



**PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
SPECIAL MEETING MINUTES**

Monday, January 27, 2025, 2:30 p.m.

Council Chambers, 613 E. Broadway, 2<sup>nd</sup> Floor, Glendale, CA 91206

**1. ROLL CALL**

The meeting was called to order at 2:36 PM

Present: Commissioners Kalfayan and Meek; Ex Officio Commissioner  
Baraty and Weimar; and President Sardarbegian

Absent: Commissioners Alcazar and Wolfson

- a. **Report of Recording Clerk, re: Posting of the Agenda.** Ms. Moreno Hernandez reported that the Agenda for the January 27, 2025, special meeting was posted on the bulletin board outside City Hall on or before Friday, January 24, 2025.

**2. UPCOMING COUNCIL AGENDA ITEMS**

Director of Community Services & Parks Onnig Bulanikian announced upcoming City Council agenda items related to the Community Services & Parks Department (CSP).

**3. COMMISSION/STAFF COMMENTS**

Commissioner Meek asked if applications had been received for the open Tennis RFP. Community Services Manager Gabrielle Goglia said that fifteen groups attended the mandatory job walk for the tennis RFP and that the deadline to submit proposals was Wednesday, January 29.

Commissioner Meek also asked for an update on the Glorietta pro shop. Mr. Bulanikian said that an update would be provided under item 7b.

President Sardarbegian thanked City staff for their response to the winds and fires. Mr. Bulanikian shared that the Emergency Operations Center (EOC) was activated, and Pacific Community Center (PCC) was opened as an emergency shelter, serving over 200 evacuees from Glendale and Altadena, 52 of which slept at PCC overnight. He thanked all those who worked at the EOC and PCC emergency shelter, as well as everyone who made donations.

**4. ORAL COMMUNICATIONS**

Speaker:

1. Herbert Molano

**5. CONSENT ITEMS (Including Minutes)**

**a. Approval of the Minutes of the Commission regular meeting held on December 16, 2024.**

A motion was made to approve the December 16, 2024, Commission regular meeting minutes as written.

**Moved:** Commissioner Kalfayan

**Seconded:** Commissioner Meek

A roll call was conducted, and Commissioners voted as follows:

**Ayes:** Kalfayan, Meek, and President Sardarbegian

**Noes:** None

**Absent:** Alcazar and Wolfson

**Abstain:** None

**6. ACTION ITEMS**

**a. Palmer Park Basketball Court Mural**

1. Motion to provide feedback regarding the Palmer Park Basketball Court Mural, “Palm Trees” by Tanner Goldbeck and recommend that City Council approve the public art installation at Palmer Park.

Principal Arts & Culture Administrator Jennifer Fukutomi-Jones introduced public art consultant LeBasse Projects who presented the proposed art installation.

After some discussion, a motion was made to recommend that City Council not approve “Palm Trees” by Tanner Goldbeck as the Palmer Park Basketball Court Mural and instead review the other proposals to see if there is something more sports related.

**Moved:** Commissioner Meek

**Seconded:** Commissioner Kalfayan

A roll call was conducted, and Commissioners voted as follows:

**Ayes:** Kalfayan, Meek, and President Sardarbegian

**Noes:** None

**Absent:** Alcazar and Wolfson

**Abstain:** None

**7. REPORTS - INFORMATION ONLY**

**a. Workforce Section Activity Report**

Workforce Development Administrator Judith Velasco provided a report covering the following:

- Federal requirements, events, programs and/or new grants for the workforce section for FY 2024-2025

- Verdugo Jobs Center Services
- Business Engagement
- Rapid Response and Layoff Aversion Activities
- BioTC Initiative
- Glendale Youth Alliance Youth Programs

**b. Capital Improvement Program (CIP) Update**

Park Planner Joseph Gonzalez gave a presentation covering the following:

- Completed Projects
  - Emerald Isle Playground Replacement
  - Scholl Canyon Perimeter Fencing Project
- Projects in Construction Phase
  - Fremont Park Renovation Project
  - Pacific Park Shade, Water Play Feature, and Restroom Renovation
  - Babe Herman Field Restroom ADA Improvements
- Project in Permit Phase
  - Sports Complex Field #3 Artificial Turf Project
  - Verdugo Park North Renovations
- Projects in Planning and Design Phase
  - Central Park Master Plan
  - Pacific Park Natural Grass Project
  - Pac/Ed Artificial Turf Multi-Purpose Field
  - Glorietta Tennis Concession Building Renovation
  - SCE Easement – Glorietta Nature Park
  - Adams Square Mini Park and Mayors Bicentennial Park Playground Replacement Projects
  - Dog Park Feasibility Study
- Capital Improvement Projects for FY 2023-2024 Still Pending Updates
- Capital Improvement Projects for FY 2024-2025 Still Pending Updates

Commissioner asked about the Verdugo Wash Project and Solar Panel Project at the Sports Complex and were advised by staff that those projects are managed by Community Development Department and Glendale Water & Power, respectively.

**c. Park Services Section Monthly Activity Report for November 2024**

Park Services Administrator Chris Peplow reported on the work orders completed in the

month of November and provided a presentation covering the following:

- Pressure washing
- Ball field renovations
- Sparr Heights Community Center
- New York Park
- Glenoaks Park
- Brand Park
- Maryland Avenue Park

**d. Recreation & Community Services Section Monthly Activity Report for December 2024.**

Community Services Manager Sevag Garabetian provided a presentation covering the following:

- Holiday Tree Lighting Ceremony
- Parent's Night Out
- Winter Break Camps
- L.A. Regional Food Bank Collaboration
- Trails & Open Space Programs
- One Glendale ASYSP GO! Excursion
- Stone Barn Nature Center: Wander the Wilderness Bus & GO! Community Program
- Youth & Family Services: Tenn Night Out and Workshops
- Youth & Family Services: STAR (Students Training As Role Models)
- Youth & Family Services: One Glendale ASYSP
- Therapeutic Recreation: Maple Inclusive Play Day and Club Maple's Holiday Event
- Senior Programs and Lunch Time Celebrations
- Elderly Nutrition Program
- Supportive Services Program
- Upcoming Programs and Events
  - Healthcare Job Fair
  - Teen Night Out
  - Wander the Wilderness Bus
  - Riverwalk Workday
  - GO! Community Program

- Homeless Count Training
- Nutrition Class: Food Groups & Calories
- Wilderness Workday
- Maple Inclusive Play Day
- Karate – The Art of the Empty Hand
- Parent’s Night Out
- Parks, Recreation & Community Services Commission Special Meeting

**8. ADJOURNMENT**

The meeting adjourned at 4:00 PM