

**MINUTES**  
**JOINT MEETING: GLENDALE CITY COUNCIL AND GLENDALE HOUSING AUTHORITY**  
**COUNCIL CHAMBERS**  
**613 E. Broadway, 2nd Floor**  
**Glendale, CA 91206**  
**NOVEMBER 14, 2023**

The Joint Meeting of the Glendale City Council and Glendale Housing Authority convened in the City Hall Council Chambers, in said City, at 2:02 p.m. on the above date, pursuant to a call for such meeting signed by the City Clerk of the City Council, and on file with the City Clerk, a copy of which is as follows:

November 9, 2023  
Date

A **JOINT PUBLIC MEETING** of the City Council and Housing Authority is hereby called to meet at 2:00 PM on Tuesday, November 14, 2023, in the Council Chamber, 613 E. Broadway, 2nd Floor, Glendale, CA 91206 to consider the following item(s) of business, to wit;

- 1. Community Services and Parks, re: Reprogramming of Community Development Block Grant (CDBG) City Capital Improvement Project (CIP) funds from program years 2018 and 2021**
  - a. Council Motion to reprogram CDBG City CIP funding in the amount of \$370,000 from the 2018 Pacific Natural Grass Project to the 2021 Pacific Park Splash Pad Project
  - b. Council Motion to approve a substantial amendment to CDBG, ESG, and HOME Annual Action Plans for program years 2018-2019 and 2021-2022; authorize submission of the substantial amendments to the Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD), and authorize the City Manager, or a designee, to redirect excess, cancelled, or unused program funds under \$50,000 from one project to another with CDBG Advisory Committee approval
  - c. Housing Authority Motion to approve a substantial amendment to CDBG, ESG, and HOME Annual Action Plans for program years 2018-2019 and 2021-2022; authorize submission of the substantial amendments to the Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD), and authorize the City Manager, or a designee, to redirect excess, cancelled, or unused program funds under \$50,000 from one project to another with CDBG Advisory Committee approval
  - d. Council Resolution of Appropriation to reprogram CDBG City CIP funds in the amount of \$370,000 from the 2018 Pacific Natural Grass Project to the 2021 Pacific Park Splash Pad Project
- 2. Community Services and Parks, re: Status of Program Planning for the FY 2024-2025 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Act (HOME) Annual Action Plan**
  - a. Council Motion approving the FY 2024-2025 CDBG program priorities; a FY 2024-2025 Proposed CDBG Funding Allocation Plan by Funding Category; and issuance of an RFP to community agencies for CDBG
  - b. Housing Authority Motion approving the FY 2024-2025 CDBG program priorities; a FY 2024-2025 Proposed CDBG Funding Allocation Plan by Funding Category; and issuance of an RFP to community agencies for CDBG.
- 3. Community Services and Parks, re: FY 2019-2020 Annual Action Plan Substantial Amendment for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Act (HOME) to reprogram**

**\$169,290.27 in undesignated fund balance from CDBG Coronavirus Aid, Relief, and Economic Security Act (CARES) Act to various food assistance programs**

- a. Council Motion approving the reprogramming of \$169,290.27 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant–Coronavirus Round 1 and Round 3 (CDBG-CV1/CV3) funds, received under the CARES Act of 2020, returned from various programs, as recommended by the CDBG Advisory Committee; authorizing submission of the FY 2019-2020 Annual Action Plan Substantial Amendment to HUD; and authorizing City Manager or a designee to execute all agreements, amendments, certifications, and documents necessary to carry out the reprogramming of the funds
- b. Housing Authority Motion approving the reprogramming of \$169,290.27 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant–Coronavirus Round 1 and Round 3 (CDBG-CV1/CV3) funds, received under the CARES Act of 2020, returned from various programs, as recommended by the CDBG Advisory Committee; and authorizing submission of the FY 2019-2020 Annual Action Plan Substantial Amendment to HUD
- c. Council Resolution of Appropriation to appropriate undesignated fund balance from CDBG-CV1/CV3 totaling \$169,290.27

**Written Notice of said meeting was given, which Notice consisted of a copy of the foregoing Call, and was served on each Member of the Council not joining in the Call, and upon the in said City not less than 24 hours before the time fixed in said Call for said meeting, as follows:**

Upon Robert Adjinian	at 5:00 p.m.	November 9, 2023	Glendale, CA
Upon Elen Asatryan	at 5:00 p.m.	November 9, 2023	Glendale, CA
Upon Paula Devine	at 5:00 p.m.	November 9, 2023	Glendale, CA
Upon Ardy Kassakhian	at 5:00 p.m.	November 9, 2023	Glendale, CA
Upon Ara Najarian	at 5:00 p.m.	November 9, 2023	Glendale, CA
Upon Laura Parazian	at 5:00 p.m.	November 9, 2023	Glendale, CA
Upon Dan Brotman	at 5:00 p.m.	November 9, 2023	Glendale, CA

Mayor Brotman called the meeting to order at 2:02 p.m.

