

**MINUTES**  
**GLENDAL CITY COUNCIL**  
**COUNCIL CHAMBERS**  
**613 E. Broadway, 2nd Floor Glendale, CA 91206**  
**SEPTEMBER 17, 2024**

**ROLL CALL**

**1. CLOSED SESSION**

- a. **Conference with Legal Counsel. Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: Two potential cases**
- b. **Conference with Legal Counsel – Existing Litigation: Najarian v. City of Glendale, L.A.S.C. Case No. 24STCP02101**
- c. **Conference with Real Property Negotiators: City-designated negotiators: Roubik Golanian, John Takhtalian, Onnig Bulanikian, Michael J. Garcia, Gillian van Muyden, Michele Flynn, Bradley Calvert and Mark Berry. Property Location: 440 and 444 W. Cypress St., 1275, 1291-1295, and 1295A Los Angeles St., and 448 Fernando Ct. Negotiating Parties: CPD Los Angeles LLC. Instructions to the negotiator(s) will concern the price and terms of payment for the acquisition of property**

**2. REGULAR BUSINESS AGENDA – 6:08 PM**

**Roll Call – All Present**

- a. **Flag Salute: Mayor Elen Asatryan**
- b. **Invocation: Dr. Suzie Abajian, City Clerk**
- c. **Report of the City Clerk, re: Posting of Agenda. The Agenda for the September 17, 2024 Regular Meeting of the Glendale City Council was Posted on September 13, 2024, on the Bulletin Board Outside City Hall.**

**3. PRESENTATIONS AND APPOINTMENTS**

- a. **Agenda Preview for the Meetings of Tuesday, September 24, 2024**  
There will be no regular meetings on September 24. The next regular meeting will be on October 1, 2024.
- b. **Proclamation Designating September 27, 2024, as Native American Day**  
Kimberly Johnson (founding member) of Tongva Traxat Paxaavxa Conservancy  
Jay Lamars (member) of Tongva Traxat Paxaavxa Conservancy
- c. **Proclamation Designating September 15 to October 15, 2024, as Hispanic Heritage Month**  
Anita Quinonez Gabrielian from Glendale Latino Association  
Members from Adelante Latinos
- d. **Commendation for Adventist Health Glendale – 5<sup>th</sup> Consecutive 5-Star Rating**  
Dr. Ramella Markarian – Vice President, Business Development  
Grace Kwasman – Interim Patient Care Executive  
Nick Samaniego – Communications Manager
- e. **Commendation for Captain Robert Williams**

**4. CONSENT ITEMS** (Including Minutes)

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

Items 4c, 4f, 4i taken off the agenda.

Item 4e pulled for separate consideration.

**a. City Clerk, re: Minutes of the Special City Council and Regular City Council Meetings of September 10, 2024**

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**b. Glendale Water and Power, re: Approval of participation in the American Public Power Association (APPA) Department of Energy (DOE) Energy Security, and Emergency Response (CESER) Cooperative Agreement, Appropriation of Funds Received from the APPA Subaward, and Amendment to the City's Agreement with Insight Public Sector Inc. (Insight)**

1. Motion approving participation in the American Public Power Association (APPA) Department of Energy (DOE) Energy Security, and Emergency Response (CESER) Cooperative Agreement DE-CR0000015, and authorizing the City Manager, or his designee, to accept a Subaward for the Federal funding approved by the DOE in the amount of \$820,644 for Glendale Water and Power (GWP), and enter into a Cooperative Agreement with APPA for the implementation of the Subaward

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

2. Motion authorizing the City Manager, or his designee, to enter into and execute Amendment No. 1 to the City's existing Professional Service Agreement, Contract No. 8001795 with Insight Public Sector Inc. (Insight) for services related to cybersecurity solutions, hardware, and implementation, pursuant to the requirements of the Subaward and Cooperative Agreement by the APPA, in the not-to-exceed amount of \$820,644, for a new total not-to-exceed contract amount of \$6,961,844

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

3. Resolution 24-151 of Appropriation appropriating \$820,644 subaward received by the American Public Power Association (APPA) Department of Energy (DOE) Energy Security, and Emergency Response (CESER) to be dispensed by APPA, and \$82,065 for the non-reimbursable administrative cost share for a total of \$902,709

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**c. Public Works, re: Elevator Renovation at Former Police Building**

1. Resolution 24-152 adopting Plans and Specification No. 3988 for the Elevator Renovation at the Former Police Building project and directing the City Clerk to advertise for bids

**d. City Attorney, re: Request for Conflict-of-interest Waiver in Legal Representation by Best Best & Krieger LLP**

1. Motion Authorizing the City Attorney to Execute Conflict of Interest Waiver

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**e. Public Works, re: Award PSA for Public Outreach Regulatory Compliance**

Staff Comment:

