

MINUTES
GLENDAL CITY COUNCIL
COUNCIL CHAMBERS
613 E. Broadway, 2nd Floor Glendale, CA 91206
DECEMBER 17, 2024

ROLL CALL – All Present

Council Motion to approve Mayor Asatryan's and Councilmember Najarian's attendance via teleconference due to emergency circumstances

Moved: Kassakhian

Seconded: Gharpetian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

1. CLOSED SESSION – 4:09 p.m.

- a. **Conference with Real Property Negotiators: City-designated negotiators: Roubik Golanian, Bradley Calvert and Onnig Bulanikian. Instructions to the negotiator(s) will concern the price and terms of payment for the acquisition of property**
Property Location No. 1: 220 and 234-236 North Glendale Avenue and 215-217, 223-225, 231-231A, and 233-235 North Everett Street. Negotiating Parties: Gateways Hospital and Mental Health Center
Property Location No. 2: 1000 S. Central Avenue. Negotiating Parties, Aria Investments, LLC
- b. **Conference with Legal Counsel – Existing Litigation: Khatchaturian v. City of Glendale, L.A.S.C. Case No. 22GDCV01106**
- c. **Conference with Legal Counsel – Existing Litigation: Najarian v. City of Glendale, L.A.S.C. Case No. 24STCP02101**
- d. **Public Employee Performance Evaluation – City Attorney**
- e. **Conference with Labor Negotiators. The City-designated negotiator attending the closed session is: Mayor Elen Asatryan. The unrepresented employee position is: City Attorney**
- f. **Conference with Legal Counsel - Anticipated Litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: One potential case**

2. REGULAR BUSINESS AGENDA – 6:07 PM

Roll Call – All Present

- a. **Flag Salute: Mayor Pro Tem Brotman**
- b. **Invocation: Rev. Cassie McCarty, Glendale Memorial Hospital and Health Center**
- c. **Report of the City Clerk, re: Posting of Agenda. The Agenda for the December 17, 2024, Regular Meeting of the Glendale City Council was Posted on December 11, 2024, on the Bulletin Board Outside City Hall.**

Council Motion to approve Mayor Asatryan's and Councilmember Najarian's attendance via teleconference due to emergency circumstances

Moved: Kassakhian

Seconded: Gharpetian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

3. PRESENTATIONS AND APPOINTMENTS

a. Agenda Preview for the Meetings of Tuesday, December 24, 2024

There will be no regular meetings on December 24 and 31, 2024. The next regular meeting will be on January 7, 2025.

b. Proclamation Designating the Month of December 2024, as Family Celebration and Appreciation Month

Public Comment:

Mike Mohill

4. CONSENT ITEMS (Including Minutes)

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

Item 4j pulled for separate consideration.

a. City Clerk, re: Minutes of the Special City Council and Regular City Council Meetings of December 3, 2024

Moved: Gharpetian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

b. Fire Department, re: Verdugo Fire Communications Center - 911 Dispatch Software Expansion

1. Motion authorizing the City Manager to amend an existing professional services agreement between the City of Glendale and CentralSquare Technologies, LLC., (contract #8000743) in the amount not to exceed of \$394,890 with a contingency of \$56,754, for expansion of Verdugo Fire Communications Center Computer-Aided Dispatch system

Moved: Gharpetian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

c. Glendale Water and Power, re: Award of Contract to Ancon Marine DBA Ancon Services to Furnish Materials and Labor for Vault Dewatering, Hazardous Waste Disposal and Emergency Response Clean-Up for Glendale Water & Power (GWP)

1. Motion authorizing the City Manager, or designee, to enter into and execute a three- year contract, with two one-year extensions, with Ancon Marine DBA Ancon Services to Furnish Materials and Labor for Vault Dewatering, Hazardous Waste Disposal and Emergency Response Clean-Up for Glendale Water & Power (Specification No. 3982R) in the amount of \$86,015 per year, plus a ten percent (10%) contingency of \$8,602 per year, for a total not-to-exceed amount of \$283,851 for three-year term, plus the option for the City to renew the contract for two additional one year terms. The cost for year one of the renewal including 3% escalation is \$88,595 plus a 10% percent contingency in the amount of \$8,860. The cost for the second-year renewal including 3% escalation is \$91,254 plus a 10% contingency in the amount of \$9,125

Moved: Gharpetian Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

d. Community Services and Parks, re: Youth@Work funds from the Los Angeles County, Department of Economic Opportunity for the Glendale Youth Alliance

