

**MINUTES**  
**GLENDALE CITY COUNCIL**  
**COUNCIL CHAMBERS**  
**613 E. Broadway, 2nd Floor Glendale, CA 91206**  
**NOVEMBER 12, 2024**

**ROLL CALL**

**1. CLOSED SESSION**

- a. **Public Employment – Attorneys**

**2. REGULAR BUSINESS AGENDA – 6:03 PM**

**Roll Call – Absent:** Brotman, Kassakhian

- a. **Flag Salute: Mayor Elen Asatryan**
- b. **Invocation: Dr. Suzie Abajian, City Clerk**
- c. **Report of the City Clerk, re: Posting of Agenda. The Agenda for the November 12, 2024, Regular Meeting of the Glendale City Council was Posted on November 7, 2024, on the Bulletin Board Outside City Hall.**

**3. PRESENTATIONS AND APPOINTMENTS**

- a. **Agenda Preview for the Meetings of Tuesday, November 19, 2024**  
Asst. City Manager John Takhtalian provided the preview.

**4. CONSENT ITEMS (Including Minutes)**

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

- a. **City Clerk, re: Minutes of the Joint City Council and Housing Authority and Regular City Council Meetings of November 5, 2024**

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

- b. **Public Works, re: Public Works Department Building Maintenance and Repair Services at Various City Facilities**

- 1. **Resolution 24-180 Adopting Specification No. 3989, for Electrical Systems Services at Various City Facilities Project, and Directing the City Clerk to Advertise for Bids**

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

2. Resolution 24-181 Adopting Specification No. 3990, for Flooring Services at Various City Facilities Project, and Directing the City Clerk to Advertise for Bids

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

3. Motion executing a change order to contract 8001567 with Omega Construction Co. Inc. for Citywide General Building Repairs, increasing the contract amount by \$300,000 and extending the contract duration by two years, and authorizing the City Manager or his designee to execute the contract change order

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

4. Motion executing a change order to Contract 8001569 with Prime Painting Contractors Inc. for Citywide Maintenance and Repair of Paining Systems, increasing the contract amount by \$240,000 and extending the contract duration by two years, and authorizing the City Manager or his designee to execute the contract change order

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

5. Motion executing a change order to Contract 8001570 with H.L. Moe Co. Inc. for Citywide Maintenance and Repairs of Plumbing Systems, increasing the contract amount by \$267,000 and extending the contract duration by two years, and authorizing the City Manager or his designee to execute the contract change order

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

6. Motion executing a change order to Contract 8001571 with AME Builders Inc. for Citywide Maintenance and Repair of Roofing Systems, increasing the contract amount by \$267,000 and extending the contract duration by two years, and authorizing the City Manager or his designee to execute the contract change order

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

## **5. CITY COUNCIL/STAFF COMMENTS**

Councilmembers wished everyone a belated Happy Veterans Day and thanked our veterans for their sacrifices and services to our country. Gharpetian echoed Councilmember Kassakhian's comment from last meeting that the City of Glendale should host an event next year to celebrate our veterans. Gharpetian attended Glendale Police Foundation's Annual k-9 Comedy Night, YMCA Evening of Excellence Gala, and the Glendale Association of Realtors Annual CanTree Fundraising Event.

Mayor Asatryan announced that the Comprehensive Community Health Centers opened an urgent care facility in Glendale which is now open from 6pm-9pm. She congratulated the Economic Development Department that made the City of Glendale recognized as one of the five "Business-Friendly Cities" in Los Angeles County. Asatryan met with the Associated Students of Glendale Community College last week to discuss advocating for funding for immigrant students at the state level. She also had a conversation with previous leadership of the Glendale Community College on how the city can engage, specifically the Associated Student Body, in getting feedback as the city is developing the transportation plan which would be different than the administration of Glendale Community College.

City Attorney Mike Garcia stated that the 60-day cut-off for the nomination panels to make nominations for boards and commissions expires on November 16<sup>th</sup>. Therefore, under Resolution No. 24-156, that deadline is being extended by 30 days. The new deadline for the panels to make nominations will be December 16, 2024.

## **6. COMMUNITY EVENT ANNOUNCEMENTS (3-Minutes; 5-Speaker Limit)**

Per Mayor Policy, This Item Also Permits Speakers Wishing to Speak Under General Oral Communications, Subject to the Three Minute Time Limit. Discussion is Limited to Matters Not on the Agenda.