Mike Garcia, City Attorney

1. Motion authorizing the City Manager, or a designee, to execute a Professional Services Agreement (PSA) with CV Strategies for consulting services for public outreach regulatory compliance to educate residents and businesses on proper waste sorting and mandatory recycling, in compliance with local and state regulations, including initiatives for composting and edible food recovery

Moved: Najarian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian

Noes: Asatryan

Absent: None

Abstain: None

**f. Management Services, re: Modification to City Council Regular Meeting Schedule for 2024-25 Fiscal Year**

1. Motion Modifying the City Council Regular Meeting Schedule for 2024-25 Fiscal Year

**g. Community Services and Parks, re: Amendment Four for FY 2024-2025 Los Angeles County Aging and Disabilities (AD) Modernizing Older Californians Act (MOCA) funding allocation of \$64,200 for the Supportive Services Program (SSP)**

1. Motion to accept \$64,200 in MOCA funding from Los Angeles County Aging and Disabilities Department for FY 2024-2025 Supportive Services Program; and authorize the City Manager or a designee to execute Amendment Four in the SSP232404 Subaward period July 2024 – July 2025 to accept and implement funding

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

2. Resolution 24-153 of Appropriation to appropriate \$64,200 in MOCA funding for SSP senior case management

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**h. Community Development, re: Professional Services Agreement (PSA) with Architectural Resources Group to Prepare the East-West Glendale Historic Context and Survey, North Glendale Historic Context Update and Survey, and Survey for the Proposed Cleveland Knoll Historic District**

Staff Comments:

Bradley Calvert, Director of Community Development

Mike Garcia, City Attorney

Public Comments:

Allan Durham

Allen Dish

Dorothy

1. Motion authorizing the City Manager or his designee to execute a Professional Services Agreement with Architectural Resources Group for preparation of the East- West Glendale historic context and survey, the North Glendale historic context update and survey, and surveys for the proposed Cleveland Knoll historic district for a not-to- exceed amount of \$323,470
2. Resolution of appropriation in the amount of \$48,470 for the East-West and North Glendale historic contexts and surveys, along with the Cleveland Knoll historic district survey

Updated Motion authorized to execute a professional services agreement with Architectural Resources Group (ARG) for preparation of the East-West Glendale historic context and survey and the North Glendale historic context update and survey in an amount not to exceed \$281,170. Staff is further directed to return to the City Council to explain and receive Council input on the criteria and methodologies used as the basis for the surveys. The agreement shall be in a form approved by the City Attorney

Moved: Gharpetian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

Updated Resolution 24-158 of Appropriation in the sum of \$6,170 for the PSA with Architectural Resources Group for preparation of the East-West and North Glendale historic context surveys

Moved: Gharpetian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

Updated Motion authorized to execute a professional services agreement with Architectural Resources Group (ARG) for preparation of the survey for the proposed Cleveland Knoll historic district for a not to exceed amount of \$42,300. The agreement shall be in a form approved by the City Attorney

Moved: Gharpetian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian

Noes: Najarian, Asatryan

Absent: None

Abstain: None

Updated Resolution 24-159 of Appropriation in the sum of \$42,300 for the PSA with Architectural Resources Group for preparation of the Cleveland Knoll historic district survey

Moved: Gharpetian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian

Noes: Najarian, Asatryan

Absent: None

Abstain: None

**i. Community Development, re: Professional Services Agreement with Architectural Resources Group for preparation of a Historic District Survey for the proposed Verdugo Woodlands historic district**

Staff Comment:  
Mike Garcia, City Attorney

1. Motion authorizing the City Manager or his designee to execute a Professional Services Agreement with Architectural Resources Group for a historic district survey for the proposed Verdugo Woodlands historic district for a not-to-exceed contract amount of \$85,260
2. Resolution of appropriation in the amount of \$85,260 for the Verdugo Woodlands historic district survey

**j. Police Department, re: City of Glendale's Response to 2023-2024 Report by the Los Angeles County Civil Grand Jury re: Micromobility Devices**

1. Resolution 24- 155 Approving City of Glendale's Proposed Response Letter to the 2023-2024 Report by the Los Angeles County Civil Grand Jury re: Micromobility Devices

Moved: Najarian

Seconded: Kassakhian

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan  
Noes: None  
Absent: None  
Abstain: None

**5. CITY COUNCIL/STAFF COMMENTS**

Councilmember Brotman attended the Burbank-Glendale-Pasadena Regional Housing Trust meeting. He announced that the City of Glendale will be applying, through the trust, for a CA Department of Housing and Community Development (HCD) grant for a low income housing trust fund for the amount of \$4 million. If received, the City will need to match these funds. Brotman also provided comments on the proposed ballot Measure A.

