



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Adopt the Specification for the Petroleum Tank Testing and Repairs Program

- 1) Resolution adopting the Specification for the Petroleum Tank Testing and Repairs Program, Specification No. 4012; and directing the City Clerk to Advertise for Bids.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for March 4, 2025 **calendar**

EXECUTIVE SUMMARY

The Public Works Department (PWD) is responsible for the maintenance of 34 petroleum tanks which provide fuel to city vehicles and equipment as well as to emergency backup power generators. Testing and repairs of these tank systems citywide is provided by a third-party service provider. Staff is seeking to hire a qualified contractor through a competitive bidding process and execute a five-year testing, maintenance and repair program contract. The intent of this item is for the City Council to adopt the program specification and authorize the City Clerk to advertise for bids.

RECOMMENDATION

Approve the resolution to adopt the Specification for the Petroleum Tank Testing and Repairs Program, Specification No. 4012; and direct the City Clerk to advertise for bids.

ANALYSIS

The City of Glendale owns 34 petroleum tanks, which are subject to annual or tri-annual compliance testing. This tank infrastructure is spread across various locations and includes 9 above-ground tanks, 25 underground tanks, 23 dispensers, and 36 hoses.

The regulatory compliance program covers the following locations:

- Doran Sewer Well
- San Augustine Radio Tower
- Perkins Building Generator
- Brand Park
- Verdugo Park
- Nine Fire Stations

- Utility Operation Center
- Police Department
- Civic Center Garage
- Public Works Corporate Yard

This program involves the regulation of tanks by the Certified Unified Program Agency, Air Quality Management District (AQMD), and the California State Water Board. Compliance testing includes:

- Monitor Certification
- Overfill Prevention Device
- Precision Integrity Line Test
- SB989 Secondary Containment
- R461 Vapor Recovery System
- Veeder Root Tank Management System

A total of 58 tests are required annually to ensure the tanks and monitoring systems are in proper working order. These tests also ensure that any alarms can be promptly addressed. Additionally, the selected contractor will be expected to perform minor repairs to the tank system needed to pass regulatory tests.

STAKEHOLDERS/OUTREACH

Testing, maintenance and repair services contracts will augment Public Works maintenance staff efforts to increase the reliability and conditions of all city containment systems. By combining contractors' access to sophisticated tools and training with staff's onsite experience and availability, Public Works is best positioned to maintain vital infrastructure and achieve regulatory compliance. No public outreach for this ongoing program is expected.

FISCAL IMPACT

There is no fiscal impact associated with this report. Staff estimates these services will cost approximately \$30,000 in the current fiscal year, which was approved as a part of the FY 2024-25 budget. Staff will request adequate funding for future years of this contract during the annual budget processes.

ENVIRONMENTAL REVIEW (CEQA/NEPA)

This item includes routine maintenance and repair activities and therefore, not subject to CEQA review.

CAMPAIGN DISCLOSURE

This item is exempt from campaign disclosure requirements.

ALTERNATIVES TO STAFF RECOMMENDATION

Alternative 1: Do not authorize new maintenance and repair contracts for the Petroleum Tank Testing and Repairs Program. These services will be provided solely with in-house resources which would compromise the reliability of these essential building systems and make the city susceptible to regulatory penalties.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Submitted by:

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Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

None.