



**CITY OF GLENDALE, CALIFORNIA
REPORT TO THE CITY COUNCIL**

AGENDA ITEM

Report: Amendment No. 1 to Elderly Nutrition Program (ENP) Subaward from Los Angeles County Aging and Disabilities Department (AD) for FY 2024-2025 Modernizing Older Californians Act (MOCA) funding allocation of \$72,600.

1. Motion to authorize acceptance of \$72,600 in MOCA funding from Los Angeles County AD for the FY 2024-2025 ENP; and authorize the City Manager or a designee to execute Amendment No. 1. to Subaward No. ENP242505, period July 2024 – June 2025, to accept and implement funding.

2. Resolution of Appropriation to appropriate:
 - a. \$25,000 in MOCA funding to C1 Congregate Meals Program
 - b. \$47,600 in MOCA funding to C2 Home Delivered Meals Program.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for October 22, 2024 **calendar**

EXECUTIVE SUMMARY

The Community Services & Parks (CSP) Department is requesting that the City Council authorize acceptance of additional grant funding from the Modernizing Older Californians Act (MOCA) pursuant to Amendment No. 1 to the four-year subaward from Los Angeles County Aging and Disabilities Department (AD) for the ENP.

MOCA funding for FY 2024-2025 totals \$72,600 to provide meals to seniors and is allocated to the ENP C1-Congregate Meals Program in the amount of \$25,000, and to the C2-Home Delivered Meals Program in the amount of \$47,600.

MOCA funding was not part of the FY 2024-2025 budget process; therefore, staff is requesting that the City Council appropriate the additional funds.

RECOMMENDATION

That the City Council pass a motion authorizing acceptance of the MOCA grant funding allocation of \$72,600 and authorize the City Manager to execute Amendment No. 1 to Subaward No. ENP242505, period July 2024 – June 2025, to accept and implement \$72,600 in MOCA funding from Los Angeles County AD for FY 2024-2025; and adopt a resolution appropriating \$25,000 to the C-1 Congregate Meals Program, and \$47,600 to the C-2 Home Delivered Meals Program.

ANALYSIS

CSP has been providing meal service to seniors 60 years of age and older in the greater Glendale area since 1979 with grant funding administered from Los Angeles County AD through the federal Older Americans Act. The ENP provides an important opportunity for social contact and is the only meal many seniors receive in a day.

The ENP is operated through the Senior Services Unit, which provides comprehensive, long-term services that include Congregate Meals (C-1), Home Delivered Meals (C-2), Emergency Meals, Telephone Reassurance and Supportive Services. The goal of these services is to assist the seniors in our community to maintain their independence and live in their own homes.

The City's ENP Congregate Meals Program operates two (2) congregated meal sites serving lunch, seven (7) days per week at the Adult Recreation Center, and five (5) days per week at Sparr Heights Community Center. An average of 4,000 meals per month are served in the Program to more than 500 unduplicated seniors annually.

The ENP Home Delivered Meals Program is for homebound seniors requiring food delivery assistance for physical and/or medical reasons, which are substantiated by a doctor's order before Program services begin. Program services include a weekly delivery of seven (7) frozen meals that include bread, fruit, milk, and dessert. The Emergency Meals Program is part of the Home Delivered Meals Program and provides three (3) days' worth of shelf-stable meals to clients enrolled in the Program per fiscal year. The Telephone Reassurance Program is also a part of the Home Delivered Meals Program, and ensures that seniors who are shut-in receive a weekly well-being call.

The City contracts with TRIO Community Meals, LLC, to provide congregated and home delivered catering services for the ENP. The contract period is from December 1, 2022, through November 30, 2026. The cost per meal rate is as follows:

- Congregate Meals \$4.56 per meal
- Home Delivered Meals \$4.75 per meal

In addition, the City has a purchase order with Revolution Foods to provide Emergency Meals to Home Delivered Meals Program clients for three (3) days' worth of shelf-stable meals at a unit rate of \$6.85 per meal.

Los Angeles County AD originally awarded CSP an ENP grant for baseline funding in FY

2024-2025 through a noncompetitive process whereby the City entered into a subaward agreement for a one (1) year term, commencing July 1, 2024, through June 30, 2025, with three (3) optional, one-year renewals for a total, anticipated subaward term of four (4) years. Baseline funding for the Program requires a 15% cash match. We are currently in Year One (2024-2025) of the maximum four-year subaward term.

On September 30, 2024, Los Angeles County AD informed the City of MOCA grant funding in the amount of \$72,600 to be used for the Congregate Meals and Home Delivered Meals Programs from July 1, 2024, through June 30, 2025.

MOCA funding is a reimbursable grant and does not require a cash match. The LA County AD reimbursement rate for ENP MOCA funding for meal service delivery for FY 2024-2025 is as follows:

<u>Meal Type</u>	<u>Funding Source</u>	<u>Reimbursement Rate Per Meal</u>
Congregate Meals	MOCA	\$8.08
Home Delivered Meals	MOCA	\$8.21

Funding from MOCA will allow the ENP to provide an additional 3,094 meals for the Congregate Meals Program, and 5,797 meals for the Home Delivered Meals Program, and will fund hourly wages for the meal delivery driver.

STAKEHOLDERS/OUTREACH

The ENP operates as part of the Senior Services unit located at the Adult Recreation Center and has an additional meal site at Sparr Heights Community Center. Program services are advertised quarterly in the CSP Leisure Guide, in the CSP newsletter, on the CSP website and social media, and outreach is conducted with other community agencies to ensure that the public is aware of the available services.

FISCAL IMPACT

The MOCA grant award of \$72,600 was not included as part of the FY 2024-2025 budget. Therefore, staff is requesting that the City Council appropriate \$25,000 in C-1 Program and \$47,600 in C-2 Program funding from grant revenue. The appropriation request is outlined below:

Requesting Appropriation			
Amount	From (Account String)	To (Account String)	Funding Source
\$25,000	32610-2700-CSP-0020-P0000 CSP01307AG	43110-2700-CSP-0020-P0000 CSP01307AG	Nutritional Meals Grant Fund
\$30,000	32610-2700-CSP-0020-P0000 CSP01308AG	43110-2700-CSP-0020-P0000 CSP01308AG	Nutritional Meals Grant Fund
\$17,600	32610-2700-CSP-	41300-2700-CSP-	Nutritional Meals

	0020-P0000 CSP01308AG	0020-P0000 CSP01308AG	Grant Fund
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There is no cash match requirement for MOCA funding.

ENVIRONMENTAL REVIEW (CEQA/NEPA)

The action being considered does not constitute a “project” within the meaning of CEQA pursuant to CEQA Guidelines section 15378(b)(4) as it creates a government funding mechanism or constitutes other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; thus, it is not subject to CEQA pursuant to CEQA Guidelines section 15060(c)(3).

CAMPAIGN DISCLOSURE

This item is exempt from campaign disclosure requirements.

ALTERNATIVES TO STAFF RECOMMENDATION

Alternative 1: Do not approve acceptance and appropriation of \$72,600 in MOCA funding from Los Angeles County AD for the FY 2024-2025 ENP, which will result in fewer meals available to seniors.

Alternative 2: The City Council may consider any alternative not proposed by staff.

ADMINISTRATIVE ACTION

Submitted by:

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Tereza Aleksanian, Assistant Director of Community Services & Parks

Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

None