



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Dispense with Competitive Bidding and Issue a Purchase Order Contract for Police Helicopter Parts with Helicopter Engine Repair Overhaul Services (H.E.R.O.S.).

1. Resolution to dispense with competitive bidding and authorize the Deputy Director of Finance to issue a purchase order contract with Helicopter Engine Repair Overhaul Services (H.E.R.O.S). for a term of 3 years in an amount not-to-exceed \$1,200,000.

### COUNCIL ACTION

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**Item Type: Action Item**

**Approved for** September 10, 2024 **calendar**

### EXECUTIVE SUMMARY

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Helicopter Engine Repair Overhaul Services (H.E.R.O.S) is a critical and longstanding servicer of the turbine engines within the Joint Air Support's helicopter fleet. Due to the history of proven reliability of the important work they provide, the Police Department is respectfully requesting to continue utilizing this vendor for helicopter engine servicing and to issue a three-year purchase order contract to begin January 1, 2025.

### RECOMMENDATION

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Approve the Resolution to dispense with competitive bidding and authorize the Deputy Director of Finance to issue a purchase order contract with Helicopter Engine Repair Overhaul Services (H.E.R.O.S), for three years in an amount not-to-exceed \$1,200,000.

### ANALYSIS

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The Air Support Unit employs a full-time helicopter mechanic; however, some helicopter engine repairs require specialized training that goes beyond the capability of the City's accredited mechanic. H.E.R.O.S. is an authorized turbine engine repair center that has performed overhaul and repairs of the complex turbine engine and turbine engine components in the City's helicopters since 2011. It is essential that work performed on City helicopters be conducted at the highest level of quality possible to ensure safety due to the varied missions that the aircraft perform.

H.E.R.O.S. has built a level of trust that is critical to the air support operation. They are responsive to the City's needs and will come to the heliport to assist in working through various technical issues. This onsite work allows staff to oversee and visually observe maintenance operations. It also saves money and significantly reduces in operational down time. All other helicopter service providers require that the helicopter engines be serviced at their facilities.

H.E.R.O.S. is an existing tried and proven vendor with ties to our local area. They provide parts and services that are unique to our model of aircraft. Continuing the Air Support Unit's ability to do business with this vendor provides a greater assurance in quality control and active risk management; assurances that are indispensable to the safe maintenance and function of our air unit.

#### **STAKEHOLDERS/OUTREACH**

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N/A

#### **FISCAL IMPACT**

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The Helicopter Engine Repair Overhaul Services (H.E.R.O.S) 3-year agreement will cost \$1,200,000, in which the first-year cost of \$775,000 was approved as part of the FY2024-25 budget. No new appropriation is being requested at this time. The City Council approved funding is outlined below.

Existing Appropriation		
Amount	Account String	Funding Source
\$775,000	GL: 44350-6020-GPD-7004-P0000 PL: N/A	Joint Air Support Fund

The funding for the additional years of the contract will be included during the annual budget process.

#### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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The action being considered does not constitute a "project" within the meaning of the CEQA pursuant to CEQA Guidelines Section 15378(a) as it has no potential for resulting in either a direct physical change in the environment or a reasonable foreseeable indirect physical change in the environment.

#### **CAMPAIGN DISCLOSURE**

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See Exhibit A

## **ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: The City Council may deny the request of the Glendale Police Department to continue use of Helicopter Engine Repair Overhaul Services (H.E.R.O.S) as an engine maintenance contractor in support of the police helicopter fleet. If the request is denied, the Joint Air Support Unit will be unable to keep up with the required maintenance of the aircraft fleet.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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**Submitted by:**

Manny Cid, Police Chief

**Prepared by:**

Jeff Albrecht, Police Sergeant

**Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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Exhibit A – Campaign Disclosure