

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE,  
CALIFORNIA, AMENDING COMPREHENSIVE CITYWIDE FEE RESOLUTION REGARDING  
ADMINISTRATIVE CITATION FINE AMOUNTS FOR ENFORCEMENT OF THE CITY TREE  
AND INDIGENOUS TREE ORDINANCES TO AND AMENDING THE EXISTING  
COMPREHENSIVE CITYWIDE FEE SCHEDULE TO ADD VIOLATIONS SUBJECT TO FINES  
RELATED TO ENFORCEMENT OF THE CITY TREE AND INDIGENOUS TREE  
ORDINANCES**

**WHEREAS**, Section 12.40.150 of the Glendale Municipal Code, 1995, authorizes the enforcement of a city tree ordinance through use of administrative citations; and

**WHEREAS**, Section 12.44.120 of the Glendale Municipal Code, 1995, authorizes enforcement of an indigenous tree ordinance through use of administrative citations; and

**WHEREAS**, Section 1.24.040 of the Glendale Municipal Code, 1995, establishes that an enforcement officer shall have the power to pursue administrative remedies, including administrative citations to enforce any and all provisions of the code; and

**WHEREAS**, Section 1.24.220 of the Glendale Municipal Code, 1995, authorizes the Council of the City of Glendale by resolution to establish the amount of fine to be assessed by means of an administrative citation; and

**WHEREAS**, the Council finds that administrative remedies are an ideal enforcement tool in the management of the City's urban forest; and

**WHEREAS**, the Council finds there is a need to adjust the Citywide Fee Schedule to make language consistent with existing city and indigenous tree ordinances, update fine amounts for the planting of trees by the City, and to introduce additional classes of fine amounts for tree removal and destruction.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENDALE:**

**SECTION 1. Fine Amounts: GMC Section Reference.** In addition to the violations and corresponding fine amounts to be assessed by means of an administrative citation already adopted, the following additional violations and corresponding fine amounts are amended and adopted.

The Council hereby amends the following service titles to the City-wide Fee Schedule in Chapter II – Public Works, Section 2: Maintenance Services Fees:

Public Works Tree Installation Fee – 15 gallon tree  
**\$102** per tree

Public Works Tree Installation Fee – 24 inch box tree  
**\$102** per tree

Public Works Tree Installation Fee – 36 inch box tree  
**\$1,571** per tree

Public Works Tree Installation Fee – 48 inch box tree  
**\$2,100** per tree

Public Works Tree Installation Fee – 60 inch box tree  
**\$2,616** per tree

The Council hereby amends the following service titles and adds the following new fees to the City-wide Fee Schedule in Chapter IV – Community Development, Section 6: Administrative Citations:

GMC.12.40.030 City tree prohibitions  
**\$400** 1<sup>st</sup> Fine; **\$1000** 2<sup>nd</sup> Fine; **\$2,000** 3<sup>rd</sup> Fine

GMC 12.40.050 City tree species to be planted  
**\$100** 1<sup>st</sup> Fine; **\$200** 2<sup>nd</sup> Fine; **\$500** 3<sup>rd</sup> Fine

GMC.12.40.060 City trees – permit required  
**\$400** 1<sup>st</sup> Fine; **\$1000** 2<sup>nd</sup> Fine; **\$2,000** 3<sup>rd</sup> Fine

GMC.12.40.140 City tree removal, damage, or destruction – permit required  
0-6” diameter  
**\$1,090** 1<sup>st</sup> Fine; **NA** 2<sup>nd</sup> Fine; **NA** 3<sup>rd</sup> Fine

GMC.12.40.140 City tree removal, damage, or destruction – permit required  
7-12” diameter  
**\$1,770** 1<sup>st</sup> Fine; **NA** 2<sup>nd</sup> Fine; **NA** 3<sup>rd</sup> Fine

GMC.12.40.140 City tree removal, damage, or destruction – permit required  
13-18” diameter  
**\$3,650** 1<sup>st</sup> Fine; **NA** 2<sup>nd</sup> Fine; **NA** 3<sup>rd</sup> Fine

GMC.12.40.140 City tree removal, damage, or destruction – permit required  
19-24” diameter  
**\$6,470** 1<sup>st</sup> Fine; **NA** 2<sup>nd</sup> Fine; **NA** 3<sup>rd</sup> Fine

GMC.12.40.140 City tree removal, damage, or destruction – permit required  
25-30” diameter  
**\$10,220** 1<sup>st</sup> Fine; **NA** 2<sup>nd</sup> Fine; **NA** 3<sup>rd</sup> Fine

GMC.12.40.140	City tree removal, damage or destruction – permit required 31-36” diameter <b>\$17,610</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.40.140	City tree removal, damage, or destruction – permit required 36+” diameter <b>\$26,210</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.40.140	City tree removal, damage, or destruction – uncertain diameter under 30” <b>\$10,220</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.40.140	City tree removal, damage, or destruction – uncertain diameter over 30” <b>\$26,210</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree – removal, damage, or destruction- 6” diameter <b>\$1,090</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree – removal, damage, or destruction- 7-12” diameter <b>\$1,770</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree – removal, damage, or destruction 13-18” diameter <b>\$3,650</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree – removal, damage, or destruction- 19-24” diameter <b>\$6,470</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree – removal, damage, or destruction- 25-30” diameter <b>\$10,220</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree – removal, damage, or destruction- 31-36” diameter <b>\$17,610</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree – removal, damage, or destruction- 36+” diameter <b>\$26,210</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree - removal, damage, or destruction uncertain diameter under 30” <b>\$10,220</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine
GMC.12.44.120	Indigenous tree - removal, damage, or destruction uncertain diameter over 30” <b>\$26,210</b> 1 <sup>st</sup> Fine; <b>NA</b> 2 <sup>nd</sup> Fine; <b>NA</b> 3 <sup>rd</sup> Fine

**SECTION 2. Late Payment.** Payment of the administrative citation fine amount after thirty (30) days from the date of the administrative citation shall be subject to an additional late payment charge. The late payment charge shall equal seven percent (7%) of the administrative citation fine amount due the City, or seven percent (7%) of the amount remaining unpaid to the City if a portion of the fine amount was timely paid. Late payment charges shall be in addition to the amount of the administrative citation

fine amount. In addition, interest shall accrue on all unpaid monies due, exclusive of late payment charges, at the rate of one half of one percent per month, pro rata, of the total amount due from the date the administrative citation fine amount becomes delinquent until the date that all delinquent amounts are paid to the City.

**SECTION 3. Processing Fee.** Every administrative citation will be assessed a \$22 administrative citation processing fee. This processing fee is in addition to the administrative citation fine amount, any applicable late fee, interest, or collection costs.

**SECTION 4.** This Resolution’s adopted fees and fines take effect on the effective date of Ordinances No. \_\_\_\_\_ and \_\_\_\_\_.

Adopted by the Council of the City of Glendale on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS  
CITY OF GLENDALE             )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk