded: Kassakhian

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Mayor of the City of Glendale

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City Clerk of the City of Glendale