

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
ESTABLISHING CERTAIN FEES, AND INCREASING, DECREASING, MODIFYING  
CERTAIN EXISTING FEES IN THE COMPREHENSIVE CITYWIDE FEE SCHEDULE  
FOR THE FISCAL YEAR 2024-25 FOR PUBLIC WORKS, COMMUNITY  
DEVELOPMENT, AND FIRE RELATED SERVICES, PERMITS, AND CERTIFICATES**

**WHEREAS**, the Council of the City of Glendale has determined that in order to continue providing effective services for the public welfare, the City must establish and increase, decrease, modify, or delete fees for certain municipal services which accurately reflect the City's true cost in providing such services; and

**WHEREAS**, the Council has also determined that (1) by consolidating fees, rates, charges, penalties, fines (collectively, "fees"), and tables and schedules— which have been previously adopted— into a comprehensive Citywide Fee Schedule, the consolidation will centralize fees, tables, and schedules in a single document which can be published on the City's website and considered each year as part of the budgetary process; and that (2) this Citywide Fee Schedule consolidates most existing fees, tables, and schedules into a single document; and

**WHEREAS**, Title 12 of the Glendale Municipal Code provides that certain fees for services provided by the Public Works Department must be established or modified by resolution of the City Council; and

**WHEREAS**, Title 30 of the Glendale Municipal Code provides that fees for services provided by the Community Development Department relating to Zoning Ordinance procedures must be specified by resolution of the City Council; and

**WHEREAS**, Titles 2, 15, and 16 of the Glendale Municipal Code also provide for services furnished by the Community Development Department for which fees are required but not otherwise specified; and

**WHEREAS**, the Glendale Building and Safety Code provides that fees for permits and certificates must be established or modified by resolution of the City Council; and

**WHEREAS**, Ordinance Nos. 4749, 5135, 5221 of the Glendale Municipal Code and Resolution No. 08-130 provide that fees for permits, plan checks, field inspections, hazardous waste management, and hazardous waste treatment provided by the Fire Department must be established or modified by resolution of the City Council; and

**WHEREAS**, the Council desires to enact some new fees, and increase, decrease, modify, remove, or leave unchanged existing fees— for certain services and programs provided by the City and to include the new, increased, decreased modified or unchanged fees, and the tables and schedules, in a comprehensive Citywide Fee Schedule, as outlined in the FY 2024-25 Budget Adoption Staff Report, dated June 04, 2024, and as contained in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment #1 to this resolution), incorporated into this Resolution by this reference.

**WHEREAS**, the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1) contains:

1. Newly created fees with an effective date of August 3, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
2. Increasing fees with an effective date of August 3, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
3. Decreasing fees with an effective date of August 3, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
4. Modified fees with an effective date of August 3, 2024 as identified in FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1 to this resolution)
5. Fees which are a charge imposed for any one or more of the following purposes:
  - A. A specific City benefit conferred or privilege granted (California Constitution, Article XIII C, §1 (e)(1));
  - B. A City service or product (California Constitution, Article XIII C, §1 (e)(2));
  - C. A charge imposed for City's issuing licenses and permits, performing investigations, inspections, and audits, and administrative enforcement and adjudication (California Constitution, Article XIII C, § 1 (e)(3)); or
  - D. A monetary charge imposed by the City as a result of a violation of law (California Constitution, Article XIII C, § 1 (e)(5)); and

**WHEREAS**, the departments have reviewed the fees charged for such services, and with the approval of the City Manager, recommend the adoption of certain fees.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:**

**SECTION 1.** Notice of the public meeting and public hearing at which this Resolution was considered was properly given, and all oral and written presentations made to and heard by the City Council were properly considered under California Government Code Sections 66016 and 66018.

**SECTION 2.** The cost estimates produced by City staff and considered by the City Council in establishing fees under this Resolution are reasonable cost estimates for the provision of the City services to which the fees pertain and were made available to the public under Government Code Section 66016.

**SECTION 3.** There is a reasonable relationship between the fees to be collected for the provision of various City services and the City's costs in providing those services, as identified in the data made available.

**SECTION 4.** The fees, which are newly created, increased, decreased, and modified — as set forth in the FY 2024-25 Citywide Fee Schedule (Attachment 1):

1. Do not exceed the actual or estimated reasonable costs to the City of providing the services to which the fees relate;
2. Are reasonable and necessary to enable the City to provide the benefit or privilege, service or product, license or permit, use or rental, fine or penalty, or property development to which they relate;
3. Have been allocated in a manner such that the costs to a payor bear a fair and reasonable relationship to the payor's burden on, or benefits received, from the City; and
4. Are the official fees of the City of Glendale for the public services and violations referenced in that document.

**SECTION 5.** Any fee listed or described in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1) as an "in lieu" fee that a payor chooses to pay instead of an obligation imposed by the Glendale Municipal Code is paid in place of that obligation imposed by the City.

**SECTION 6.** The City Council hereby:

1. Approves and adopts the Public Works, Community Development, and Fire related fees which are, created, increased, decreased, modified or deleted as set forth in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1); and
2. Authorizes staff to consolidate these fees, tables, and schedules with the FY 2024-25 Proposed Citywide Fee Schedule after it becomes effective.

**SECTION 7.** Any fee, rate, charge, penalty, fine, table, or schedule contained in the FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1), as amended in this Resolution, will prevail and apply in the event of a conflict with any other fee, rate, charge, penalty, fine, table, or schedule.

**SECTION 8.** The Council authorizes an annual increase of the fees imposed by this Resolution as of July 1<sup>st</sup> of each year, in an amount equal to the increase from the base index in the then latest available Consumer Price Index (CPI), as prepared and released by the U.S. Department of Labor, Bureau of Statistics, without separate action by the City Council.

**BE IT FURTHER RESOLVED** that newly created fees, increased fees, decreased fees, and modified fees for Public Works, Community Development, and Fire related services, permits, and certificates— listed in this Resolution and set forth in the

FY 2024-25 Proposed Citywide Fee Schedule (Attachment 1) with an effective date of August 3, 2024, become effective on the sixtieth (60<sup>th</sup>) day following adoption of this Resolution, in accordance with Government Code Section 66017(a). Public Works, Community Development, and Fire related fees that are unchanged or removed become effective July 1, 2024.

Adopted this \_\_\_\_\_ day of June, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES   )   SS  
CITY OF GLENDALE           )

I, Suzie Abajian, Ph.D., City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of June, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk