

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA SETTING FORTH REGULATIONS RELATING TO CANDIDATE STATEMENTS FOR THE MARCH 5, 2024 GENERAL MUNICIPAL ELECTION

WHEREAS, Section 13307 of the California Elections Code (“Elections Code”) provides that each candidate for nonpartisan elective office in any local agency may prepare a candidate's statement on an appropriate form provided by the City Clerk. Such statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself, except that the statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement of each candidate shall be filed in typewritten form in the office of the City Clerk at the same time the candidate's nomination papers are filed. As provided in Section 13307(a)(3), except as provided in Elections Code Section 13309, such statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period; and

WHEREAS, Elections Code Section 13307 also permits the City to adopt regulations to ensure recovery of the pro-rata costs from each candidate and Glendale Municipal Code Chapter 1.09, allocates public funds during election years to assist qualifying local candidates with the payment of the cost (payable to the County of Los Angeles) to file the Candidate Statement, in the English language, in the voter booklet, and the waiver of the local City filing fee of \$25. The County filing fee for the Candidate Statement is based on the number of registered voters within the jurisdiction and changes for every election cycle; and

WHEREAS, Pursuant to Section 13307(c) of the California Elections Code, the governing body of the City of Glendale authorizes the preparation of candidate statements for nonpartisan elective office for the purpose of electronic distribution. Candidates will prepare statements for electronic distribution pursuant to Section 13307(a) of the Elections Code. A statement prepared pursuant to this subdivision shall be posted on the internet website of the County Elections Official. Pursuant to Section 13307.7(a) of the Elections Code, candidates shall provide payment of the requisite fee to cover the duties and procedures set forth in Sections 13307(b) and (d) of the Elections Code; and

WHEREAS, Elections Code Section 13311 mandates that candidate statements shall remain confidential until the expiration of the filing deadline.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Glendale as follows:

SECTION 1. The City Clerk shall advise all persons to whom nominating papers are issued of the provisions of the Elections Code pertaining to said candidate's statement and the City's requirements thereunder.

SECTION 2. A statement must be filed by the candidate at the same time the candidate's nominating papers are filed.

SECTION 3. No candidate will be permitted to include additional statements or materials in the sample ballot pamphlet.

SECTION 4. A deposit shall be estimated by the City Clerk and shall be required of each candidate requesting publication of a candidate's statement pursuant to the Elections Code. The deposit is due at the time the nominating papers and candidate's statement are filed.

Candidates who wish to include translations of their candidate's statement for any languages not required to be translated and printed by the Federal Voting Rights Act, shall pay estimated translation and printing costs at the time the nomination papers and candidate's statements are filed.

SECTION 5. Each candidate filing such statement shall be liable for a pro-rata share of the actual cost of printing the candidate's statement in English, or any additional languages requested by the candidate but not required under the Federal Voting Rights Act. No candidate will be charged a pro-rata share of costs incurred as a result of complying with the Federal Voting Rights Act of 1965. The Director of Finance shall bill each candidate for the actual pro-rated costs of printing the candidate's statement, if required, and such bill shall be due and payable immediately upon receipt thereof. If the actual cost is less than the deposit, the Director of Finance shall refund any excess deposit to the candidate within 30 days of the election.

SECTION 6. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Los Angeles County Registrar-Recorder/County Clerk. Armenian, Korean, Spanish, and Tagalog are languages within Glendale that have been identified by 2010 Census data and the County of Los Angeles as single-language minorities and limited-English proficient; and where 3% or more of voters in certain precincts have requested language assistance in one of these three required languages. It is the County's policy to print single-language ballot books, with voters receiving election information in the requested language. For voters in Glendale that have self-designated as English proficient, they will receive an English only booklet. For Spanish speaking voters that have requested election information in Spanish, they will receive ballot books printed in English and Spanish. Similarly, Armenian, Tagalog, and Korean translated ballot books will be prepared and sent to voters that have requested translations in those languages.

SECTION 7. All translations shall be provided by professionally-certified translators. The Los Angeles County Elections Official shall allow: bold type, underlining, capitalization, indentations, and leading hyphens. The Los Angeles County Elections Official shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 8. The City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nomination forms are issued.

SECTION 9. At the time of filing nominations papers, each candidate shall execute a statement on a form provided by the City Clerk which shall provide that such candidate agrees to comply with all applicable statutes, ordinances, resolutions and laws, whether federal, state or local, which govern local municipal elections and that the candidate further agrees to pay all applicable charges or fees required by federal, state or local laws, for the conduct of such local municipal elections.

SECTION 10. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Adopted this _____ day of _____, 2023

Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Dr. Suzie Abajian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. _____ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2023, by the following vote:

Ayes:
Noes:
Absent:

City Clerk