**ROLL CALL**

- Absent: Kassakhian
- Report of the City Clerk of the City Council and Housing Authority, re: Posting of Agenda. The Agenda for the Tuesday, November 14, 2023 joint public meeting of the City Council and Housing Authority was posted on November 9, 2023, on the Bulletin Board outside City Hall.

**1. Community Services and Parks, re: Reprogramming of Community Development Block Grant (CDBG) City Capital Improvement Project (CIP) funds from program years 2018 and 2021**

Presenting:

Maggie Kavarian, Community Services Manager

- a. Council Motion to reprogram CDBG City CIP funding in the amount of \$370,000 from the 2018 Pacific Natural Grass Project to the 2021 Pacific Park Splash Pad Project

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Devine, Najarian, Brotman  
Noes: None  
Absent: Kassakhian  
Abstain: None

- b. Council Motion to approve a substantial amendment to CDBG, ESG, and HOME Annual Action Plans for program years 2018-2019 and 2021-2022; authorize submission of the substantial amendments to the Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD), and authorize the City Manager, or a designee, to redirect excess, cancelled, or unused program funds under \$50,000 from one project to another with CDBG Advisory Committee approval

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Devine, Najarian, Brotman  
Noes: None  
Absent: Kassakhian  
Abstain: None

- c. Housing Authority Motion to approve a substantial amendment to CDBG, ESG, and HOME Annual Action Plans for program years 2018-2019 and 2021-2022; authorize submission of the substantial amendments to the Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD), and authorize the City Manager, or a designee, to redirect excess, cancelled, or unused program funds under \$50,000 from one project to another with CDBG Advisory Committee approval

Moved: Brotman

Seconded: Devine

Vote as Follows

Ayes: Adjinian, Asatryan, Brotman, Devine, Parazian, Najarian  
Noes: None  
Absent: Kassakhian  
Abstain: None

- d. Council Resolution 23-170 of Appropriation to reprogram CDBG City CIP funds in the amount of \$370,000 from the 2018 Pacific Natural Grass Project to the 2021 Pacific Park Splash Pad Project

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Devine, Najarian, Brotman  
Noes: None  
Absent: Kassakhian  
Abstain: None

**2. Community Services and Parks, re: Status of Program Planning for the FY 2024-2025 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Act (HOME) Annual Action Plan**

Presenting:

Maggie Kavarian, Community Services Manager

Staff Comments:

Onnig Bulanikian, Director of Community Services and Parks

Roubik Golanian, City Manager

- a. Council Motion approving the FY 2024-2025 CDBG program priorities; a FY 2024-2025 Proposed CDBG Funding Allocation Plan by Funding Category; and issuance of an RFP to community agencies for CDBG

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Devine, Najarian

Noes: Brotman

Absent: Kassakhian

Abstain: None

- b. Housing Authority Motion approving the FY 2024-2025 CDBG program priorities; a FY 2024-2025 Proposed CDBG Funding Allocation Plan by Funding Category; and issuance of an RFP to community agencies for CDBG

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Adjinian, Asatryan, Devine, Parazian, Najarian

Noes: Brotman

Absent: Kassakhian

Abstain: None

**3. Community Services and Parks, re: FY 2019-2020 Annual Action Plan Substantial Amendment for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Act (HOME) to reprogram \$169,290.27 in undesignated fund balance from CDBG Coronavirus Aid, Relief, and Economic Security Act (CARES) Act to various food assistance programs**

Presenting:

Maggie Kavarian, Community Services Manager

- a. Council Motion approving the reprogramming of \$169,290.27 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant–Coronavirus Round 1 and Round 3 (CDBG-CV1/CV3) funds, received under the CARES Act of 2020, returned from various programs, as recommended by the CDBG Advisory Committee; authorizing submission of the FY 2019-2020 Annual Action Plan Substantial Amendment to HUD; and authorizing City Manager or a designee to execute all agreements, amendments, certifications, and documents necessary to carry out the reprogramming of the funds

Moved: Najarian

Seconded: Devine

Ayes:	Asatryan, Devine, Najarian, Brotman
Noes:	None
Absent:	Kassakhian
Abstain:	None

- Moved: Brotman                                      Seconded: Devine

Ayes:	Adjinian, Asatryan, Brotman, Devine, Parazian, Najarian
Noes:	None
Absent:	Kassakhian
Abstain:	None

- Moved: Najarian                      Seconded: Devine

Ayes:	Asatryan, Devine, Najarian, Brotman
Noes:	None
Absent:	Kassakhian
Abstain:	None

- Council  
Moved: Najarian                      Seconded: Devine
- Housing Authority  
Moved: Brotman                      Seconded: Devine

Mayor of the City of Glendale

Chair of the Housing Authority