Allen Dish  
Allan Durham

## **7. ADOPTION OF ORDINANCES**

## **8. ACTION ITEMS**

## 9. HEARINGS

### a. **Community Development, re: 1504 Bel Aire Drive: Consideration of Glendale Register Nomination and Request for a Mills Act Historic Property Contract**

Hearing opened at 6:17 p.m. and closed at 6:31 p.m.

Presenting:

Ani Mnatsakanyan, Planner

Public Comments:

Tim Scully, owner

Shane Lee

Allan Durham

Fernando Roldan

1. Resolution 24-182 to designate the residential property at 1504 Bel Aire Drive as a historic resource in the Glendale Register of Historic Resources and authorize the City Manager to enter into a Mills Act Historical Property Contract with the property owner

Moved: Gharpetian

Seconded: Najarian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

2. Motion to deny the request of the property owner to designate the residential property at 1504 Bel Aire Drive as a historic resource in the Glendale Register of Historic Resources

### b. **Community Development, re: 3235 Cornwall Drive: Consideration of Glendale Register Nomination and Request for a Mills Act Historic Property Contract**

Hearing opened at 6:32 p.m. and closed at 6:51 p.m.

Presenting:

Ani Mnatsakanyan, Planner

Staff Comments:

Bradley Calvert, Director of Community Development

Jay Platt, Principal Planner

Public Comment:

Shane Lee

1. Resolution 24-183 to designate the residential property at 3235 Cornwall Drive as a historic resource in the Glendale Register of Historic Resources, as the Porter House, and authorize the City Manager to enter into a Mills Act Historical Property Contract with the property owner

Moved: Gharpetian

Seconded: Najarian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

2. Motion to deny the request of the property owner to designate the residential property at 3235 Cornwall Drive as a historic resource in the Glendale Register of Historic Resources

**c. Community Development, re: Property Owner Request for a Mills Act Historical Property Contract for 2535 E. Chevy Chase Drive (Derby House, Glendale Register No. 22)**

Hearing opened at 6:57 p.m. and closed at 7:09 p.m.

Presenting:

Jay Platt, Principal Planner

Public Comments:

Shane Lee

Allan Durham

1. Resolution 24-184 authorizing the City Manager to enter into a Mills Act Historical Property Contract with the owner of 2535 E. Chevy Chase Drive

Moved: Gharpetian

Seconded: Najarian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

**d. Community Development, re: Ordinances Amending Title 30 of the Glendale Municipal Code, 1995, (Case No. PZC-0010-2024) and the Downtown Specific Plan (Case No. PGPA-003908-2024) Relating Generally to Standards for Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) (To Be Continued Without Further Notice to the November 19, 2024, Council Meeting)**

Motion to continue without further notice to November 19, 2024, Council Meeting

Moved: Gharpetian

Seconded: Najarian

Vote as Follows

Ayes: Gharpetian, Najarian, Asatryan

Noes: None

Absent: Brotman, Kassakhian

Abstain: None

**10. REPORTS – INFORMATION**

**11. WRITTEN COMMUNICATIONS**

**12. DISCUSSION OF COUNCILMEMBER FUTURE AGENDA REQUESTS**

Items 12a, 12b, and 12c moved to November 19, 2024, Council Meeting.

- a. **Councilmember Brotman’s Request to Discuss updating development standards to address illumination levels on private property (Carried over from October 8 and November 5, 2024, Council Meeting)**
- b. **Councilmember Brotman’s Request to Consider different approaches for drive-through regulations, including updated development standards (Carried over from October 8 and November 5, 2024, Council Meeting)**
- c. **Mayor Asatryan’s Request for a Report on Funding and/or Policies for Further Rent Reductions in the City/Authority’s Affordable Housing Projects for Tenants on SSI**

**13. ORAL COMMUNICATIONS**

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

Randy Stevenson  
Allan Durham  
Nara  
Fernando

**14. NEW BUSINESS**

**15. ADJOURNMENT – 7:23 p.m.**

Moved: Najarian

Seconded: Gharpetian

---

Mayor of the City of Glendale

---

City Clerk of the City of Glendale