



**CITY OF GLENDALE  
SUSTAINABILITY COMMISSION  
Minutes of Special Meeting  
August 1, 2024, at 5:30 PM**

**1. ROLL CALL – 5:30 PM**

- The meeting was called to order on, July 8, 2024, at 5:32 PM.  
*Present:* Commissioner Bartrosouf, Commissioner Werner, Commissioner Pinkerton, Vicechair Kartounian, Chairperson Bazemore, and Ex-Officio Welch.  
*Absent:* Commissioner Pinkerton, Ex-Officio Ghazaryan

**a) Pledge of Allegiance**

**b) Land Acknowledgement.**

**c) The Agenda for the August 1, 2024 meeting of the Sustainability Commission was posted July 29, on the Bulletin Board Outside City Hall.**

**2. APPROVAL OF MINUTES**

**a) Approval of the Minutes of the Commission special meeting held July 8, 2024.**

- Chairperson Bazemore points out that the word “heat wave” was misspelled as one word in the meeting minutes and asks to amend it.

Motion to approve the minutes as amended moved by Commissioner Werner and seconded by ViceChair Kartounian.

- Ayes: Commissioner Bartrosouf, Commissioner Werner, Vicechair Kartounian, Chairperson Bazemore

**3. BOARD MEMBER/STAFF COMMENTS ORAL COMMUNICATIONS**

*Commissioner Comments:*

- Chairperson Bazemore asks to move item 6b up in the agenda since the presenter has time constraints.
- Ex-Officio Sanchez introduces herself as the new Sustainability student commissioner.
- Staff comments that three people had emailed comments regarding Action

Item 5a. Climate Action and Adaptation Plan Draft Review on June 17<sup>th</sup> special sustainability commission meeting.

- Commissioner Werner reminds staff that comments should be forwarded to the Commission.
- Commissioner Bartrosouf comments that generators are being used to light up streets in Glendale during Cruise Night and Summer Night Concert and asks to explore alternative approaches.
- ViceChair Kartounian questions on what next steps can be taken to replace generators at city events.
- Staff comments that event staff can make a report to the Sustainability Commission.
- Chairperson Bazemore requests for Integrated Waste to come to the Commission and speak about food recovery programs and Commissioner Werner seconds. Commissioner Werner also requests to have businesses who take part in the program to also come and speak.

#### **4. ORAL COMMUNICATIONS**

Discussion is limited to items not on the agenda and within the jurisdiction of the Sustainability Commission. Each speaker is allowed 5 minutes. Sustainability Commission members may question or respond to the speaker, but there will be no debate or decision. The matter may be referred to staff for investigation and report.

*No callers or speakers*

#### **5. ACTION ITEMS**

#### **6. REPORTS/INFORMATION**

##### **a) EDF Climate Corps Project – Equitable Participatory Budgeting Framework & Recommendations**

- Mr. Jones introduces Mr. Ben Marshall to discuss participatory Budgeting Framework and how it might be used within the City.
- Chairperson Bazemore questions on the makeup of the Steering Committee within Participatory Budgeting, including the role of Budget Delegates, as well as the role of voting and project selection.
- Commissioner Werner comments that the Community Development Grant Block Program serves the same population as the Participatory Budgeting Framework which already has a steering committee involved. Commissioner Werner points out that there can be a method of tapping into that existing program and intersecting it with sustainability.
- Commissioner Werner suggests conversing with community organizations that participate in the Community Grant Block Programs and seeing how they can help people develop partnership.

- Chairperson Bazemore comments that we can incorporate more community engagement using Participatory Budgeting model. Chairperson Bazemore suggests that community participation to help prioritize projects in the CAAP can still be utilized without money being allocated to Participatory Budgeting in the meantime.

**b) Integrated Waste Management: Update on SB 1383 and City Recycling Programs**

- Etienne Ozorak, superintendent of the Integrated Waste Management gave an update regarding the City's recycling programs and an overview on SB 1383.
- ViceChair Kartounian suggests better integration of e-waste and hazardous waste recycling for more streamlined process.
- Chairperson Bazemore questions about what the biggest challenge with implementation of SB 1383 are within the City.
- Commissioner Werner suggests that having an e-waste pickup day.

**7. SUSTAINABILITY OFFICE UPDATES**

**a) Electric Landscaping Event**

- Staff gives an overview of the event's location, time, purpose, and makeup.
- Chairperson Bazemore suggests using the MyGlendale app to submit violations regarding the use of gas-powered leafblowers.
- ViceChair Kartounian comments that HOAs contract gardeners, therefore, staff should reach out to HOA distribution lists. Staff adds that property management companies can also be contacted.
- Chairperson Bazemore comments if there is a website with information regarding landscaping, and if it is available in multiple languages.
- Commissioner Bartrosouf comments that there is a category for "Landscaping Issue" on the MyGlendale App but not Leafblower yet, therefore it will be helpful to add it to the app especially since it allows for photos and videos to also be submitted.
- Commissioner Werner suggests adding Trees in distress to the MyGlendale app.

**b) Beyond Plastic Vendor Fair Event**

- Staff gives an overview of the event's location, time, purpose, and makeup.
- Chairperson Bazemore questions if the event is for retailers or manufacturers.
- Commissioner Bartrosouf suggests contacting CV chamber of commerce and Downtown Glendale Business Association.

**c) Agenda vs. Request Tracker**

- Staff gives an overview of Agenda vs. Request tracking spreadsheet.
- Commissioner Bartrosouf questions about the relevant timing of the drive-thru ban.

## **8. ADJOURNMENT @ PM**

Motion to adjourn by Commissioner Werner and seconded by Vicehair Kartounian