



CITY OF GLENDALE, CALIFORNIA REPORT TO THE CITY COUNCIL

AGENDA ITEM

Report: Resolution to accept a 2024 Historic Preservation Fund Grant in the amount of \$40,000 to support the East-West Glendale Historic Resource Survey

1. Motion authorizing the City Manager or designee to execute Grant Agreement C08424008 with the California State Office of Historic Preservation in the amount of \$40,000.
2. Resolution of Appropriation in the amount of \$40,000.

COUNCIL ACTION

Item Type: Consent Item

Approved for April 29, 2025 **calendar**

EXECUTIVE SUMMARY

The Planning Division of the Community Development Department applied for and was awarded a 2024 Historic Preservation Fund grant of \$40,000 to partially fund the East-West Glendale Historic Context and Historic Resources Survey, approved by City Council in September 2024. The grant is administered by the State Historic Preservation Office as part of its Certified Local Government program. The City is required to provide a partial match of \$26,667, which will be expended as part of the total approved project cost of \$156,700. This grant will offset General Fund dollars allocated for this project.

RECOMMENDATION

Authorize the City Manager, or his designee, to execute the 2024 Historic Preservation Fund Grant agreement and appropriate the grant funding for the East-West Glendale Historic Context and Historic Resources Survey.

ANALYSIS

The State Historic Preservation Office (SHPO) has awarded the City of Glendale a 2024 Historic Preservation Fund Grant of \$40,000. These grants are available only to municipalities that participate in the state's Certified Local Government (CLG) program and are awarded competitively. Glendale received the maximum amount available for an individual city in the 2024-25 funding round. The City is required to provide a partial match of \$26,667, which will be expended as part of the total project cost of \$156,700. The City has contracted with Architectural Resources Group (ARG), as project lead, with Historic Resources Group (HRG) as subconsultant, to prepare the context and survey.

The 2024 CLG Grant will help fund the East-West Glendale Historic Context and Historic Resource Survey, which is currently in its initial phase. The survey was approved by City Council on September 17, 2024. Historic resource contexts and surveys are important tools for guiding the development of cities. They provide information about potentially historic properties that can help direct future development and let property owners, decision makers, staff, community groups, and the general public know in advance when a site may, or may not, have potential environmental review constraints. The historic context will study the history and development patterns of East-West Glendale and identify specific contexts and themes that provide a framework for understanding how what we see on the ground today came to pass. The historic resources survey will look at every built parcel in the area and identify those properties that are potentially eligible for historic designation.

Planning staff intends to apply for a 2025/26 CLG grant to offset costs for the North Glendale Historic Context Update and Survey if project timing aligns with the next grant cycle, as is expected.

STAKEHOLDERS/OUTREACH

Multilingual public outreach will be an important component of the East-West Glendale Historic Context and Historic Resources Survey. This will include two in-person community meetings with the consultants and city staff in attendance. Outreach for these meetings will be provided to a wide range of community groups and stakeholders, including business, religious, and social groups, homeowners' associations, and the local historical society. In addition, digital outreach will be used to notify people more broadly about these meetings and a dedicated webpage is being developed to allow individuals to share places and stories that are important to them and will help direct the survey teams efforts.

FISCAL IMPACT

There will be no fiscal impact if the grant is accepted. The grant will reimburse the City for \$40,000 of the project's total cost of \$156,700. The City's required match of \$26,667 will be met by its expenditure for the project consultant.

Therefore, staff requests an appropriation of \$40,000 from grant revenue, which will be reimbursed upon submission of a final narrative report, explaining the use of the funds, and a reimbursement request to SHPO on or before the end of the grant period on March 31, 2026. The appropriation request is outlined below:

Requesting Appropriation			
Amount	From (Account String)	To (Account String)	Funding Source
\$40,000.00	GL: 31240-2160-CDD-0020-P0000-T0000-F0000-0000-0000-PL: CDD01318BG	GL: 43110-2160-CDD-0020-P0000-T0000-F0000-0000-0000-PL: CDD01318BG	Grant Fund

ENVIRONMENTAL REVIEW (CEQA/NEPA)

The Project is categorically exempt from environmental review pursuant to CEQA Guidelines §15308, which consists of actions taken by regulatory agencies, as authorized by state or local ordinance, to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment.

CAMPAIGN DISCLOSURE

This item is exempt from campaign disclosure requirements.

ALTERNATIVES NOT RECOMMENDED BY STAFF

Alternative 1: Do not authorize the City Manager, or his designee, to execute Grant Agreement C08422008 with the California State Office of Historic Preservation in the amount of \$40,000, and do not approve appropriation of \$40,000 to the grant fund.

Alternative 2: Any other alternative not proposed by staff.

ADMINISTRATIVE ACTION

Submitted by:

Bradley Calvert, Director of Community Development

Prepared by:
Jay Platt, Principal Planner

Approved by:
Roubik R. Golanian, P.E., City Manager

EXHIBITS/ATTACHMENTS

None.