Councilmember Gharpetian received inquiries from the public about the process of filing a petition for a speed bump by Maple Park and directed staff to reach out to the members of the public who had questions. Councilmember Gharpetian attended the Glenoaks Canyon Homeowner's Association's annual meeting and asked staff to organize a community meeting with them to discuss traffic-related issues. Gharpetian will provide a brief presentation on cities that implemented bike lanes and their effect on the community.

Councilmember Kassakhian asked to adjourn the meeting in memory of Leon Mayer.

Mayor Asatryan attended the grand opening of the Citrus Crossing Apartments, an affordable housing project for seniors. She commended Deputy Director Mike Fortney for going above and beyond in providing exceptional service and overseeing the project. Asatryan announced that the Pioneer Affordable Housing Project will open in December of 2025. She also announced that the Burbank Airport Authority has a Request for Proposals (RFP) out for those who are interested in becoming vendors to set-up gift shops, specialties, and food stalls for the new terminal. Asatryan invited local business owners to apply and asked staff to coordinate with them. More information can be found on the Planet Bids

website. Mayor Asatryan announced that Glendale Tech Week begins this week. More information can be found on the City's website.

City Clerk Dr. Abajian announced that today is National Constitution Day, National Citizenship Day, and National Voter Registration Day. The deadline to register for the November 5th election is October 21st. However, people can register the same day, on Election Day, at a vote center and get a provisional ballot. For more information on registration, the public can visit the City Clerk website or <https://registertovote.ca.gov/>. The public can also visit her office to register in person.

**6. COMMUNITY EVENT ANNOUNCEMENTS (3-Minutes; 5-Speaker Limit)**

Per Mayor Policy, This Item Also Permits Speakers Wishing to Speak Under General Oral Communications, Subject to the Three Minute Time Limit. Discussion is Limited to Matters Not on the Agenda.

Elise Kalfayan & Emily Wood  
Mike Mohill  
Ray Shelton  
Carol Brusha

Motion to reconsider for discussion item 4h

Moved: Najarian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan

Noes: None

Absent: None

Abstain: None

**7. ADOPTION OF ORDINANCES**

**a. City Attorney, re: Nomination Process for Boards and Commissions**

Staff Comment:

Mike Garcia, City Attorney

Public Comment:

Herbert Molano

1. Adoption of Ordinance 6030 Amending Glendale Municipal Code, 1995, Section 2.36.010 Pertaining to Terms of Members of Boards and Commissions (Kassakhian, 09/10/24)

Moved: Kassakhian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Kassakhian, Asatryan

Noes: Gharpetian, Najarian

Absent: None

Abstain: None

2. Resolution 24-156 Establishing a Recruitment and Selection Process for Appointment of Individuals to Boards and Commissions

Moved: Kassakhian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Kassakhian, Asatryan

Noes: Gharpetian, Najarian

Absent: None

Abstain: None

3. Resolution 24-157 Establishing the Procedure to Address Complaints or Allegations of Misconduct or Poor Performance Against Members of Boards and Commissions

Moved: Kassakhian

Seconded: Brotman

Vote as Follows

Ayes: Brotman, Kassakhian, Asatryan

Noes: Gharpetian, Najarian

Absent: None

Abstain: None

4. Motion Providing Direction to Staff

## **8. ACTION ITEMS**

### **a. Community Development, re: Follow-Up Programs Related to Rental Rights Discussion**

Staff Comments:

Bradley Calvert, Director of Community Development

Lucy Varpetian, Principal Asst. City Attorney

Mike Garcia, City Attorney

Presenting:

Sipan Zadoryan, Housing Supervisor

Public Comments:

Herbert Molano

David Kaishchyan

Greg Astorian

Ira Bland

Eddie Minassian

Allen Dish

Susan Broussalian

Vivian Lousararian

1. Motion to Provide direction to staff regarding the development of future Housing programs

### **b. Public Works, re: Bus Stop Improvement Program Update**

Staff Comments:

Roubik Golanian, City Manager

Daniel Hernandez, Interim Director of Public Works

Presenting:  
Martha D'Andrea, Transit Manager

1. Motion Directing Staff on Implementation of Bus Stop Improvements  
Moved: Kassakhian Seconded: Brotman  
Vote as Follows  
Ayes: Brotman, Gharpetian, Kassakhian, Najarian, Asatryan  
Noes: None  
Absent: None  
Abstain: None

**9. HEARINGS**

**10. REPORTS - INFORMATION**

**11. WRITTEN COMMUNICATIONS**

**12. DISCUSSION OF COUNCILMEMBER FUTURE AGENDA REQUESTS**

**13. ORAL COMMUNICATIONS**

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

Arevik Yavrumyan  
Ramella Eraghi  
Herbert Molano  
Jojo  
Armen

**14. NEW BUSINESS**

**15. ADJOURNMENT – 10:40 p.m., adjourned in memory of Leon Mayer**  
Moved: Brotman Seconded: Kassakhian

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Mayor of the City of Glendale

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City Clerk of the City of Glendale