



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Amendment Twelve for FY 2023-2024 Los Angeles County Aging and Disabilities Department, California Department of Aging (CDA), American Rescue Plan Act (ARPA) funding allocation of \$20,000 for Elderly Nutrition Program (ENP).

1. Motion to accept \$20,000 in CDA ARPA funding from Los Angeles County Aging and Disabilities Department for the FY 2023-2024 Elderly Nutrition Program; and authorize the City Manager or a designee to execute Amendment Twelve to the ENP202106 Subaward period July 2020 – June 2024 to accept and implement funding.
2. Resolution of Appropriation to appropriate \$20,000 in CDA ARPA funding as follows:
  - a. C-1 Congregate Meals Program \$10,000
  - b. C-2 Home Delivered Meals Program \$10,000

### COUNCIL ACTION

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**Item Type:** Consent Calendar

**Approved for** December 12, 2023 **calendar**

### EXECUTIVE SUMMARY

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The Community Services & Parks (CSP) Department is requesting Los Angeles County Aging and Disabilities Department (AD) grant funds in amount of \$20,000 from California Department of Aging (CDA) APRA for FY 2023-2024 to provide senior meals as follows:

- \$10,000 C-1 Congregate Meals Program
- \$10,000 C-2 Home Delivered Meals Program

Funding from CDA ARPA will allow the ENP program to purchase general supplies for the congregate meal program and to deliver an additional 2,105 meals in the home delivered meal program through June 30, 2024.

The City has a contract with caterer TRIO Community Meals, LLC Inc to provide meal services from December 1, 2022, through November 30, 2026.

**{{section.number}}c**

## **RECOMMENDATION**

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Accept and authorize the City Manager signee to execute Amendment Twelve to the ENP202106 Subaward period July 2020 – June 2024 to implement \$20,000 in CDA ARPA funding from Los Angeles County AD for the FY 2023-2024 Elderly Nutrition Program; and appropriate the funds as follows:

- a. C-1 Congregate Meals Program                      \$10,000
- b. C-2 Home Delivered Meals Program                \$10,000

## **ANALYSIS**

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CSP has been providing meal service to seniors 60 years and older in the Greater Glendale area since 1979 with grant funding administered from Los Angeles County AD through the federal Older Americans Act. The ENP provides an important opportunity for social contact and is the only meal many seniors receive in a day.

The ENP program is operated through the Senior Services Unit which provides comprehensive, long-term services that include: Congregate Meals (C-1), Home Delivered Meals (C-2), Emergency Meals, Telephone Reassurance and Supportive Services. The primary goal of these services is to assist the elderly in maintaining their independence and live in their own home.

The City's ENP Congregate Meals program operates three congregated meal sites serving lunch seven days per week at the Adult Recreation Center, five days per week at Sparr Heights Community Center, and three days per week at Pacific Community Center. An average of 4,000 meals per month are served to over 400 unduplicated seniors.

The ENP Home Delivered Meals program is for homebound seniors requiring food delivery assistance due to physical and/or medical reasons and is substantiated by a doctor's order before beginning program services. Program services include a weekly delivery of seven frozen meals including bread, fruit, milk, and dessert. The Emergency Meals Program is part of the Home Delivered Meals program and provides three days' worth of shelf stable meals to unduplicated clients enrolled in the program. Telephone Reassurance Program is also a part of the Home Delivered Meals, which ensures seniors who are shut-in receive a weekly well-being phone call to check on their status.

The City contracts with TRIO Community Meals, LLC to provide congregated and home delivered meal catering services for the ENP program. The contract period is from December 1, 2022 through November 30, 2026. The cost per meal rate is as follows:

- Congregate Meals                      \$4.56 per meal
- Home Delivered Meals                \$4.75 per meal

CSP was originally awarded an ENP grant Los Angeles County AD for baseline funding in FY 2023-24 through a noncompetitive process where the City entered into a subaward agreement for a one year term, commencing July 1, 2020 through June 30, 2021, with

three additional options to renew annually for an anticipated total subaward term of four years. Baseline funding for the program requires a 15% cash match. Amendment Twelve is part of year four of the four-year subaward term.

On November 8, 2023, LA County informed the City of additional grant funds from CDA ARPA in the amount of \$20,000 to be used for congregate (\$10,000) and home delivered meals (\$10,000) program for FY2023-24 from July 1, 2023, through June 30, 2024.

CDA ARPA is a reimbursable grant with a 12% cash match. The LA County AD reimbursement rate for ENP funding for meal service delivery for FY 2023-24 is as follows:

<u>Meal Type</u>	<u>Funding Source</u>	<u>Reimbursement Rate Per Meal</u>
Congregate Meals	CDA ARPA	\$7.08
Home Delivered Meals	CDA ARPA	\$7.39

The additional \$20,000 will enable the City to purchase general supplies for the congregate meals program and deliver an additional 2,105 home delivered meals through June 30, 2024.

## **STAKEHOLDERS/OUTREACH**

The Elderly Nutrition Program is part of the Senior Services Unit which operates out of the Adult Recreation Center and has two additional meal sites at Sparr Heights Community Center and Pacific Community Center. Program services are advertised quarterly in the CSP Leisure Guide, periodically in the CSP Newsletter, on the department website and outreach is conducted with other community agencies to ensure the public is aware of the available services.

## **FISCAL IMPACT**

The \$20,000 in additional grant funds will allow the City to serve additional meals and purchase general supplies for the ENP. The CDA ARPA grant award of \$20,000 was not appropriated as a part of the FY 2023-2024 budget. Therefore, staff is requesting for an appropriation of \$20,000 from grant revenue.

The appropriation request is outlined below:

<b>Requesting Appropriation</b>			
<b>Amount</b>	<b>From (Account String)</b>	<b>To (Account String)</b>	<b>Funding Source</b>
<b>\$10,000</b>	31240-2700-CSP-0020-P0000 CSP01120AG	45350-2700-CSP-0020-P0000 CSP01120AG	Nutritional Meals Grant Fund
<b>\$10,000</b>	31240-2700-CSP-0020-P0000 CSP01121AG	43110-2700-CSP-0020-P0000 CSP01121AG	Nutritional Meals Grant Fund

The 12% cash match is available in the current budget as part of the general fund transfer.

## **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

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Because no possibility exists that the activity in question (accepting grant funding) may have a significant effect on the environment, the activity is not subject to CEQA review under the commonsense exemption set forth in 14 Cal. Code Regs. § 15061(b)(3).

## **CAMPAIGN DISCLOSURE**

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N/A

## **ALTERNATIVES TO STAFF RECOMMENDATION**

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Alternative 1: Do not approve acceptance or appropriation of \$20,000 in CDA APRA funding from Los Angeles County AD for FY2023-2024 ENP, which will result in fewer senior meals being served.

Alternative 2: The City Council may consider any alternative not proposed by staff.

## **ADMINISTRATIVE ACTION**

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### **Submitted by:**

Onnig Bulanikian, Director of Community Services & Parks

### **Prepared by:**

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Maggie Kavarian, Community Services Manager

Tereza Aleksanian, Deputy Director of Community Services & Parks

### **Approved by:**

Roubik R. Golanian, P.E., City Manager

## **EXHIBITS/ATTACHMENTS**

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n/a