



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Award General Services Agreement (GSA) with Stearns, Conrad and Schmidt Engineers Inc, dba SCS Engineers (SCS Engineers), to provide operations, maintenance, installation of environmental control systems, and environmental compliance for the Scholl Canyon and Brand inactive landfills.

1. Motion authorizing the City Manager, or their designee, to execute a five-year GSA with SCS Engineers, in the not-to-exceed amount of \$957,602.

COUNCIL ACTION

Item Type: Consent Calendar

Approved for August 27, 2024 **calendar**

EXECUTIVE SUMMARY

On May 1, 2024, the Public Works Department issued a Request for Proposals (RFP) for the operation, maintenance, installation of environmental control systems, and environmental compliance for the Scholl Canyon and Brand inactive landfills. The RFP was posted for 29 days, and we received only one proposal from the incumbent contractor, SCS Engineers. The proposed GSA with SCS Engineers will cost \$957,602.

RECOMMENDATION

Approve a motion authorizing a five-year GSA with SCS Engineers for 957,602 for the operation, maintenance, installation of environmental control systems, and environmental compliance for the Scholl Canyon and Brand inactive landfills.

ANALYSIS

The City of Glendale Public Works Department has oversight of the city's Scholl Canyon & Brand landfills. These responsibilities involve monitoring the landfills for environmental regulations compliance. Both Scholl Canyon and Brand Park Inactive Landfills utilize environmental control systems to comply with applicable regulations. The environmental systems at both sites have continued to age and require regular maintenance and repair. Due to degradation of environmental systems in place, upgrades are regularly needed to meet regulatory standards mandated by the California Regional Water Quality Control Board, California's Department of Resources Recycling and Recovery (CalRecycle), South Coast Air Quality Management District, and the Local Enforcement Agency (Los Angeles County Department of Public Health).

SCS Engineers, the incumbent contractor performing this scope of work, has a current contract that expires on 8/31/2024. A new five-year contract is recommended to keep the landfills maintenance activities ongoing.

SCS Engineers continue to be one of the few companies in the region that specialize in landfill engineering and technical services. The firm is a recognized leader in landfill design and landfill engineering services and has maintained an excellent track record with its last contract with the city. SCS Engineers has become fully knowledgeable of Glendale's inactive landfills and well known and respected by various regulatory agencies; it would benefit the city's goals for maintenance and compliance to approve a new five-year agreement until such time as the plans to fully close the landfills arrives.

STAKEHOLDERS/OUTREACH

This requirement is not applicable to this report.

FISCAL IMPACT

The landfill maintenance, operation, installation of environmental controls systems and environmental compliance services for both landfills GSA will cost \$957,602 for a five-year term. Year one of the GSA is expected to cost \$185,000, which was approved as a part of the FY 2024-25 budget. No new appropriation is being requested at this time. The City Council approved funding is outlined below:

Existing Appropriation		
Amount	Account String	Funding Source
\$185,000	GL: 43110-5300-PWD-7522-P0000	Refuse Fund

ENVIRONMENTAL REVIEW (CEQA/NEPA)

This project is exempt from CEQA review as a Class 1 “existing facilities” pursuant to State Guidelines Section 15301 since the project consists of maintaining existing infrastructure facilities located at the Scholl Canyon Landfill site.

CAMPAIGN DISCLOSURE

The names and business addresses of the members of the board of directors, the chairperson, CEO, COO, CFO, Subcontractors and any person or entity with more than 10% interest in the company proposed for contract in this Agenda Item Report are attached in Exhibit #1, in accordance with the City Campaign Finance Ordinance No. 5744.

ALTERNATIVES TO STAFF RECOMMENDATION

- Alternative 1: Do not approve a motion authorizing a five-year GSA which will cause a lapse in oversight and maintenance of the City’s two landfills: Scholl Canyon and Brand.
- Alternative 2: The City Council may consider any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Submitted by:

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Prepared by:

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Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

1. Campaign Disclosure Form