



REGULAR MEETING MINUTES

Monday, December 18, 2023, 2:30 p.m.

Council Chambers, 613 E. Broadway, 2nd Floor, Glendale, CA 91206

1. ROLL CALL

The meeting was called to order at 2:35 p.m.

Present: Commissioners Kalfayan, Meek, Sardarbegian (left meeting at 3:43 p.m.), Wolfson, Ex Officio Commissioner Kevorkian, and President Alcazar

Absent: Ex Officio Commissioner Minassian

- a. **Report of Recording Clerk, re: Posting of the Agenda.** Ms. Moreno Hernandez reported that the Agenda for the December 18, 2023, regular meeting was posted on the bulletin board outside City Hall on or before Friday, December 15, 2023.

2. INTRODUCTIONS & PRESENTATIONS

- a. **Introduction of New or Promoted CSP Employees**
None

3. UPCOMING COUNCIL AGENDA ITEMS

Director of Community Services & Parks Onnig Bulanikian announced upcoming City Council agenda items related to the Community Services & Parks Department (CSP).

4. COMMISSION/STAFF COMMENTS

Commissioner Wolfson moved to agendize a discussion on turning Lot 11 into a park. Commissioner Meek seconded. Mr. Bulanikian said that staff would bring a report to Commission in the next couple of months.

Commissioner Meek commented on the events he attended, including the veterans' event at City Hall and the Hannukah and caroling events in Adams Hill.

Commissioner Kalfayan mentioned the Holiday Tree Lighting event.

President Alcazar congratulated department staff on a successful annual Holiday Tree Lighting ceremony.

5. ORAL COMMUNICATIONS

In-person Speaker:

1. Bill Neill, resident of North Hollywood spoke regarding invasive plants in

6. CONSENT ITEMS (Including Minutes)

a. Approval of the Minutes of the Commission regular meeting held on November 20, 2023

Moved: Commissioner Kalfayan

Seconded: Commissioner Meek

A roll call was conducted, and Commissioners voted as follows:

Ayes: Kalfayan, Meek, Sardarbegian, Wolfson, and President Alcazar

Noes: None

Absent: None

Abstain: None

7. ACTION ITEMS

a. Proposed fees for Tennis Court Rentals on Glendale Tennis Courts

1. Resolution establishing new fees for the rental of community tennis courts by instructors for the purpose of teaching to the public and recommending that the Glendale City Council incorporate into the “Comprehensive Citywide Fee Schedule” the changes made to the CSP Department Wide Fee Schedule, effective January 18, 2024

Community Services Manager Gabrielle Goglia provided a presentation covering the following:

- Fremont Construction
- Rental Fees in Comparable Cities

In-person Speakers:

1. Joseph Kim, instructor from Mr. Joseph’s Tennis Lessons spoke in favor of establishing the proposed fees.

Call-in Speakers:

1. Jennifer Pak, resident, spoke in support of establishing the proposed fees.

President Alcazar mentioned that the Commission also received about a dozen e-mails from residents who have been impacted by the closure of the Fremont Park tennis courts and are in support of establishing the proposed fees.

Commissioner Wolfson asked if the fees at Scholl Canyon would also be impacted. Ms. Goglia clarified that they would not.

Commissioner Meek asked if notice to the public will be posted at the courts that are reserved for classes. Ms. Goglia said that notice will be posted when the courts are reserved so that they the public knows it’s an authorized use of

the court. She said that existing instructors typically request the hours between 3 p.m. and 8 p.m. on the weekdays and some morning hours on Saturdays.

Commissioner Kalfayan asked if we can work with Glendale Community College or Glendale Unified School District for use of tennis courts. Ms. Goglia replied that staff has reached out to them and suggested that instructors reach out to them as well, and the overwhelming feedback has been that they are also booked, but one instructor was able to secure some time in a high school court.

Commissioner Kalfayan also asked if we could use the courts in neighboring cities. Ms. Goglia replied that we don't have an agreement with other cities to utilize their courts or make arrangements on behalf of instructors, but that staff has encouraged instructors to contact neighboring cities to see if they can secure some time.

Commissioner Meek asked if there are time limits at community courts for use by the public. Ms. Goglia stated that although we don't have staff monitoring use of the courts, there is a 30-minute limit for singles play and 45 minutes for doubles play if anybody is waiting. She added that if staff receives complaints at the Sports Complex regarding issues at the courts, such as people/instructors monopolizing the courts, staff is sent out to gently remind people of the posted rules.

Commissioner Kalfayan suggested working with residents to volunteer their private tennis courts. Mr. Bulanikian remarked that the potential liability to the homeowners might be a deterrent, but that staff can do some research.

The Commission resolved to establish new fees, as proposed, for the rental of community tennis courts by instructors for the purpose of teaching to the public and recommended that the Glendale City Council incorporate into the "Comprehensive Citywide Fee Schedule" the changes made to the CSP Department Wide Fee Schedule, effective January 18, 2024.

Moved: Commissioner Wolfson
Seconded: Commissioner Kalfayan

A roll call was conducted, and Commissioners voted as follows:

Ayes: Kalfayan, Meek, Sardarbegian, Wolfson, and President Alcazar
Noes: None
Absent: None
Abstain: None

8. REPORTS - INFORMATION ONLY

a. Capital Improvement Program (CIP) Update

Park Planner Joseph Gonzalez provided a presentation covering the following:

- Completed Projects

- Brand Park Motorway Improvements
- Court Resurfacing at Emerald Isle Park and Pacific Parks
- Verdugo Park Mural by Erin Miller Wray
- Projects in Construction Phase
 - Fremont Park Renovation Project
 - Pacific Park Shade, Water Play Feature, and Restroom Renovation
 - Dunsmore Park Improvement Project
- Permit Phase Projects
 - Sports Complex Field #3 Artificial Turf Project
 - Verdugo Park Renovation
 - Emerald Isle Playground Replacement
- Projects in Planning and Design Phase
 - Pacific Park Natural Grass Project
 - Pac/Ed Artificial Turf Multi-Purpose Field
 - Piedmont Park Improvement Project
 - Restoration of Casey Stengel Baseball Field
 - SCE Easement – Proposed Glorietta Nature Park
 - Central Park Master Plan
 - Babe Herman Field Restroom ADA Improvements
 - Glorietta Tennis Concession Building Renovation
 - Dog Park Feasibility Study (3 sites)
- Capital Improvement Projects for FY 2023-24, Still Pending Updates

President Alcazar asked if the funds for land acquisition for a new park roll over or if they must be reappropriated by Council. Mr. Bulanikian said that the money will roll over. He added that the City has an additional \$2 million in DIF funds, for a total of \$4 million, for land acquisition, not including the DIF fund balance which is very healthy. He said that staff is actively looking for land to purchase in South Glendale to build a park.

Commissioner Meek asked about the removal and replanting of trees at Fremont Park. He also asked about the pedestrian crossovers planned for the SCE easement. Mr. Gonzalez stated that the project is still in the conceptual phase and details have not been worked out. Commissioner Meek also sought clarification on where the sculpture for Central Park will be located. Mr. Gonzalez replied that it will be off Louise Street, just north of where the pink, blue, purple, and yellow squares are on the plan (image shown in the presentation). Commissioner Meek asked if the Glorietta Park building will be completed in 2024. Mr. Gonzalez replied that he expects drawings to be completed in the first quarter of 2024 but could not comment beyond that until permitting has been completed.

Commissioner Wolfson said she hopes the Emerald Isle Playground

Replacement project will not impact the use of the tennis courts. Mr. Gonzalez said it will not.

Commissioner Sardarbegian left the meeting at 3:43 p.m.

b. Park Services Section Monthly Activity Report for October 2023

Interim Park Services Administrator Chris Peplow gave an overview of work orders completed by Park Services staff in the month of October and gave a presentation highlighting work completed at the following locations:

- Catalina Verdugo Adobe
- Glendale Sports Complex
- Brand Park
- Maryland Avenue Park
- Glenoaks Park
- Maple Park and Community Center
- Fremont Park

President Alcazar and Commissioner Meek thanked staff for installing the new water fountains.

Commissioner Meek also thanked staff for getting the lights fixed at Adams Square Mini Park before the caroling event.

Mr. Bulanikian thanked and recognized Glendale Water & Power for purchasing the 15 new water fountains, in support of water conservation efforts, which Park Services staff are installing in parks.

Ex-officio Commissioner Kevorkian asked how the water fountains are maintained. Mr. Peplow said that the groundskeepers check and clean them daily and find that they clog up pretty frequently because kids like to add dirt to them, so they clear them and make sure that they are functioning properly. He said that staff from Public Works Facilities Maintenance are called to resolve certain issues as needed.

c. Recreation & Community Services Section Monthly Activity Report for November 2023

Community Services Manager Garabetian gave a presentation covering the following:

- Holiday Tree Lighting Ceremony
- Acorn and Blizzard Return
- Kool Days Thanksgiving Break Camp
- Parent's Night Out

- 12th Annual Glendale Health Festival
- Library on Wheels at Maple Park
- Trains & Open Space Program
- Trails & Open Space Programs
- Stone Barn Nature Center
- Go! Glendale Outdoors Community Program
- One Glendale ASYSP Volleyball Season Sports Excursion, CSUN Volleyball Game
- One Glendale ASYSP Verdugo Hills Hospital Nutrition Presentations and BMI Checks
- One Glendale ASYSP Regular Season Volleyball Games
- Youth & Family Services
- Youth & Family Services – STAR
- Therapeutic Recreation
- Senior Programs and Presentations
- Elderly Nutrition Program
- Supportive Services Program
- Senior Programs; Thanksgiving Food Drive
- Upcoming Programs and Events
 - Parent’s Night Out
 - Teen Night Out
 - Winter Break Camp
 - One Glendale ASYSP Volleyball Championship
 - Riverwalk Workday
 - Glendale Outdoors! (GO!) Community Program
 - Homeless Count Volunteers Needed
 - Wilderness Workday
 - Maple Inclusive Play (MIP) Day

Ex-officio Commissioner Kevorkian said that it’s great to see how many programs are offered through the department. He commented on the Glendale Health Fair and gave kudos to the health care providers that participated. He recognized CSUN for its collaboration with One Glendale ASYSP. He also applauded the Senior Services program for the ongoing support to the large population of seniors.

9. ADJOURNMENT

The meeting was adjourned at 4:19 p.m.