1. Motion Accepting Youth@Work funds from the Los Angeles County, Department of Economic Opportunity in the amount of \$500,000 from July 1, 2024 to June 30, 2025, to enable the VWDB to distribute those funds to GYA; Approving the award of Youth@Work grant funds to GYA in the amount of \$462,500 from July 1, 2024 to June 30, 2025, as approved and recommended by the VWDB; and Authorizing the City Manager, or their designee, to execute all agreements, certifications, and documents necessary to accept and implement the funding

Moved: Gharpetian Seconded: Kassakhian

Vote as Follows

Aves: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

e. **Community Services and Parks, re: Measure H funds from the Los Angeles County, Economic Opportunity Department to provide workforce assistance to individuals that are homeless**

1. Motion accepting \$128,700 of Measure H funds to provide workforce assistance to individuals that are homeless, awarded by the Los Angeles County, Department of Economic Opportunity and authorizing the City Manager or designee to execute all agreements, certifications, and documents necessary to accept and implement funding

Ayes:	Brotman, Gharpetian, Kassakhian, Najarian, Asatryan
Noes:	None
Absent:	None
Abstain:	None

Ayes:	Brotman, Gharpetian, Kassakhian, Najarian, Asatryan
Noes:	None
Absent:	None
Abstain:	None

Ayes:	Brotman, Gharpetian, Kassakhian, Najarian, Asatryan
Noes:	None
Absent:	None
Abstain:	None

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan
Noes: None
Absent: None
Abstain: None

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan
Noes: None
Absent: None
Abstain: None

h. Community Services and Parks, re: Amendment Five for FY 2024-2025 Los Angeles County Aging and Disabilities (AD) Unit Rate Increase for the Supportive Services Program (SSP)

1. Motion to accept and approve a Unit Rate Increase from Los Angeles County Aging and Disabilities Department for FY 2024-2025 Supportive Services Program; and authorize the City Manager or a designee to execute Amendment Five in the SSP232404 Subaward period July 2024 – July 2025 to accept and implement updated unit rate increase

Moved: Gharpetian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

i. **Fire Department, re: Acceptance of funding from the United States Department of Homeland Security, 2023 State Homeland Security Grant Program (SHSGP)**

1. Motion to approve the Glendale Fire Department's participation in the FY 2023 State Home Security Program (SHSGP) Grant Subaward and to authorize the City Manager to accept grant funds in the amount of \$9,100, and to execute the necessary agreements, certifications, and other documents required to accept the grant funds

Moved: Gharpetian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

- ## 2. Resolution 24-201 of Appropriation

Moved: Gharpetian

Seconded: Kassakhian

Vote as Follows

Aves: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

j. City Attorney, re: Extension of Nominating Period for Boards and Commissions

Public Comment:

Allan Durham

- ### 1. Motion Extending Nominating Period By 60 Days

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

Presenting:
Shu-Jun Li, Asst. Director of Finance
Daphne Munoz, Consultant
Mari Karamyan, Deputy Director of Finance

Public Comments:
Allan Durham
Mike Mohill
Mike Borisov

1. Motion to accept City of Glendale's Annual Comprehensive Financial Report, Report on Internal Control over Financial Reporting, and Communication with Those Charged with Governance for the fiscal year ended June 30, 2024

Moved: Asatryan Seconded: Kassakhian

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)
Noes: None
Absent: None
Abstain: None

2. Motion to note and file the Financial Status Report for the year ended June 30, 2024

Moved: Asatryan Seconded: Kassakhian

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)
Noes: None
Absent: None
Abstain: None

3. Motion to note and file the Financial Status Report for the period ending September 30, 2024

Moved: Asatryan Seconded: Kassakhian

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)
Noes: None
Absent: None
Abstain: None

Items 4, 5, 6, 7 moved to January 14, 2025, Council Meeting.

