



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Measure H funds from the Los Angeles County, Economic Opportunity Department to provide workforce assistance to individuals that are homeless.

1. Motion accepting \$128,700 of Measure H funds to provide workforce assistance to individuals that are homeless, awarded by the Los Angeles County, Department of Economic Opportunity and authorizing the City Manager or designee to execute all agreements, certifications, and documents necessary to accept and implement funding.
2. Resolution of Appropriation to appropriate Measure H funding in the amount of \$29,700 from the Los Angeles County, Economic Opportunity Department to the Verdugo Workforce Development Board.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for December 17, 2024 **calendar**

EXECUTIVE SUMMARY

The Los Angeles County, Department of Economic Opportunity awarded the Verdugo Workforce Development Board (VWDB) funding of \$128,700 from July 1, 2024 to June 30, 2025 to provide work experience and job preparation training for homeless individuals under the Measure H program. The VWDB has received this funding consistently since the inception of Measure H back in 2017 to support individuals experiencing homelessness with work-based employment opportunities. This fiscal year funding was delayed due to a new master agreement which required extensive review.

From July 1, 2024 to June 30, 2025, the VWDB will receive Measure H funds in the amount of \$128,700 to recruit, enroll, and provide work experience for up to thirteen participants.

RECOMMENDATION

- (1) Motion accepting \$128,700 of Measure H funds to provide workforce assistance to individuals that are homeless, awarded by the Los Angeles County, Department of Economic Opportunity and authorizing the City Manager or designee to execute all agreements, certifications, and documents necessary to accept and implement funding.
- (2) Resolution of Appropriation to appropriate Measure H funding in the amount of \$29,700 from the Los Angeles County, Economic Opportunity Department to the Verdugo Workforce Development Board.

ANALYSIS

The Measure H workforce grant funding from the Los Angeles County, Department of Economic Opportunity is for \$128,700 from July 1, 2024 to June 30, 2025 to serve up to thirteen homeless participants with paid work experience in placements that match their interests and aptitudes, at average of \$17.28 an hour.

Since 2017, the Los Angeles County Department of Economic Opportunity has provided the Verdugo Workforce Development Board (VWDB) with Measure H funding to train and transition adults who are homeless into gainful employment.

The average annual allocation to the VWDB was \$99,000 to administer a workforce program that targets individuals that are homeless and are either Foster Youth, Victims of Domestic Violence, have disabilities or are receiving Government Assistance.

This fiscal year funding was delayed due to new master agreement which required extensive review. The master agreement was finally approved on November 4, 2024 and included a new Measure H allocation which was for \$128,700. An increase of \$29,700 than was initially budgeted for in the last budget adoption of \$99,000.

The workforce provides counseling and career guidance as well as work readiness workshops to prepare participants for employment. Work readiness will include virtual trainings/case management meetings in communication skills, interpersonal skills conflict resolution and other skills needed to be successful in a work environment. Additionally, federal funds will be leveraged to provide work experience and workforce activities.

STAKEHOLDERS/OUTREACH

Measure H workforce program is targeted for individuals who are currently experiencing homelessness. The VWDB will partner with various organizations that serve this population including the City of Glendale, Continuum of Care providers to identify and recruit up to thirteen participants for enrollment into the Measure H workforce program. The VWDB will conduct regular meetings and continue ongoing communications (phone and/or email) with these partner organizations. Los Angeles County may also refer candidates to VWDB for enrollment into the program.

FISCAL IMPACT

The grant award from the Los Angeles County, Department of Economic Opportunity is \$128,700 from July 1, 2024 to June 30, 2025, which only \$99,000 was appropriated as a part of the FY 2024-25 budget. Therefore, staff is requesting for an appropriation of \$29,700 from grant revenue. The appropriation request is outlined below.

Existing Appropriation			
Amount	Account String		Funding Source
\$99,000	GL: Various-2240-CSP-0020-P0000 PL: CSP01229AG		Measure H Fund
Requesting Appropriation			
Amount	From (Account String)	To (Account String)	Funding Source
\$ 29,700	GL: 34301-2240-CSP-0020-P0000 PL: CSP01229AG	GL: 45656-2240-CSP-0020-P0000 PL: CSP01229AG	Measure H Fund

ENVIRONMENTAL REVIEW (CEQA/NEPA)

Because no possibility exists that the activity in question (distributing local grant funding to one organization who will provide job preparation training and job exploration skills training to students) may have a significant effect on the environment, the activity is not subject to CEQA review under the common sense exemption set forth in 14 Cal. Code Regs. § 15061(b)(3).

CAMPAIGN DISCLOSURE

This item is exempt from campaign disclosure requirements.

ALTERNATIVES TO STAFF RECOMMENDATION

Alternative 1: Do not authorize to award the contracts as recommended herein. This would prevent services being provided under Measure H workforce grant.

Alternative : The City Council may consider any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Submitted by:

Onnig Bulanikian, Director of Community Services & Parks

Prepared by:

Judith Velasco, Workforce Development Administrator

Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

Exhibit 1: Minutes of the meeting of the Verdugo Workforce Development Board,
December 4, 2024