



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Dispense with Competitive Bidding and issue Purchase Orders with The Genesis Group.

1. Resolution to dispense with competitive bidding and authorize the Deputy Director of Finance to issue a purchase order with The Genesis Group for a software solution for the radio system redundancy project in an amount not-to-exceed \$102,197.
2. Resolution to dispense with competitive bidding and authorize the Deputy Director of finance to issue a purchase order with The Genesis Group for on-going software maintenance for the life of the product with the FY24-25 amount not to exceed \$25,000.

COUNCIL ACTION

Item Type: Action Item

Approved for September 10, 2024 **calendar**

EXECUTIVE SUMMARY

The Genesis Group is the sole provider of software that is compatible to monitor and maintain the City's radio system. The redundancy project and the annual software maintenance agreement is critical for the continuity of operations to be able to provide billing data and system usage reports, as well as maintaining the ability to troubleshoot system issues.

RECOMMENDATION

Approve the Resolutions to dispense with competitive bidding and authorize the Deputy Director of Finance to issue purchase orders with The Genesis Group for the software of the radio system redundancy project and on-going software maintenance.

ANALYSIS

The Wireless Division utilizes various services from The Genesis Group to operate and maintain the City's radio system. The services allow monitoring of system use patterns and anomalies as well as providing billing data used by the ICI System to determine Glendale's portion of the shared revenue.

The radio system redundancy project is important to maintain continuity of operations in the event a catastrophic failure of the radio system master site happens. The redundancy allows data to remain available and accessible at all times. The Genesis Group is the only provider of the software solution that is compatible with the City's current radio system. Therefore, the Police Department is requesting to dispense with competitive bidding and issue a purchase order to The Genesis Group for the software needed for the redundancy.

The software maintenance support provided by The Genesis Group is proprietary to the vendor due to the technical support services required to install, configure, and maintain products acquired as part of the overall radio system project and must be performed by The Genesis Group. For this reason, the Glendale Police Department is requesting to issue annual purchase orders to The Genesis Group for the life of the equipment for the software maintenance.

STAKEHOLDERS/OUTREACH

N/A

FISCAL IMPACT

The Genesis Group software solution for the redundancy site and on-going software support will cost \$127,197, which was approved as part of the FY2024-25 budget. No new appropriation is being requested at this time. The City Council approved funding is outlined below.

Existing Appropriation		
Amount	Account String	Funding Source
\$25,000	GL: 43110-6600-GPD-7006 PL: N/A	Wireless Fund – Contractual Services
\$102,197	GL: 51000-6600-GPD-7006 PL: N/A	Wireless Fund - Capital

The funding for the additional years of the contract will be included during the annual budget process.

ENVIRONMENTAL REVIEW (CEQA/NEPA)

The action being considered does not constitute a “project” within the meaning of the CEQA pursuant to CEQA Guidelines Section 15378(a) as it has no potential for resulting in either a direct physical change in the environment or a reasonable foreseeable indirect physical change in the environment.

CAMPAIGN DISCLOSURE

See Exhibit A

ALTERNATIVES TO STAFF RECOMMENDATION

Alternative 1: The City Council may deny the request of the Glendale Police Department to issue purchase orders to The Genesis Group for the software solution of the redundancy project and the on-going maintenance software support. If the request is denied, the Wireless Division will be unable to provide billing data and system usage reports, as well as losing the ability to troubleshoot system issues.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Submitted by:

Manuel Cid, Police Chief

Prepared by:

Gordon Arnold, Wireless Systems Manager

Approved by:

Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

Exhibit A – Campaign Disclosure