



## CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

### AGENDA ITEM

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Report: Federal Transit Administration (FTA) Section 5310 Grant Funding for Dial-A-Ride Vehicles and Service.

- 1) Motion authorizing the City Manager, or a designee, to execute agreements and documents related to the FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Grant funding awards and for the purchase of six replacement Dial-A-Ride minivans and implementation of the on-demand pilot program for Dial-A-Ride operations.
- 2) Resolution of Appropriation of FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Grant funds, City Measure R Local Return, and Transit Utility matching funds for Dial-A-Ride vehicles and services.

### COUNCIL ACTION

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**Item Type:** Consent Calendar

**Approved for** January 9, 2024 **Calendar**

### EXECUTIVE SUMMARY

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The Public Works Department was awarded two FTA Section 5310 Grants: \$378,000 for six replacement Dial-A-Ride minivans, and \$600,000 for Dial-A-Ride operations. The six Dial-A-Ride Minivans will allow for the continued operation of the City's Dial-A-Ride service that provides transportation to older adults and persons with disabilities and the Dial-A-Ride operations funding will allow for an on-demand pilot program to better serve our clients.

## **RECOMMENDATION**

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Approve the motion authorizing the execution of the agreements and documents related to the FTA Section 5310 Grant funds and approve resolution of appropriation for FTA Section 5310 Grant funds, City Measure R Local Return, and Transit Utility matching funds.

## **ANALYSIS**

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The City of Glendale operates Dial-A-Ride, a sub-regional paratransit transportation service for older adults 65 and over and persons with disabilities. Residents in the cities of Glendale and La Canada Flintridge and the unincorporated Los Angeles County communities of La Crescenta and Montrose can use the service.

The Los Angeles County Metropolitan Transportation Authority (Metro) is the Designated Recipient of FTA Section 5310 Grant funds apportioned for the areas in Los Angeles County. As the Designated Recipient, Metro is responsible for allocating funds to eligible projects and programs, preparing and submitting grant applications to the FTA on behalf of all subrecipients approved by the Metro Board of Directors to receive a Section 5310 funding award, managing all aspects of grant distribution, and monitoring project activity and compliance.

For the 2023 Competitive Grant Application, the Public Works Department submitted two applications for six replacement Dial-A-Ride minivans that have reached their useful life and for operating funding for an on-demand Dial-A-Ride pilot.

The Metro Board approved both applications awarding the City of Glendale \$378,000 for the purchase of six replacement minivans and \$600,000 for the on-demand pilot.

In order to implement the grants and purchase the Dial-A-Ride minivans, it may be necessary for the City to execute various documents with Metro. In addition, Metro requires grant funded vehicles be purchased from the competitively bid CalACT federal procurement. City Council approval for the City Manager to execute documents related to the FTA Section 5310 Grant awards and for the appropriation of funds is requested.

## **STAKEHOLDERS/OUTREACH**

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The older adults and persons with disabilities living within the Glendale sub-regional paratransit transportation service area rely on the Dial-A-Ride program to reach doctor's appointments, grocery stores, senior centers and other locations need for daily living. By replacing minivans that have reached their useful life and piloting an on-demand service, the Dial-A-Ride program can continue to provide this much needed service.

## **FISCAL IMPACT**

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The cost to purchase six replacement minivans is \$490,000. Of the total, \$378,000 is federal grant funds and \$112,000 is matching funds from the Measure R Local Return Fund, none of which were included as part of the FY 2023-24 budget. The cost to operate the on-demand pilot is \$1,000,000. Of the total, \$600,000 is federal grant funds, which was not included in the FY 2023-24 budget, and \$400,000 is matching funds from

the Transit Utility Fund which was approved as part of FY 2023-24 budget but is requested to be shifted into a project account. The appropriations request is detailed in the following table.

Requesting Appropriation			
Amount	From (Account String)	To (Account String)	Funding Source
\$400,000	GL: 43110-2580-PWD-7533-P0000	GL: 43110-2580-PWD-0020-P0000 PL: PWD01127BN	Transit Utility Fund
\$378,000	GL: 31240-2160-PWD-0020 PL: PWD01128AG	GL: 51000-2160-PWD-0020-P0000 PL: PWD01128AG	Miscellaneous Grant Fund
\$600,000	GL: 31240-2160-PWD-0020 PL: PWD01127AG	GL: 43110-2160-PWD-0020-P0000 PL: PWD01127AG	Miscellaneous Grant Fund
\$112,000	GL: 24212-2540-PWD-0000	GL: 51000-2540-PWD-0020-P0000 PL: PWD01128BN	Measure R Local Return

#### **ENVIRONMENTAL REVIEW (CEQA/NEPA)**

This item is considered a ministerial activity and therefore, not subject to CEQA review.

#### **CAMPAIGN DISCLOSURE**

This item is exempt from campaign disclosure requirements.

#### **ALTERNATIVES TO STAFF RECOMMENDATION**

Alternative 1: The City may elect not to accept the \$978,000 in FTA Section 5310 grant funds. This would result in a disruption in Dial-A-Ride service since the minivans have reached their useful life and will eventually be unavailable to provide service for older adults and persons with disabilities.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

#### **ADMINISTRATIVE ACTION**

**Submitted by:**

Yazdan T. Emrani, P.E., Director of Public Works

**Prepared by:**

Martha D'Andrea, Transit Manager

**Approved by:**

Roubik R. Golanian, P.E., City Manager

**EXHIBITS/ATTACHMENTS**

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None.