



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: External Boards and Commissions and Nominations to Hollywood Burbank Airport Citizen's Advisory Committee

- 1) Motion appointing an individual to replace Ara Najarian on San Fernando Valley Council of Governments
- 2) Motion directing staff on the nomination process to be utilized to select three individuals to serve on Hollywood Burbank Airport Citizen's Advisory Committee

### COUNCIL ACTION

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**Item Type:** Action Item

**Approved for** 7/16/2024 **calendar**

### EXECUTIVE SUMMARY

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The City of Glendale participates in several public agencies, boards, and committees, requiring City Council or community members to serve on these entities. This report covers one appointment and a nomination process.

Councilmember Najarian has expressed interest in stepping down from the San Fernando Valley Council of Governments due to scheduling conflicts, prompting a need for a new appointment. A new Hollywood Burbank Airport Citizen's Advisory Committee (CAC) is being formed, and the City Council must decide on the method for selecting Glendale's three representatives. Lastly, a comprehensive list of the City's external board and committee appointments is provided for Council review.

## **RECOMMENDATION**

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That Council make an appointment to the San Fernando Valley Council of Governments and select from one of the options presented to appoint members to serve on the Hollywood Burbank Airport Citizen's Advisory Committee.

## **ANALYSIS**

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The City of Glendale is a member agency to several public agencies, boards, joint powers authorities, associations and/or committees. In most cases, Glendale City Council members serve on the boards of these entities. In some cases, the appointment requires a formal appointment made by the City Council, while other appointments are made through the rules of the appointing agency.

### San Fernando Valley Council of Governments

Currently, Councilmember Najarian serves as Glendale's member on the San Fernando Valley Council of Governments (SFVCOG). At the June 4<sup>th</sup> Council meeting, Councilmember Najarian indicated that due to scheduling challenges, he is no longer able to serve on the SFVCOG.

The SFVCOG was created with the adoption of the Joint Powers Authority (JPA) by the City and County of Los Angeles along with the cities of Burbank, Glendale, San Fernando, and Santa Clarita. SFVCOG works to increase the coordination within its jurisdictions to improve regional mobility, economy, and safety. Their main purpose is to develop and implement subregional policies and plans that are unique to the greater San Fernando Valley region, and to voluntarily and cooperatively resolve differences among themselves. Meetings take place a minimum of four times per year and are held on a Monday or Thursday morning. There is no stipend or mileage reimbursement for the members on the SFVCOG.

A member serves until they resign, their council term ends, or they are replaced by the City Council, with current member serving until their replacements are appointed. Each city appoints a member based upon their own policies and criteria. Appointment is made by City Council motion. The delegate must be an elected official and if an alternate is appointed, they do not have to be an elected official but must be a full-time staff member.

### Hollywood Burbank Airport Citizen's Advisory Committee

At the June 4<sup>th</sup> Council meeting, Councilmember Najarian announced the Hollywood Burbank Airport creation of a new Citizen's Advisory Committee (CAC). The City Manager responded that he was aware of the CAC and that a report will be presented to the City Council with options.

The Hollywood Burbank Airport Authority is requesting the nomination of three Glendale residents to serve on the CAC. The CAC will be a nine-member advisory body comprised of three members from each of the cities of Burbank, Glendale, and Pasadena. The CAC will gather public input on airplane noise issues associated with the airport, as well as

assist in the update of the Authority's Noise Exposure Map and Noise Compatibility Program. CAC meetings will be conducted in accordance with the Brown Act and are expected to be held on a quarterly basis. The term of the appointment is for approximately 18 months and, to maximize community participation, the Airport Authority has decided that elected officials, staff members of elected officials, and candidates for elective office will not be eligible to serve.

City Council has the following options for appointing members to the CAC:

1. Open Application Process - Announce an open call for applications, allowing any interested and qualified individuals to apply.
2. Nominations by Council Members - Each City Council member can nominate a candidate from the community at large. This would create a list of five applicants. Then Council can reduce that list of five to three.
3. City Manager Appointment - Allow the City Manager to appoint members directly, either based on discretion or following recommendations from the City Council.

The Burbank City Council has issued a public call for applications to select its CAC members. The members of the CAC will be appointed by the Burbank Glendale-Pasadena Airport Authority Commission.

#### Comprehensive List of External Boards & Commissions

Given interest from several Councilmembers to discuss these appointments as noted, at the June 4<sup>th</sup> Council meeting, the Mayor asked staff to bring the complete list of external Boards/Committees to Council for review and discussion. Staff took the opportunity to review and revise the list (Exhibit 1) by contacting each entity. At a high level, there are 18 organizations/governing bodies outside of the City as listed below:

1. Arroyo Verdugo Communities JPA
2. Burbank-Glendale-Pasadena Airport Authority Commission
3. Burbank-Glendale-Pasadena Regional Housing Trust
4. California Contract Cities Association (CCCA)
5. City/Glendale Unified School District (GUSD)
6. Glendale Civic Leaders Round Table (GLRT)
7. Greater Los Angeles County Vector Control District Board
8. Independent Cities Association (ICA)
9. League of California Cities (Multiple)
10. Los Angeles County City Selection Committee - North County/ San Fernando Valley Sector of MTA
11. Los Angeles River and Tributaries Working Group
12. Metrolink, Southern California Regional Rail Authority (SCRRA)
13. Metro San Fernando Valley Service Council
14. Metropolitan Transportation Authority (MTA)
15. Metropolitan Water District (MWD)
16. San Fernando Valley Council of Governments (SFVCOG)
17. Southern California Association of Government (SCAG) (Multiple)

18. Santa Monica Mountains Conservancy Advisory Committee Member

Council may review the attached list and direct staff as necessary based on changes or new appointments.

**FISCAL IMPACT**

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There is no fiscal impact associated with this report.

**ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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N/A

**CAMPAIGN DISCLOSURE**

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This item is exempt from campaign disclosure requirements.

**ADMINISTRATIVE ACTION**

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**Approved by:**

Roubik R. Golanian, P.E., City Manager

**ALTERNATIVES TO STAFF RECOMMENDATION**

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- 1) Council may decide to not appoint individuals to represent the City on the specified boards.
- 2) Council may consider any other alternative not proposed by staff.

**EXHIBITS/ATTACHMENTS**

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Exhibit 1: Updated List