



**CITY OF GLENDALE  
SUSTAINABILITY COMMISSION  
Minutes of Special Meeting  
July 8, 2024, at 5:30 PM**

**1. ROLL CALL – 5:30 PM**

- The meeting was called to order on, July 8, 2024, at 5:30 PM.  
*Present:* Commissioner Bartrosouf, Commissioner Werner, Commissioner Pinkerton, Vicechair Kartounian, Chairperson Bazemore, and Ex-Officio Welch.  
*Absent:* Ex-Officio Ispendjian

a) Pledge of Allegiance

b) Land Acknowledgement.

c) The Agenda for the July 8, 2024, meeting of the Sustainability Commission was posted on July 3, 2024, on the Bulletin Board Outside City Hall.

**2. APPROVAL OF MINUTES**

a) Approval of the Minutes of the Commission special meeting held on June 17, 2024.

- Commissioner Werner requests to include the number of letters received regarding agenda items during future meeting minutes.
- Chief Assistant City Attorney Gillian clarifies that the letters would have to have been sent prior to the meeting itself so that staff can make a report and include in the meeting minutes.

Motion to approve the minutes moved by Chairperson Pinkerton and seconded by Commissioner Warner

- Ayes: Commissioner Bartrosouf, Commissioner Werner, Commissioner Pinkerton, Vicechair Kartounian, Chairperson Bazemore

**3. BOARD MEMBER/STAFF COMMENTS ORAL COMMUNICATIONS**

*Commissioner Comments:*

- Vice Chairperson Bazemore presents the Environmental Stewardship Award to Student Ex-Officio Welsh and Ex-Officio Ispendjian in recognition of their service to the Sustainability Commission.
- Commissioner Bartrosouf, Werner, Kartounian, and Pinkerton thank the Ex-Officio members for their service.
- Chairperson Bazemore inquires who the point of contact is heatwave response at the City. Mr. David Jones clarifies that the City does not have a specific Heat Resilience Officer, but Community Services and Parks coordinate and manager the cooling centers that citizens can access.
- Commissioner Pinkerton inquires if the City has ever identified properties, especially multi-family properties, that do or do not have air conditioning. Commissioner Pinkerton also suggests that the City reviews codes and ordinances considering increased heat events to determine if the City's buildings are adequately prepared.
- Chairperson Bazemore moves to make this topic an item at a future commission meeting.
- Commissioner Werner seconds that as an agenda item.

#### **4. ORAL COMMUNICATIONS**

Discussion is limited to items not on the agenda and within the jurisdiction of the Sustainability Commission. Each speaker is allowed 5 minutes. Sustainability Commission members may question or respond to the speaker, but there will be no debate or decision. The matter may be referred to staff for investigation and report.

*No callers or speakers*

#### **5. ACTION ITEMS**

##### **a) Selection of Student Ex Officio non-voting members**

1. Motion approving the selection and appointment of Student Ex Officio non-voting members to the Sustainability Commission.

Vicechair Kartounian moves to appoint Samantha Sanchez and Mary Ghazaryan as Student Ex-Officio. Motion seconded by Commissioner Werner.

- Ayes: Commissioner Bartrosouf, Vicechair Kartounian, Commissioner Werner, Chairperson Bazemore, and Commissioner Pinkerton.

#### **6. REPORTS/INFORMATION**

##### **a) Environmental Preferable Purchasing**

- Mr. Jones gives an overview of environmentally preferable purchasing and details of products that the City of Glendale utilizes.
- Commissioner Pinkerton suggests utilizing rechargeable batteries with

chargers for employees at the City.

- Commissioner Pinkerton suggests using chlorine and bleach free janitorial paper. She also suggests an outreach campaign “Lose The Lawn” to cut down on the organic waste that the City must process.
- Commissioner Bartrosouf suggests a policy that discourages the City of Glendale from using gas generators at events. The Commissioner also suggests repurposing fallen trees instead of shredding them into mulch. In addition, Commissioner Bartrosouf suggests investigating the use of more natural materials.
- Vicechair Kartounian recommends implementing an inter-city swapping program. The Commissioner also recommends that the repurposing program has three tiers, one for internal City workers, one for nonprofits, and one for the public.
- Chair Bazemore inquires if the public works department is investigating low emission concrete technology.

## **7. SUSTAINABILITY OFFICE UPDATES**

### **a) Event Update**

- Staff member provides updates on events such as Clothing Swap, Repair Café, Earth Month Programming, and Climate Cafés.
- Staff member provides data on the number of participants, locations, successful repairs conducted by volunteers, and items swapped.
- Commissioner Bartrosouf suggests incorporating e-waste services for appliances and batteries as part of Repair Café.

### **b) Work Plan Update**

- Staff member gives an overview of the items completed on the 2024 Sustainability Commission’s work plan that have been completed.

## **8. ADJOURNMENT @ 7:01 PM**

Motion to adjourn by Vicechair Kartounian and seconded by Commissioner Werner.