4. Motion to Increase the Citywide Authorized Salaried Position Count
5. Resolution Providing for the Establishment of Classification Titles and Compensation for Employees of the City of Glendale Covered by the Glendale Management Association Memorandum of Understanding, Including Employee Relations Exempt Classifications
6. Resolution Providing for the Establishment of Classification Titles and Compensation for Employees of the City of Glendale Covered by the Glendale City Employees' Association Memorandum of Understanding, Including Confidential and Hourly Classifications
7. Resolution Providing for the Establishment of Classification Titles and Compensation for Employees of the City of Glendale Represented by the International Brotherhood of Electrical Workers, Local 18

8. Resolution 24-202 Providing for the Establishment of Classification Titles and Compensation for Executive Level Employees of the City of Glendale

Moved: Najarian

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)

Noes: None

Absent: None

Abstain: None

Council recessed at 8:39 p.m. and reconvened thereafter.

b. Police Department, re: Project 300

Presenting:

Manny Cid, Police Chief

Staff Comments:

Roubik Golanian, City Manager

John Takhtalian, Asst. City Manager

Mike Garcia, City Attorney

Public Comments:

Allan Durham

Herbert Molano

1. Motion to adopt Police Department Project 300 adding 52 sworn personnel and the corresponding fleet and equipment necessary to perform their duties

Moved: Gharpetian

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)

Noes: None

Absent: None

Abstain: None

2. Resolution 24-203 of Appropriation

Moved: Gharpetian

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)

Noes: None

Absent: None

Abstain: None

3. Motion to Increase the Citywide Authorized Salaried Position Count by 23 sworn positions for Phase 1

Moved: Gharpetian

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)

Noes: None

Absent: None

Abstain: None

Item 8c moved to the January 14, 2025, Council Meeting.

c. Management Services, re: Proposed Staffing for City Councilmembers

1. Motion Directing Staff
2. Resolution of Appropriation for Funding One Hourly Employee

Agenda out of order. Item 8e read next.

d. Public Works, re: Award General Services Agreement (GSA) for Final Phase (Phase 3) of the Sanitary Sewer Closed Circuit Television (CCTV) Condition Assessment and Recommendation Services

Staff Comment:

Daniel Hardgrove, Asst. Director of PW

1. Resolution 24-206 to dispense with competitive bidding and authorize the City Manager, or a designee, to execute a GSA with Downstream Services Inc., to provide the Phase 3 of the Sanitary Sewer CCTV Condition Assessment and Recommendation Services for \$1,945,813 plus a 15% contingency of \$291,872, subject to the approval of the City Attorney

Moved: Kassakhian

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)

Noes: None

Absent: None

Abstain: None

e. Glendale Water and Power, re: Glendale Care Program Electric Bill Discount Adjustments

Presenting:

Adrine Isayan, Asst. General Manager of GWP

Staff Comment:

Scott Mellon, Asst. General Manager/Power Management

Public Comments:

Mike Borisov

Allan Durham

1. Resolution 24-204 adjusting Glendale Water & Power's (GWP) Glendale Care Program discount rate from \$23.50 to \$35.00 per month, effective January 1, 2025

Moved: Asatryan

Seconded: Kassakhian

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)

Noes: None

Absent: None

Abstain: None

2. Resolution 24-205 of Appropriation to appropriate \$800,000 for the increase in the Glendale Care Program discount rate from \$23.50 to \$35.00 per month, effective January 1, 2025

Moved: Asatryan

Seconded: Kassakhian

Vote as Follows

Ayes: Asatryan, Gharpetian, Kassakhian, Najarian, Brotman (pro tem)
Noes: None
Absent: None
Abstain: None

9. HEARINGS

10. REPORTS - INFORMATION

11. WRITTEN COMMUNICATIONS

12. DISCUSSION OF COUNCILMEMBER FUTURE AGENDA REQUESTS

Item moved to the January 14, 2025, Council Meeting.

- a. Mayor Asatryan's Request to Agendize a Discussion of the City's Policy Regarding the Detention of Individuals Based on Immigration Status**

13. ORAL COMMUNICATIONS

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

Hovik Avakian

14. NEW BUSINESS

- a. Motion to initiate a legal action in Los Angeles Superior Court**

Moved: Gharpetian

Seconded: Kassakhian

Vote as Follows

Ayes: Gharpetian, Kassakhian, Najarian, Brotman (pro tem)
Noes: None
Absent: Asatryan
Abstain: None

- b. Motion to resolve the lawsuit entitled Azaduhy Khatchaturian, et al. v. City of Glendale, et al., Case No. 22GDCV01106 in exchange for a full release of all claims in the amount of \$65,000 with the City to be reimbursed by its insurance carrier for all amounts in excess of its remaining self-insured retention**

Moved: Kassakhian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Kassakhian, Najarian, Brotman (pro tem)
Noes: None
Absent: Asatryan
Abstain: None

15. ADJOURNMENT – 10:51 p.m.
Moved: Kassakhian

Seconded: Gharpetian

Mayor of the City of Glendale

City Clerk of the City of Glendale